

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **May 7,** **2018**

Chair Stewart called the meeting to order at 9:00 a.m. with Vice Chair Angelou, Trustee Cavener, Fiscal Officer Joe Spanovich and Township Administrator Nancy White present.

Also present were:

Brian Dunlevy	Assistant Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	Human Resources
Melissa Rapp	Public Information Officer
Rick Duff	Assistant Fiscal Officer

Absent was Fire Chief Fred Kauser who was on vacation.

Chair Stewart said that the swearing-in of Fire Chaplin Father Ogurchock will be tabled until a future meeting when he is feeling better and can attend.

RES 100-18 Approve the Consent Agenda of Meeting Minutes of April 17, 2018 and May 2018 Warrants

Mr. Angelou moved to approve the Consent Agenda. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

TRUSTEES COMMENTS:

RES 101-18 Approve the Recognition of Jay Famdrey for his heroic acts.

Chair Stewart moved to recognize Jay Famdrey. for his heroic acts when he saved a woman from fire at the Worthington. Seconded by Cavener. All voted yea. Motion carried.

Administrator White said she would prepare a Certificate of Recognition for the Trustees' signatures.

CORRESPONDENCE:

Administrator White reviewed the correspondence from the following:

- Franklin County Economic Development & Planning Department:

TRI-TIP Properties LLC	2322 Mecca Road
Hien Nguyen	2740 Ferris Road
Mark & Cynthia Culver	2625 Ferris Road
Raquel Castaneda	2645 Ferris Road
Ashlee Deanne Chapin	2449 Ferris Road
Cornelius Cartharn	2357 Mecca Road
Keller Nine LTD	3386-3430 Westerville Road
Leonard & Judith Callicoat	2607 Ferris Road

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- Case Referral to Franklin Co. Prosecutor's Office
Kawiek Samira H Abu 2227 Agler Road
Violations:
 - Storage of trash or waste materials
 - Recreational vehicles shall not be used as a dwelling unit for living
- Franklin County Public Health:
Aaron Goodin, Occupant 2870 Drake Road

Administrator White commented on a Staff Report from the Franklin Co. Planning Commission. She said that the Franklin Co. Economic Development & Planning Department is trying to align the zoning within the county. Leonard Park had been considered a Rural District many years ago, however, due to the size of the lots and homes built, the zoning needs to be changed to Urban Residential District. In doing so, the density will match the appropriate zoning district. Administrator White said that this will be voted on Wednesday at the Franklin Co. Planning Commission meeting in which she will abstain from voting.

The Trustees expressed concern about the rezoning, however Administrator White reassured the Trustees by explaining that the reason it is being done is to bring the entire county under the current zoning guidelines. The current zoning is Rural, which is 2 ½ acre lots; this is not the case in Leonard Park.

Administrator White will inquire as to the notification process for this rezoning case and will report back at the next meeting.

FISCAL OFFICER'S REPORT:

Fiscal Officer Spanovich said the 2019 Budget process is starting. Department heads need to provide their respective budgets, which will be acted on in July and filed by July 20, 2018.

TOWNSHIP ADMINISTRATOR'S REPORT:

No report.

HR: No report.

PIO:

Ms. Rapp said that the township police levy was mentioned in the *This Week News*. Signs and materials have been created and posted to educate the public.

SERVICE:

Mr. Tharp said that a resident is upset about the stone border around a headstone being removed. Chair Stewart agreed to call the resident and explain that borders are not permitted.

Mr. Tharp is awaiting a quote to have a gate made to deter the public from driving through the cemetery to avoid traffic. He spoke to Gahanna Police who have agreed to step up

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enforcement. Mr. Tharp has also contacted the City of Gahanna Engineer to consider permanently blocking it off at Agler Road.

Mr. Tharp requested that the contractor be changed for the preventative maintenance for the HVAC system from Custom Air to DeBra-Kuempel. Mr. Tharp said that Custom Air's service has been sub-par. DeBra-Kuempel came highly recommended from Moody Nolan. Mr. Tharp said that they will provide a dedicated service representative to all the township's facilities, with two dedicated backups. Administrator White said that DeBra-Kuempel's service agreement was less expensive than Custom Air also.

RES 102-18 Approve Changing HVAC Service Provider from Custom Air to DeBra-Kuempel and Approving DeBra-Kuempel's Preventative Service Agreement in the Amount of \$12,020.

