

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held

**April 2,**

**2018**

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Chair Stewart called the meeting to order at 9:00 a.m. with Vice Chair Angelou, Trustee Cavener, Fiscal Officer Spanovich and Township Administrator Nancy White present.

Also present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	Human Resources
Melissa Rapp	Public Information Officer
Rick Duff	Assistant Fiscal Officer

### **Presentation of Helmets and Swearing in of Fire Department Chaplains**

Chief Kauser presented the helmets and Administrator White swore in the following firefighters as Chaplains:

- Tim Swanson
- David Jansen
- Phillip Bassham

Chief Kauser said that the helmets will allow easy identification on an emergency scene.

Trustee Angelou said a prayer for the group. Chair Stewart thanked the Chaplains.

### **RES 87-18 Approve Meeting Minutes of March 20, 2018**

Mr. Angelou moved to approve the meeting minutes of March 5, 2018. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

**TRUSTEES COMMENTS:** None

**VISITORS COMMENTS:** None

**GUESTS:** None

**CORRESPONDENCE:** None

### **FISCAL OFFICER'S REPORT:**

Fiscal Officer Spanovich reported that the 1<sup>st</sup> Amended Certificate for the Permanent Appropriation Resolution for 2018 has been certified by the Franklin County Auditor.

Fiscal Officer Spanovich commended Police Chief Price, Melissa Rapp and Township Administrator White for their efforts towards providing information for the police levy article that appeared in the Columbus Dispatch. He said it was well-written and explained the need for the levy.

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## **TOWNSHIP ADMINISTRATOR'S REPORT:**

Administrator White said that the Strategic Planning Meeting originally scheduled for April 12, 2018 must be rescheduled due to AARP needing the meeting room for their final day of tax preparation. Chair Stewart recommend Friday, April 20, 2018 at 9:00 a.m. for the meeting.

Administrator White recommended using a Consent Agenda for each department to accelerate the length of the Trustees meetings. Each department would list the items that they would like passed. Only one resolution would be needed to approve the entire consent agenda for each department. Trustees may strike an item, if desired.

Chair Stewart recommended a three-month trial starting with the next meeting. It will be revisited in June.

## **HR:**

Ms. Kadel stated that the Drug-Free Safety Training is underway with a deadline of April 28, 2018 for everyone to complete their respective trainings.

Ms. Kadel stated that Ms. Barnette sent an e-mail to the department heads to communicate to their employees that representatives from Colonial Life will be visiting the township on April 10, 11, and 12, 2018, making rounds, going to all the different locations.

Chair Stewart objected to the solicitors having access to our facilities and employees. Chair Stewart encouraged the Department Heads to provide a desk and chairs for them to use and allow the employees to come to them, rather than the insurance representatives soliciting the employees. Ms. Kadel said she would confirm that the process would be as Chair Stewart described.

## **PIO:**

Ms. Rapp requested that the Trustees and Department Heads read the Columbus Dispatch article about the police levy, if they have not already done so. Ms. Rapp said she will share it on social media as well as post it on the township's website.

## **SERVICE:**

Mr. Tharp said that his department has completed grading the alleys within the township.

Mr. Tharp said last month, he sold five graves and eight funerals were held. He is currently working with Joe Bailey, Franklin County Code Enforcement, on issues along Cassady Avenue, to be forwarded to the Franklin County Prosecuting Attorney.

Mr. Tharp stated that the rooftop HVAC at station 131 froze up causing a small catastrophe yesterday. Water leaked in through the ductwork causing slight damage in the ceiling tile and a false alarm signal. Hamrick Fire will be out today to assess the damage.

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Mr. Tharp said that Custom Air serviced the unit yesterday and got it running again. Custom Air said that moisture was drawn in causing the filters to get wet, then freezing up the system. The coil defrosted into the ductwork causing water damage from an overflow of water from the catch pan.

There was some discussion about the age of Station 131. Mr. Tharp said it is thirty years old.

**CODE ENFORCEMENT:** None

**POLICE:** None

**FIRE:**

Chief Kauser stated that there will be a fourth Chaplain to swear-in later as he is currently recovering from illness and could not be here today.

Chief Kauser said there was a public meeting orchestrated with Gahanna Schools about the opiate crisis. Chief Kauser said given the state of school violence, there will be another public forum on mental health issues with a cooperative team of Fire, Police and Schools. He is also thinking about coupling this with another meeting, a Spring Community Health and Safety fair/event, covering blood pressure checks, teen driving, and general health and safety topics in May or early June.

Chief Kauser said the ladder and rescue are on track to be delivered before mid-September of this year, sooner than expected. Chief Kauser said the firefighter graduation will occur within the next six weeks.

Chief Kauser requested the replacement of tires on Rescue 134 in the amount of \$4,131.20.

**RES 88-18: Approve the replacement of tires on Rescue 134 in the amount of \$4,131.20.**

Mr. Cavener moved to approve the replacement of tires on Rescue 134 in the amount of \$4,131.20. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

**MECC:** None

There being no further business, Mr. Cavener moved to adjourn. Seconded by Mr. Angelou. All voted yea. Motion carried. Meeting adjourned.

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Lynn M. Stewart, Chair

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Richard J. Angelou, Vice Chairman

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Kevin J. Cavener, Trustee

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Joseph F. Spanovich, Fiscal Officer