

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

April 17,

2018

Chair Stewart called the meeting to order at 3:30 p.m. with Vice Chair Angelou, Trustee Cavener, and Township Administrator Nancy White present.

Also present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	Human Resources
Melissa Rapp	Public Information Officer
Rick Duff	Assistant Fiscal Officer

Absent was Fiscal Officer Joseph Spanovich due to illness.

RES 89-18 Approve Meeting Minutes of April 2, 2018

Mr. Angelou moved to approve the meeting minutes of March 5, 2018. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

RES 90-18 Approve Warrants for April 2018

Mr. Angelou moved to approve the warrants for April 2018. Mr. Cavener seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS:

Mr. Cavener said he saw a car cutting through the Mifflin Cemetery, accessing from Agler Road and driving through the cemetery onto Olde Ridenour Rd. Mr. Cavener said this is very disrespectful to the deceased and their family members. Mr. Cavener requested that Mr. Tharp, Services Director, consider ways to curtail this and present his ideas next month.

CORRESPONDENCE:

Administrator White presented a letter from Gahanna-Jefferson Public Schools with information regarding their levy. GJPS is having a town hall meeting on Wednesday, April 25, 2018 at 6:30 p.m. at Gahanna Middle School West for people who have questions about the levy or the school district.

Administrator White presented a letter from Becky Whittington, Events Administrator, Gahanna Convention & Visitors Bureau, requesting use of the township meeting hall for volunteer training, 15 – 20 people, on Tuesday, June 5, 2018, 5 – 9 p.m. for the Gahanna Creekside Blues & Jazz Festival to be held June 15 – 17, 2018. Administrator White offered to provide access and lock up the night of the volunteer training.

RES 91-18 Approve Usage of Township Hall by Gahanna Convention & Visitors Bureau's Volunteer Training on June 5, 2018, 5:00 p.m. – 9:00 p.m.

Mr. Angelou moved to approve the usage of the township hall by the Gahanna Convention & Visitors Bureau on Tuesday, June 5, 2018, 5:00 p.m. – 9:00 p.m. Mr. Cavener seconded. All voted yea. Motion carried. All voted yea. Motion carried. (See Referral File)

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Administrator White presented the following letters from Franklin County Economic Development & Planning Department pertaining to:

Michael L. Helman Jr.	3775 Agler Road
Ahmed Sama Sheikh Haddad	3750 Armuth Avenue

Administrator Whited presented the following letter from Franklin County Public Health pertaining to:

Ashleigh Chilcote & Swauger BK Co LLC 2451 Mecca Road

FISCAL OFFICER'S REPORT:

None

TOWNSHIP ADMINISTRATOR'S REPORT:

Administrator White said she was requested by the Mifflin Police Department to consider implementing the Transient Vendor Permit processing for door-to-door solicitation within the township. She said there have been some recent complaints from residents about door-to-door solicitors. Administrator White proposed raising the permit fee from \$25 to \$50. The Trustees proposed changing the allowable hours for solicitation to Monday through Saturday, 10 a.m. – 6:00 p.m., and Sundays, 1 p.m. – 5:00 p.m. The Trustees emphasized the need for vendors to visibly display their township vendor ID card.

RES 92-18 Approve the Transient Vendor Permitting Process with Increased fee of \$50 and Changed Hours for Door-to-Door Solicitation to Monday through Saturday, 10 a.m. – 6:00 p.m., and Sundays, 1 p.m. – 5:00 p.m.

Mr. Cavener moved to approve the Transient Vendor fee increase to \$50 and changed hours for door-to-door solicitation to Monday through Saturday, 10 a.m. – 6:00 p.m., and Sundays, 1 p.m. – 5:00 p.m. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Administrator White requested that the agenda item of Melissa Rapp's Annual Performance Review be delayed to the next meeting for the Trustees to provide input.

Administrator White reminded the Trustees and Department Heads of the Strategic Meeting on Friday, April 20, 2018 at 9:00 a.m.

HR:

Ms. Kadel updated the Trustees that she is trying out a new background check vendor, Screen Point. Ms. Kadel said that there is no commitment as it is pay-as-you-go. The cost is about the same as the previous vendor, but she is interested in trying out Screen Point for improved customer service over the former vendor.

PIO:

Ms. Rapp said she has added cemetery rules to the township's website as well as an information sheet about the police levy.

