

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **October 3,** **2016**

Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Fiscal Officer, Nancy White. Mrs. Stewart was absent.

Also Present were:

| | |
|---------------|----------------------------|
| Fred Kauser | Fire Chief |
| William Price | Police Chief |
| D.J. Tharp | Service Director |
| Becky Kadel | HR Director |
| Melissa Rapp | Public Information Officer |
| Rick Duff | Resident |

Res. 213-16: Approve Minutes of September 20, 2016

Mr. Spanovich moved to approve Minutes of September 20, 2016. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 214-16: Approve Warrants for October 2016

Mr. Angelou moved to approve Warrants for October 2016. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEES

None

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Public Health Notice of Violation for the properties at 2096 Earl Avenue and 2901 Woodland Avenue for various violations.
2. A letter was received from the COCIC saying they acquired the vacant property on Stelzer Road (191-00046) from the State of Ohio Forfeitures list on September 1, 2016. On September 19, 2016 the property was then transferred to Mifflin Township at Mifflin's request.

FISCAL OFFICER

Fiscal Officer requested approval to purchase eight (8) office chairs for the administrative building for \$2,745.00, three (3) chairs for the service department for \$1,065.00 and one (1) chair for the Police Chief's office for \$495.00 from UrbanOffice Furnishings.

Res. 215-16: Approve to Purchase Eight (8) Office Chairs for the Administrative Building for \$2,745.00

Mr. Spanovich moved to approve to purchase eight (8) office chairs for the administrative building for \$2,745.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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Res. 216-16: Approve to Purchase Three (3) Office Chairs for the Service Department for \$1,065.00

Mr. Spanovich moved to approve to purchase three (3) office chairs for the service department for \$1,065.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 217-16: Approve to Purchase One (1) Office Chair for the Police Chief's Office

Mr. Spanovich moved to approve to purchase one (1) office chair for the Police Chief's office. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

HR

Becky Kadel requested approval to renew her Professional Human Resources (PHR) certification for \$150.00.

Res. 218-16: Approve Becky Kadel to Renew Her Professional Human Resources (PHR) Certification for \$150.00

Mr. Angelou moved to approve Becky Kadel to renew her Professional Human Resources (PHR) certification for \$150.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Becky Kadel requested approval to attend OHPELRA's (Ohio Public Employer Labor Relations Association) fall program on October 21, 2016 for \$175.00.

Res. 219-16: Approve Becky Kadel to attend OHPLERA's Fall Program on October 21, 2016 for \$175.00

Mr. Angelou moved to approve Becky Kadel to attend OHPLERA's fall program on October 21, 2016 for \$175.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

PIO

Melissa Rapp reminded the Trustees of Fire Prevention Week and the Open House that will be held on October 9th from 1:00 p.m. to 4:00 p.m. She reported that we did get coverage in This Week newspaper regarding the First Responder Appreciation Ceremony. Melissa Rapp gave a summary of the cemetery meeting that was held on September 20th. She said the next cemetery meeting will be held on January 17, 2017 and there will be a fall cleanup for removal of items on graves and publicity will occur to remind the public. Melissa Rapp shared an email from SWACO in reference to waste disposal in technology.

Fiscal Officer said that with the completion of Leonard Park, she suggested that a decision be made on a date to shut off the water at the cemetery building that is available to the residents. After discussion, the Trustees decided that January 1, 2017 would be the cutoff date and they requested that the Mifflin Township residents be notified.

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SERVICE

DJ Tharp requested approval to hold a township clean-up on October 19-21st and a onetime only cost of up to \$2,500.00 for tire disposal. He would be placing 5 free roll off boxes in designated areas so the residents can dispose of trash/bulk items.

Res. 220-16: Approve Township Clean-up on October 19-21st and a Onetime Only Cost of up to \$2,500.00 for Tire Disposal

Mr. Spanovich moved to approve Township clean-up October 19-21st and a onetime only cost of up to \$2,500.00 for tire disposal. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

POLICE

No Report

Fire

Chief Kauser presented a letter from Columbus State Community College asking us to consider leasing space at the annex building as they have lost their lease at the Grandview training facility. Chief Kauser said he is just beginning to look at the options and figuring out what their needs are before he can entertain the idea of leasing to Columbus State.

Chief Kauser informed the Trustees that at the next meeting he will be requesting approval to upgrade our email system to Microsoft Office 365.

Chief Kauser said that he will be out of town for two weeks starting October 17th and Assistant Fire Chief Dunlevy will be in charge and attending the next meeting.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Nancy M. White, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