Mr. Cavener moved to approve changing HVAC service provider from Custom Air to DeBra-Kuempel and approving their preventative service agreement in the amount of \$12,020. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File)

Mr. Tharp requested the approval of the pay classifications for the Services personnel.

RES 103-18 Approve the Pay Classifications for the Services Department Personnel

Mr. Angelou moved to approve the pay classifications for the Services Department personnel. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

Mr. Tharp showed a mock-up of township signage/logo for consideration. (See Referral File)

CODE ENFORCEMENT: No report.

POLICE:

Chief Price requested that Officer Peddicord be removed from probation and provided a 2% pay increase, a rate of \$20.91 per hour.

RES 104-18 Approve Officer Peddicord's removal from probation and a pay increase to the rate of \$20.91 per hour effective May 6, 2018.

Mr. Angelou moved to approve Officer Peddicord's removal from probation and a pay increase to the rate of \$20.91 per hour effective May 6, 2018. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

Chief Price presented the April statistical report.

Chief Price reported that 31 pounds of medication were recovered at the "Drug Take Back" event.

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FIRE:

Assistant Chief Dunlevy requested the hiring of three (3) part-time fire inspectors.

RES 105-18 Approve the Hiring of Three (3) Part-time Fire Inspectors: Anthony Caito, Paul Welsh and Jay Loucks, with a starting wage of \$18.31 per hour, effective May 20, 2018, contingent upon completion of background checks.

Mr. Cavener moved to approve the hiring of three part-time fire inspectors: Anthony Caito, Paul Welsh and Jay Loucks with a starting wage of \$18.31 per hour, effective May 20, 2018, contingent upon completion of background checks. Seconded by Chair Stewart. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy requested the hiring of Adam Duffy as an intern from the MORPC intern program.

RES 106-18 Approve the Hiring of Adam Duffy as an Intern from the MORPC intern program with a starting wage of \$10 per hour, effective May 20, 2018.

Mr. Cavener moved to approve the hiring of Adam Duffy as an Intern from the MORPC intern program with a starting wage of \$10 per hour, effective May 20, 2018. Seconded by Chair Stewart. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy requested the approval for AGI to rebrand the logos on all apparatus in the amount of \$4,190.

RES 107-18 Approve AGI for the Rebranding of the Logos on All Apparatus in the Amount of \$4,190.

Chair Stewart moved to approve AGI for the rebranding of the logos on all apparatus in the amount of \$4,190. Seconded by Mr. Cavener. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy requested the approval for repairs to be made to Ladder 131 in the amount of \$3,369.25 and tire replacement for E132 in the amount of \$2,533.59, totaling \$5,902.84.

RES 108-18 Approve the Repairs to Ladder 131 in the amount of \$3,369.25 and tire replacement for E132 in the amount of \$2,533.59, totaling \$5,902.84.

Mr. Cavener moved to approve the repairs to Ladder 131 in the amount of \$3,369.25 and tire replacement for E132 in the amount of \$2,533.59, totaling \$5,902.84. Seconded by Mr. Angelou. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy made a few announcements:

- There was a major sewage leak at Station 131 last week. He would like to thank DJ Tharp and the Services Department for their hard work.
- On May 23rd, Jay Famdrey will be recognized at 1201 Riva Ridge.
- New Firefighter Graduation Ceremony is scheduled for May 31st at 6:30 p.m.

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- Testing for the Lieutenant position begins on June 11th.
- There was a 2-alarm fire at the Vista properties. Steve Welsh met with the Vista community on April 26th for Q & A, safety concerns, etc. to keep the community involved and relieve anxiety that occurred because of the large fire. Thanks to the mutual aid provided by Columbus, Whitehall, Plain and Jefferson.
- There was a 1-alarm fire at 1400 Holly Briar.
- There was a 1-alarm fire at Blatt Blvd. ICS.
- There was a garage fire on Earl Avenue.
- A dump truck blew a tire on I-270 and landed in the church yard on Price Road.

MECC: No report.

IT: No report.

VISITORS COMMENTS:

A visitor attended the meeting to complain about the stone border being removed from around a headstone at the Riverside Cemetery.

GUESTS: None

There being no further business, Mr. Cavener moved to adjourn. Seconded by Chair Stewart. All voted yea. Motion carried. Meeting adjourned.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Joseph F. Spanovich, Fiscal Officer