

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held **October 17,** **2017**

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Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer Nancy White.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Melanie Barnette	Administrative Assistant
Rich Duff	Gahanna Resident
Rosemarie Moses	Gahanna Resident
Anna Moses	Gahanna Resident
John Forker	Gahanna Resident
Douglas Six	Gahanna Resident
Kurt Keljo	Franklin County Soil and Water
Nathan Ralph	Franklin County Public Health

Mr. Spanovich announced that he was breaking away from the meeting agenda in light of the attendees present to discuss the 1854 Stelzer Road property. He requested visitors to speak, if desired.

## **VISITORS COMMENTS:**

Mr. Douglas Six, 1836 Stelzer Road, expressed concerns with the township's purchase of the property at 1854 Stelzer Road.

Mr. John Forker, Trustee for Stelzer Road property, also expressed concerns about the purchase of the 1854 Stelzer Road property.

Mrs. Stewart stated that the recent purchase of property at 1854 Stelzer Road will allow Mifflin Township to use the adjoining township-owned land, which was given to the township, to its highest and best use. The purchased property at 1854 Stelzer Road provides Mifflin Township access to other township property to which there had been no access. Mrs. Stewart said that the access off of Stelzer Road is a critical factor in making the township-owned land useful for to the entire township. Mifflin Township plans its budgets ten years in advance. The property purchase will provide time and options as to how best to use the property for the township. The property could be used for park space, cemetery space, training facility for the fire department or a storage facility. There are many uses for the township's six acres which had been land-locked until the purchase of the property providing road access. The property purchase provides the opportunity for the betterment of the entire township and prevents possible annexation had it been sold to an individual or a developer.

Mr. Rick Duff, 312 Dunbarton Road, said he is on the record at a previous meeting stating that it is in the best interest of the township not to sell its property.

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## **RES 198-17 Approve Minutes of October 2, 2017**

Mr. Spanovich moved to approve the minutes of October 2, 2017. Mr. Angelou seconded. All voted yea. Motion carried.

## **RES 199-17 Approve Warrants of November 2017**

Mrs. Stewart moved to approve the warrants of November 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

## **TRUSTEE COMMENTS:**

Mr. Angelou said that the Fire Department Open House was a great event. The Trustees thanked Chief Kauser and his staff for their hard work.

## **VISITORS COMMENTS: (continued)**

Mr. Kurt Keljo, Franklin County Soil and Water and Mr. Nathan Ralph, Franklin County Public Health, spoke about the National Pollutant Discharge Elimination System (NPDES) Permit Program which controls water pollution by regulating point sources that discharge pollutants into waters. Mr. Keljo reviewed the responsibilities of the township pertaining to stormwater. Mr. Ralph spoke about the current annual inspection program of aeration treatment units. (See Referral File)

## **CORRESPONDENCE:**

Fiscal Officer presented the following correspondence for various violations to the board:

Letters were received from the Franklin County Economic Development and Planning Department concerning the following properties:

12051 Briarwood Avenue  
2711 Perdue Avenue  
2536 Sunbury Drive  
2731 Perdue Avenue

Letters were received from Franklin County Public Health concerning the following properties:

2067 Minnesota Avenue  
2079 Earl Avenue

## **FISCAL OFFICER:**

Fiscal Officer requested the approval of the Cooperation Agreement with the Franklin County Board of Commissioners for the Franklin County Community Development Block Grant Program. Mifflin Township has used this block grant in the past for roadwork. The Leonard Park Water Project used the block grant to install water in the Leonard Park area.

## **RES 200-17 Approve the Community Development Block Grant Program Agreement**

Mr. Spanovich moved to approve the Cooperation Agreement for the Franklin County Community Development Block Grant Program. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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### **IT:**

Fiscal Officer Nancy White reported that on Tuesday, October 24, 2017, NetMail will provide training on Microsoft Office 365 Collaboration to learn how to move files into the Cloud, etc.

### **HR:**

Ms. Kadel reported that she will be sending out reminder of deadlines for the wellness credits.

### **PIO:**

Ms. Rapp reported that there are over 100 followers on the Township's recently-created social media page on Facebook.

Ms. Rapp reported that on Saturday, October 21, 12:00 p.m. to 2:00 p.m., the event "Pumpkins with Police" will take place in Mifflin Township's unincorporated area.

### **SERVICE:**

Mr. Tharp requested to approve the contract with Terminix for termite treatment of three service department buildings in the amount of \$5,340.

### **RES 201-17 Approve the Terminix Agreement for the Treatment of Termites in the amount of \$5,340**

Mr. Spanovich moved to approve the treatment of termites by Terminix in the amount of \$5,340. Angelou seconded. All voted yea. Motion carried. (See Referral File)

**CODE ENFORCEMENT:** No report

**POLICE:** No report

### **FIRE:**

Chief Kauser reminded the Trustees of the Creepside Festival on Saturday, October 21, 12:00 p.m. to 3:00 p.m. on the Creekside Plaza. His staff will be there providing fire prevention information.

Chief Kauser requested to approve the purchase of two Pierce firefighting apparatus to replace Ladder 131 and Rescue 134 in the amount not to exceed \$2.10 million.

### **RES 202-17 Approve the Purchase of Two New Fire Trucks in the amount not to exceed \$2.10 Million**

Mrs. Stewart moved to approve the purchase of two Pierce fire trucks in the amount not to exceed \$2.10 million. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to authorize the Fiscal Officer to pre-pay the fire fighting apparatus purchase (two new fire trucks) to the Pierce Manufacturing representative Finley Fire Apparatus for a discount of \$98,745.

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**RES 203-17 Approve the Fiscal Officer to Pre-Pay the Fire Fighting Apparatus for a Discount of \$98,745.**

Mrs. Stewart moved to approve the Fiscal Officer to pre-pay the fire fighting apparatus for a discount of \$98,745. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested the retroactive approval of a sewer repair at Station 133, Beecher Road, in the amount of \$4,400.

**RES 204-17 Approve the Retroactive Approval of a Sewer Repair at Station 133 in the amount of \$4,400.**

Mr. Spanovich moved to approve the sewer repair at Station 133 in the amount of \$4,400. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**MECC:**

Chief Kauser requested to approve the annual software maintenance for Kronos staffing software in the amount of \$7,183.81.

**RES 205-17 Approve the Annual Software Maintenance Agreement for Kronos staffing software in the amount of \$7,183.81.**

Mrs. Stewart moved to approve the annual maintenance agreement for Kronos staffing software in the amount of \$7,183.81. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser announced structured interviews for firefighters will begin on Friday, October 20, 2017 to fill existing or known vacancies.

Chief Kauser stated he participated in an interview with Gahanna Deputy Police Chief Spence and the Gahanna-Jefferson Schools Superintendent regarding the ongoing strategy to engage the public in the opiate crisis in Gahanna.

Chief Kauser stated that a major CAD upgrade will take place overnight tonight.

Fiscal Officer Nancy White requested the authority to contact the current cleaning personnel to obtain a definitive answer as to their desire to discontinue cleaning the office building. The Trustees agreed she should do so.

There being no further business, Mrs. Stewart moved to adjourn. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer