

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **January 17,** **2017**

Mrs. Stewart called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Fiscal Officer, Nancy White. Mr. Spanovich and Becky Kadel were absent.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Melissa Rapp	Public Information Officer

Res. 18-17: Approve the Minutes of January 3, 2017

Mr. Angelou moved to approve the Minutes of January 3, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 19-17: Approve the Warrants for February 2017

Mr. Angelou moved to approve the Warrants for February 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mrs. Stewart commented that we do not have any documents that give a comprehensive history of Mifflin Township. She said that Melissa Rapp will take on this project and will gather the history and any other information from each department head to create this document.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from the Franklin County Economic Development and Planning Department for the properties at 2481 Perdue Avenue, 2815 Innis Road and 2799 Innis Road for various violations.
2. Letters were received from the Franklin County Public Health for the properties at 2067 Minnesota Avenue, 2770 Albert Avenue and 2741 Morse Road for various violations.
3. A notice was received from the City of Gahanna regarding the 20th Annual Groundhog Day Economic Forecast Breakfast on February 3rd at 7:30 a.m. This will be held at the Creekside Conference and Event Center.
4. A letter was received from Mitzi Kline, Director of Communication for Franklin County Public Health, regarding a warning letter that was sent to Keaton's 2 Go located at 1700 Stelzer Road. This establishment has had repeated uncorrected violations and/or failure to maintain sanitary conditions according to the Ohio Uniform Food Safety Code. If there are continued issues, repeat violations and/or new critical violations, an Administrative Hearing may be ordered which may result in a license suspension or additional enforcement actions.
5. A letter was received from the Guru Nanak Religious Society. They are a non-profit religious organization that has a small piece of land they would like to donate to Mifflin Township.

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FISCAL OFFICER

Fiscal Officer requested to approve 2016 holiday time pay out and service and police sick leave incentive.

Res. 20-17: Approve 2016 Holiday Time Pay Out and Service and Police Sick Leave Incentive

Mr. Angelou moved to approve 2016 holiday time pay out and service and police sick leave incentive. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested to approve hiring intern Hollie Wonderly. She is an intern winter quarter at COTC pursuing a degree in Business Management & Technology. Fiscal Officer recommended that Mifflin Township pay her \$10.00 per hour for the term of 15 weeks at 12 hours per week. Her start date was January 10, 2017.

Res. 21-17: Approve to Hire Intern Hollie Wonderly at \$10.00 per hour With A Start Date of January 10, 2017

Mr. Angelou moved to approve to hire intern Hollie Wonderly at \$10.00 per hour with a start date of January 10, 2017. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested to approve a pay rate increase for Rebecca Rousseau at \$26.52 per hour effective January 15, 2017.

Res. 22-17: Approve a Pay Rate Increase for Rebecca Rousseau at \$26.52 Per Hour Effective January 15, 2017

Mrs. Stewart moved to approve a pay rate increase for Rebecca Rousseau at \$26.52 per hour effective January 15, 2017. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Jon Hastings, Assured Partners, presented a chart comparing Standard to VSP and EyeMed. Jon said that Standard came back to him with a 6% increase which is up \$1,427.00 per year.

Res. 23-17: Approve the 6% Increase for Vision Insurance with The Standard Effective March 1, 2017

Mr. Angelou moved to approve the 6% increase for vision insurance with The Standard effective March 1, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Hasting presented a new wellness program that is offered to Medical Mutual clients. After discussing the EA Wellness, the Trustees decided to hold a special meeting on January 24th at 9:30.

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PIO

Melissa Rapp reported that she received a notice from the City of Gahanna that there is a west side intersection improvement open house on January 26th at 5:00 p.m. to discuss the intersection of Agler Rd. and Stygler Rd.

Melissa Rapp stated that there was media coverage on the arrest of Dwayne Sears, the prisoner who escaped, from Mifflin Township Police Department.

IT

Chief Kauser requested to approve the Request for Proposal document prepared by MAPSYS for Microsoft 365.

Res. 24-17: Approve Request for Proposal Document Prepared by MAPSYS for Microsoft 365

Mrs. Stewart moved to approve request for proposal document prepared by MAPSYS for Microsoft 365. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

SERVICE

None

POLICE

Chief Price requested approval to carry over 2016 vacation time for Chief Price (25.25 hrs) and Sgt. Phillips (10.5 hrs).

Res. 25-17: Approve to Carry Over 2016 Vacation Time for Chief Price (25.25 hrs) and Sgt. Phillips (10.5 hrs)

Mrs. Stewart moved to approve to carry over 2016 vacation time for Chief Price (25.25 hrs) and Sgt. Phillips (10.5 hrs). Mr. Angelou seconded. All voted yea. Motion carried.

Chief Price requested to approve the resignation of Kevin Chavez effective January 27, 2017.

Res. 26-17: Approve the Resignation of Kevin Chavez Effective January 27, 2017

Mr. Angelou moved to approve the resignation of Kevin Chavez effective January 27, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Price informed the Trustees that he noted on the 2017 budget, that \$159,876.00 came from the general fund.

FIRE

Chief Kauser requested to approve the final FIRE and EMS budget for 2017.

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Res. 32-17: Approve Telestaff Kronos Annual Renewal for \$6,932.24

Mrs. Stewart moved to approve Telestaff Kronos annual renewal for \$6,932.24. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser said that he and Chief Dunlevy attended a meeting with Gahanna City Schools demonstrating the new Emergency Management Software and Alerting System that Mifflin Township Fire Department will have access to in the future.

Chief Kauser stated that he has a planned meeting with the City of Gahanna development director and staff along with Fiscal Officer, Nancy White. The meeting is to discuss TIF agreement language between the City of Gahanna and the Township for existing TIFs and he invited the Trustees to attend.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **December 5,** **2016**

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **January 17,** **2017**

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
