

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **OCTOBER 16,** **2012**

Vice Chairman Angelou called the Regular Meeting to order at 3:30 P.M. with Mrs. Stewart and the Fiscal Officer, Nancy White, present. Chairman Spanovich was excused.

Also present were:

James Lay	2923 Perdue Ave.
Tim Taylor	Fire Chief
Michael Pocock	Police Chief
D. J. Tharp	Service Director
Becky Kadel	HR Director

CONSENT AGENDA

Res. 259-12: Approve Minutes of October 1, 2012

Mrs. Stewart moved to approve the minutes of the October 1, 2012 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 260-12: Approve the Warrants for November, 2012

Mrs. Stewart moved to approve the November, 2012 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. Notices were received from Franklin County Public Health regarding violations at 2566 Parkwood Avenue, 2409 Mecca Road and 2423 Mecca Road giving the owners a deadline to correct the violations or charges may be filed.

FISCAL OFFICER'S REPORT – Nancy White said that there is an IT Meeting this week to discuss the VOIP Phone System and on Thursday there will be another multi-department meeting to discuss approval amounts and several other items. She said that today we had training on the new accounting software and will be closing out the books on the 25th until we go live. The Fiscal Officer reminded the Trustees and Service Director that the Franklin County Township Association meeting will be held Thursday, November 8th at the Engineer's Office at 6:00 p.m. to discuss several items including stormwater, road salt and road resurfacing. She said that she and the HR Director will be meeting with Andy Frank from Avizent Frank Gates tomorrow to discuss discounts that we may access as we qualify for Group Rating for 2012.

IT – Mrs. Stewart said that as the Fiscal Officer stated, we will have an IT Meeting on Thursday to discuss several items and one of the primary items will be the VOIP Phone System.

The Fiscal Officer also said that she is in the process of getting the rest of the information needed to get the Service Department and Admin on TeleSaff. The Police Department is already set up.

SERVICE – D. J. Tharp said he is recommending that we purchase back Grave Lot 14, Section F, Grave 1 at Mifflin Cemetery at the request of Sharon Maberry for \$300.00.

Res. 261-12: Approve Purchasing Back Grave Lot 14, Section F, Grave 1 at Mifflin Cemetery at the Request of Sharon Maberry for \$300.00

Mr. Angelou moved to approve purchasing back Grave Lot 14, Section F, Grave 1 at Mifflin Cemetery at the request of Sharon Maberry for \$300.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Tharp said that the final foundations for the year were completed today.

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POLICE – Chief Pocock said he is recommending that Martin Daly’s employment status be adjusted retroactively from a Full-time Tech Officer to a Full-time Regular Officer effective March 1, 2012 so he can be promoted to a Sergeant. The HR Director, Becky Kadel, said she supports Chief Pocock’s recommendation.

Res. 262-12: Approve Adjusting the Employment Status of Martin Daly from a Full-time Tech Officer to a Full-time Regular Officer Retroactively Effective March 1, 2012

Mr. Angelou moved to approve adjusting the employment status of Martin Daly from a Full-time Tech Officer to a Full-time Regular Officer retroactively effective March 1, 2012. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 263-12: Approve Promotion of Officer Martin Daly to Sergeant with the Current Pay Rate Effective October 14, 2012

Mr. Angelou moved to approve the promotion of Officer Martin Daly to Sergeant with the current pay rate effective October 14, 2012. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock requested the following be approved by the Board:

Res. 264-12: Approve Transfers Within the Police Funds as Needed with a Copy Presented by the Fiscal Officer at a Later Date

Mr. Angelou moved to approve transfers within the Police Funds as needed and requested by the Fiscal Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 265-12: Approve Replacement Police Car Radio from Motorola as Quoted and Installation by B & C for a Total Cost Not to Exceed \$2500.00

Mr. Angelou moved to approve a replacement Police Car Radio from Motorola as quoted and installation by B & C for a total cost not to exceed \$2500.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 266-12: Approve Declaring Two Police Department Rifles as Surplus and Sold Under the Proper Conditions Upon Advice of the Prosecutor’s Office.

