

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

**Held**

**June 5,**

**2017**

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White present.

|                    |               |                  |
|--------------------|---------------|------------------|
| Also Present were: | Fred Kauser   | Fire Chief       |
|                    | William Price | Police Chief     |
|                    | D.J. Tharp    | Service Director |
|                    | Becky Kadel   | HR Director      |
|                    | Rick Duff     | Gahanna Resident |

## **Res. 110-17: Approve Minutes of May 16, 2017**

Mrs. Stewart moved to approve the Minutes of May 16, 2017. Mr. Angelou seconded. All voted yea. Motion carried.

## **Res. 111-17: Approve Warrants for June 2017**

Mrs. Stewart moved to approve the Warrants for June 2017. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEE COMMENTS**

None

## **CORRESPONDENCE**

Fiscal Officer, Nancy White, presented the following correspondence to the board:

1. A letter was received from the Columbus Metropolitan Housing Authority notifying Mifflin Township that they are in the process of rehabilitation of 255 units and one of these units is located on Brentnell. CMHA is required to notify the township if this residential development is located in or within a one-half mile radius of our political jurisdiction.
2. Letters were received from Franklin County Public Health for the properties at 3001 Woodland Avenue, 4179 Sunbury Road, 3673 E. Missouri Avenue and 2557 Perdue Avenue for various violations.

## **FISCAL OFFICER**

Nancy White informed the Trustees and Department heads that 2018 budgets will be due at the beginning of July and she will be distributing the necessary financial information to be completed.

## **HR**

Becky Kadel presented the Business Associate Agreement to be signed by the Trustees regarding the privacy practices between Mifflin Township and The EA.

## **PIO**

None

## **IT**

None

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## **SERVICE**

DJ Tharp requested approval to replace the air conditioning unit and furnace for the service department building in the amount of \$4,924.00.

### **Res. 112-17: Approve to Replace the Air Conditioning Unit and Furnace For The Service Department Building in the Amount of \$4,924.00**

Mr. Spanovich moved to approve to replace the air conditioning unit and furnace for the service department building by Custom Air in the amount of \$4,924.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

## **POLICE**

None

## **FIRE**

Chief Kauser requested approval to purchase 2<sup>nd</sup> quarter EMS supplies from Boundtree in the amount of \$24,436.59.

### **Res. 113-17: Approve to Purchase 2<sup>nd</sup> Quarter EMS Supplies From Boundtree for \$24,436.59**

Mrs. Stewart moved to approve to purchase 2<sup>nd</sup> quarter EMS supplies from Boundtree for \$24,436.59. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve sick leave incentive payouts in the amount of \$55,200.00.

### **Res. 114-17: Approve Sick Leave Incentive Payouts in the Amount of \$55,200.00**

Mr. Spanovich moved to approve sick leave incentive payouts in the amount of \$55,200.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

## **MECC**

Chief Kauser requested that the Trustees accept the resignation of dispatcher James Scott effective June 5, 2017.

### **Res. 115-17: Approve to Accept the Resignation of Dispatcher James Scott Effective June 5, 2017**

Mrs. Stewart moved to approve the resignation of dispatcher James Scott effective June 5, 2017. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

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A meeting will be held on June 20<sup>th</sup> at 2:00 p.m. between the Trustees and Chief Kauser to discuss the purchase of a new ladder and rescue truck, building upgrades and new mattresses.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer