

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

March 19,

2019

Chair Stewart called the Meeting to order at 3:30 p.m. with Trustee Angelou, Trustee Cavener, Fiscal Officer Spanovich and Township Administrator White present.

Also present were:

Fred Kauser	Fire Chief
William Price	Police Chief
DJ Tharp	Services Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rick Duff	Assistant to the Fiscal Officer

Three high school students were in attendance.

Res. 51-19 Approve the Meeting Minutes of March 4, 2019.

Mr. Angelou moved to approve the Meeting Minutes of March 4, 2019. Mr. Cavener seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS:

Mr. Angelou said he attended the State of the City. He said it was a well-attended good event and a nice send-off for Mayor Kneeland.

CORRESPONDENCE:

- Franklin Co. Economic Development & Planning:
 - 3799 Agler Road Abdikarim Nur
 - 2030 Loretta Avenue Reginal Berry
 - 2357 Northglen Drive Mohamed Roble
 - 2421 Northglen Drive JRP Properties LLC
 - 2895 Northglen Drive KBW Investment Properties II LLC
 - 2091 Myrtle Drive Corey Sealey
 - 2359 Park Court Bruce & Valerie Hamill
 - 2371 Park Court James Hill Enterprises LLC
 - 2679 Perdue Avenue L&S Property Investments LLC
 - 3008 Woodland Avenue Jerome M. Balthazar

- Franklin Co. Public Health:
 - 2540 Johnstown Road John Boykin
 - 2704 Ferris Road Kenneth Bing
 - 2724 Ferris Road George Hannah

- Letter from the City of Gahanna notifying the township as it is an adjacent property owner of the rezoning of 2.87 acres at 4297 and 4301 Johnstown Road.

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The property is adjacent to Station 133 that Dr. Fleitz is rezoning that was once township property. Administrator White said the hearing will be April 15, 2019 at City Council.

FISCAL OFFICER'S REPORT:

Mr. Spanovich said the proposed Permanent Appropriation for 2019 was received. Mr. Spanovich said of the approximate \$30,000,000 grand total funds the township is receiving, over \$17,000,000 is dedicated to the Fire Department.

Mr. Spanovich requested the approval of the 2019 Permanent Appropriations.

Res. 52-19 Approve the 2019 Permanent Appropriations

Mr. Angelou moved to approve the 2019 Permanent Appropriations. Mr. Cavener seconded. All voted yea. Motion carried. (for See Referral File.)

Administrator White said Mr. Duff and Ms. Wonderly attended the Auditor of State Local Government conference last week.

Mr. Duff said under Ohio Revised Code, receipts must be deposited within 24 hours of receiving them by the Fiscal Officer. Mr. Duff said, however, this can be modified by a resolution to 72 hours. Mr. Duff requested the approval to modify the time between receipt of money and depositing to three (3) days. Mr. Duff said this will help with audits, as sometimes it is just not practical to deposit within 24 hours of receipt.

Mr. Angelou stated he would like to see deposits made as soon as possible, whenever possible.

Res. 53-19 Approve the time not to exceed three (3) business days between the receipt of money and depositing same and that the funds be safeguarded until they are deposited in the bank.

Chair Stewart moved to approve the time not to exceed three (3) business days between the receipt of money and depositing same and that the funds be safeguarded until they are deposited in the bank. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

TOWNSHIP ADMINISTRATOR'S REPORT:

Administrator White reminded the trustees of the strategic planning meeting tomorrow morning. Also, on March 21, 2019, the Franklin County Engineer's Office and Public Health annual meeting will take place at the Boat House at Confluence Park.

Administrator White updated the trustees on the upcoming MORPC State of the Region meeting on April 18, 2019. Seating assignments need to be made.

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HR:

No report.

PIO:

Ms. Rapp said the firefighters will be out on Saturday replacing batteries in smoke detectors, mainly for the elderly and disabled.

Ms. Rapp said there was media coverage of a theft on Stelzer Road across from Leonard Park. A trailer of percussion instruments and uniforms was stolen from the parking lot of a church. It has not yet been recovered.

Ms. Rapp announced the Cemetery Committee meeting will take place today after the trustees meeting.

SERVICE:

Mr. Tharp requested approval to use Zach Sanders Lawn Care in the amount of \$12,320 for landscaping services and general monthly cleanup at all township locations.

Res. 54-19 Approve Zach Sanders Lawn Care for landscaping services and general monthly cleanup at all township locations in the amount of \$12,320.

Mr. Cavener moved to approve Zach Sanders Lawn Care for landscaping services and general monthly cleanup at all township locations in the amount of \$12,320. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Mr. Tharp requested approval to purchase a 2019 Ford Transit Connect Passenger Wagon from Ricart Ford to replace the car he is currently using. Mr. Tharp said it is a six-passenger vehicle with seats that fold down for transporting large items. Mr. Tharp said the extra seating will be beneficial as he many times has more than three passengers on cemetery business, a limitation of his current vehicle.

Mr. Tharp said his current vehicle could be used by Administration to travel to events, as needed.

Res. 55-19 Approve the purchase of a 2019 Ford Transit Connect Passenger Wagon from Ricart Ford from the State Term Contract in the amount of \$28,295 with the financing through Park National Bank.

Chair Stewart moved to approve the purchase of a 2019 Ford Transit Connect Passenger Wagon from Ricart Ford from the State Term Contract in the amount of \$28,295 with the financing through Park National Bank. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

CODE:

Mr. Tharp said six (6) houses were tagged and inspections will be done tomorrow.

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Administrator White said she has received a list of all rental properties within the township. She said when the intern is on board, letters will be sent out to the property owners about the trash matters.

POLICE:

No report.

FIRE:

Fire/EMS Consent Agenda

Chief Kauser requested the approval of the **annual occupational physical exams for 78 full time division staff by Mt. Carmel East in the amount of \$46,800.**

Chief Kauser requested the approval of **annual Medical Director fee for 2019 in the amount of \$25,000.**

Chief Kauser requested the approval to **purchase Image-Trend EMS reporting software in the amount of \$21,521.58.**

Res. 56-19 Approve the Fire/EMS Consent Agenda in the amount of \$93,321.58.

Mr. Angelou moved to approve the Fire/EMS Consent Agenda in the amount of \$93,321.58. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser requested the approval of the 2019 Pay Schedule.

Res. 57-19 Adopt the 2019 Pay Schedule with the addition of four classifications: Dispatcher acting Lieutenant, Dispatcher acting Captain, Community Paramedic and Community CPR Educator.

Chair Stewart moved to adopt the 2019 Pay Schedule with the addition of four classifications: Dispatcher acting Lieutenant, Dispatcher acting Captain, Community Paramedic and Community CPR Educator. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

MECC/MECC IT:

None

Chief Kauser distributed and reviewed his monthly report. (See Referral File.)

IT:

No Report

VISITORS COMMENTS:

None

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There being no further business, Mr. Cavener moved to adjourn. Mr. Angelou seconded. All voted yea. Motion carried. The meeting adjourned.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Joseph F. Spanovich, Fiscal Officer