Mr. Angelou moved to approve declaring Two Police Department Rifles as surplus and sold under the proper conditions upon advice of the Prosecutor’s Office. Mrs. Stewart seconded. All voted yea. Motion carried.

CODE – Police/Code Officer Steve Blake was present to request Withdrawal from the Sick Leave Bank Reserve. The Trustees and HR Director asked this be held until the end of the meeting for an Executive Session.

Chief Pocock presented the Trustees with copies of information from the American Intelligence Journal to read regarding the Al Shabaab Group and the History of Somalia. (See Referral File)

The Fiscal Officer also presented the Trustees with copies of the Clinton-Mifflin Land Use Plan Year Three Results Report outlining the Results Accomplished, Results-in-Progress and Results Forthcoming for their information. (See Referral File)

FIRE – Chief Taylor presented the Trustees with the following for approval:

Res. 267-12: Approve Special Items Needle Sets from Vidacare for a Total of \$1,925.00

Mrs. Stewart moved to approve Req. #10.10.12 FD1 for special items needle sets from Vidacare for a total of \$1,925.00. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 268-12: Approve Furnace Replacement for 485 Rocky Fork Blvd. (Annex) from Custom Air for \$8,897.00

Mrs. Stewart moved to approve Req. #09.12.2012 FD1 for an emergency approval for a furnace replacement for 485 Rocky Fork Blvd. (Annex) from Custom Air for \$8,897.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 269-12: Approve Promoting Fire Prevention Officer Steve Welsh to the Title and Position of Fire Marshal at a Pay Rate of \$34.36/Hr. with No Probationary Period Effective October 28, 2012

Mrs. Stewart moved to approve promoting Fire Prevention Officer Steve Welsh to the title and position of Fire Marshal at a pay rate of \$34.36/Hr. with no probationary period effective October 28, 2012 as recommended by Chief Taylor and Deputy Chief Kauser. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File for Position Description)

Res. 270-12: Approve Correction to Transfers Approved at the Last Meeting to Read an Amount of \$3800 from 14-C-04 to 14-C-01A

Mrs. Stewart moved to approve correction to transfers approved at the last meeting to read an amount of \$3800 from 14-C-04 to 14-C-01A. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Taylor reported that we have received a Pro-Tech-Safety invoice for September 1 – 26, 2012. The Trustees asked that this be placed on hold.

Chief Taylor said he will be presenting a proposal for hydrant repairs within the Township at the next meeting for \$14,045.00.

Mr. Angelou read a memo from the HR Director regarding Executive Sessions and Personnel Matters which outlines the only reasons to request an executive session to discuss a personnel matter according to the Ohio Sunshine Laws. (See Referral File)

VISITOR COMMENT – James Lay of 2923 Perdue Avenue said a neighbor's yard looks like a junk yard. He has eight or ten trucks, trailers and gocarts in his yard which makes the whole neighborhood look like a dump and he has not paid his trash bill in 12 years. Mr. Lay said he is almost 75 years old and has had to pay his the whole 40 years he has lived in Mifflin Township and works on his house to make it look decent. Chief Pocock said he is aware of the problems in the neighborhood and will try to get the trash cleaned up. He said that Steve Blake has already had the County out to check on it but he will follow up and see if something can be done. The Trustees thanked Mr. Lay for coming to the meeting and bringing this to our attention.

Res. 271-12: Move Into Executive Session

Mr. Angelou moved to approve going into executive session for two personnel matters at 4:22 p.m. Mrs. Stewart seconded. All voted yea. Motion carried.

The Trustees came out of executive session into regular session at 5:47 p.m. and approved the following.

Res. 272-12: Approve Removing the HR Director, Becky Kadel, from Probation Effective October 14, 2012 and Increase Her Pay Rate to \$25.00/Hour and Hours to 25/Week

Mrs. Stewart moved to remove the HR Director, Becky Kadel, from probation effective October 14, 2012 and increase her pay rate to \$25/hour and hours to 25/week. Mr. Angelou seconded. All voted yea. Motion carried.