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SERVICE:

Mr. Tharp requested the approval of landscaping by MGM Landscaping in the amount of \$12,020 for Fire Stations 131, 133, and 134. Mr. Tharp said that their services include mulching, edging and mowing monthly, May through September.

RES 93-18 Approve of landscaping services by MGM Landscaping in the amount of \$12,020 for Fire Stations 131, 133, and 134.

Mr. Angelou moved to approve the landscaping services by MGM Landscaping in the amount of \$12,020 for Fire Stations 131, 133, and 134. Seconded by Mr. Cavener. All voted yea. Motion carried. (See Referral File)

Mr. Tharp said that the contracted mowers for the cemeteries mowed yesterday and did a good job with no issues.

CODE ENFORCEMENT:

Mr. Tharp said he is working with several cooperating homeowners to clean up their properties.

POLICE:

Chief Price presented the March statistical report.

Chief Price stated that on April 28, 2018, 10 a.m. – 2:00 p.m., there will be a DEA drug take-back at the Police Department. At 2:00 p.m. – 4:00 p.m., there will be “Meet the Police” at the firehouse. Residents of the unincorporated areas can bring their concerns and meet all the police officers.

FIRE:

Chief Kauser presented a card called “The Vial of Life Program” which is used in assisted-living facilities and independent living nursing homes. Medications are documented on the card and posted with a fridge magnet. The card assists the paramedics with medication questions and can be taken to the hospital with the patient and then returned to the patient. Chief Kauser said that this “old school” method works well and is preferred over other technology methods.

Chief Kauser said that the fourth Chaplain is Father Ogurchock from St. Matthew Church. Mr. Spanovich and Chief Kauser delivered Father Ogurchock’s Chaplain helmet 3 – 4 days after the last Trustees Meeting as he has been very ill. Father Ogurchock will be sworn-in at the next Trustees meeting.

Chief Kauser stated that on Thursday, May 24, 6:30 p.m. – 8:00 p.m., at Clark Hall, Mifflin Fire, Gahanna Police and Gahanna-Jefferson Schools will be conducting the second community discussion on opiates with a focus on mental health which will, most likely, result in summertime educational classes for adults who could use a better understanding of how the addiction process works, where they can get help, and what can be done at home.

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Chief Kauser stated that protocol has been established to follow-up with opiate and related overdoses in Gahanna city proper, averaging 1 – 2 per week. This is in addition to follow-up already being done in the unincorporated areas.

Chief Kauser requested to approve the Response Training Group (RTG) Tractor Drawn Aerial driver and operator training program in the amount of \$21,263.80

Chief Kauser requested the purchase of a rescue boat for standing and swift water rescue in the amount not to exceed \$22,000.

Chief Kauser requested the approval of funds for the department's annual medical physicals in the amount of \$56,390.00.

Chief Kauser requested the purchase of 2nd quarter EMS supplies in the amount of \$21,078.at and the repair of M132 CPR Lucas Device in the amount of \$3,534.30.

Chief Kauser requested the retroactive approval of repairs to Ladder 131 and Rescue 134 in the total amount of \$7,074.03.

Chief Kauser requested the approval of the annual Medical Director fee in the amount of \$25,000 to the Regional Council of Government.

RES 94-18 Consent Agenda, Approve the proposed Fire-related expenditures (see attached information) in the proposed total amount of \$156,340.29.

Mr. Cavener moved to approve the consent agenda of proposed Fire-related expenditures (see attached information) in the amount of \$156,340.29. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested the approval to conduct a live fire training at the location of 4297 East Johnstown Road on April 21, 2018.

RES 95-18 Approval to conduct a live fire training at the location of 4297 East Johnstown Road on April 21, 2018

Mr. Cavener moved to approve the live fire training at the location of 4297 East Johnstown Road on April 21, 2018. Chair Stewart seconded. All voted yea. Motion carried.

MECC: None

IT: None

VISITORS COMMENTS: None

GUESTS:

A presentation was made by Hope Kingsborough and Curtiss Williams of the Central Ohio Community Improvement Corporation regarding the Franklin County Land Bank.

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There being no further business, Mr. Cavener moved to adjourn. Seconded by Mr. Angelou. All voted yea. Motion carried. Meeting adjourned.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Joseph F. Spanovich, Fiscal Officer