

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held **October 21,** **2014**

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Chairman Spanovich called the Regular Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Tim Taylor	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Brian Dunlevy	Firefighter
Kelly Dunlevy	
Maureen Dunlevy	

## **SWEARING IN BATTALION CHIEF BRIAN DUNLEVY**

Mr. Spanovich swore in newly appointed Battalion Chief, Brian Dunlevy, and said it was an honor and a pleasure on behalf of the Trustees to have you as a member of the Mifflin Township Fire Department. Mr. Spanovich commented that Battalion Chief Brian Dunlevy has worked his way up from a firefighter to Battalion Chief and he is personally proud of him.

## **CONSENT AGENDA**

### **Res. 220-14: Approve Minutes of October 6, 2014 and Warrants for November 2014**

Mrs. Stewart moved to approve Minutes of October 6, 2014 and Warrants for November 2014. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEES COMMENTS**

None

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from the Franklin County Public Health on a 1<sup>st</sup> Notice of Violation for the properties at 2820 Berrell Avenue and 2244 Rankin Avenue for various violations.
2. Letters were received from Franklin County Public Health on a 2<sup>nd</sup> Notice of Violation for the properties at 2820 Berrell Avenue and 3752 Missouri Avenue for various violations. Fiscal Officer said that she called Mitzi Kline at Franklin County Board of Health and informed her that these properties are part of the Leonard Park Project. Fiscal Officer asked Mitzi Kline to give the residents the opportunity to tap in to the new water service before the Board of Health takes any actions against the owners. However, there is no guarantee that they would do this. Mitzi Kline said she would make sure these addresses get to the two new sanitarians and will have their supervisors contact the Fiscal Officer.
3. A notice was received from the Franklin County Engineer's Office. The Franklin County Township Association will be having their meeting on Thursday, November 13, 2014 at the County Engineer's Office. They will be talking about stormwater, road resurfacing and the availability and use of road salt.

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4. A letter and flyer was received from Rumpke that will be distributed to the residents of Mifflin Township. Fiscal Officer said that she requested a change on the flyer. She asked that they bold in red that Rumpke will only collect trash that is in the containers. Fiscal Officer said that today she received a letter from Rumpke stating that they will be collecting yard waste on Monday and the trash and recycling will be collected on Friday. The Rumpke waste and recycling services information for Mifflin Township will be on the website.
5. A notice from Ohio Emergency Management Agency was received regarding a course for Incident Command System for Public Officials. The topics covered include organization and features, unified and area command, coordination and incident management assessment and preparedness. This course will be held on December 4, 2014 from 9:00 a.m. to 11:00 a.m. at their offices located at 5300 Strawberry Farms Blvd.. They said that executives and senior officials, including elected officials, city/county managers, agency administrators, etc. should attend.

### **FISCAL OFFICER**

The Fiscal Officer presented to the Trustees all payments that she has approved from the beginning of this year for the amounts between \$1,501 and \$2,500.

Fiscal Officer said that every year the Mifflin Township police department participates in the DUI checkpoints and patrols. To be reimbursed for that time, the DUI Taskforce contract for 2015 between the Township and the Franklin County Sheriff's office, who is the lead agency, needs to be signed.

Fiscal Officer requested approval to pass a pick up resolution for Police and Fire Pension Fund. Fiscal Officer said that she was informed that after she sent in the August report that we do not have resolution on file with them for period from July, 2014 thru June, 2015 year. The resolution says that Mifflin Township will pick up 10% and any additional increase in retirement contributions above the 10% will be paid by the employees and submitted through payroll deductions. This will be effective July 6, 2014 forward.

### **Res. 221-14 Approve Mifflin Township to Pick Up 10% for Police and Fire Pension Fund and Any Additional Increase in Retirement Contributions Will Be Paid By The Employees Effective July 6, 2014 Forward**

Mr. Angelou moved to approve Mifflin Township to pick up 10% for Police and Fire Pension Fund and any additional increase in retirement contributions will be paid by the employee effective July 6, 2014 forward. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said that she was looking at all the money that was certified by the auditor and what we have budgeted. She said that in some cases we have received more money than anticipated because we may have received a loan for a vehicle, fire truck, medic, etc. So we must inform the auditor and update our revenue on the Certificate of Estimated Resources. Therefore, we need to increase the amount collected in the Note Retirement Accounts and deduct same from the Fire levy collections.

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These funds are earmarked for the repayment of bonds for an engine, rescue and building renovations, fire radios and SCBA equipment. Fiscal Officer said that we have actually collected \$45,021.57 more than what was on our certificate. The certificate needs to be amended and to appropriate the money for bond and loan payments.

**Res. 222-14: Approve to Amend the 2014 Collections for The Note Retirement Account Fund For additional \$45,021.57**

Mrs. Stewart moved to approve to amend the 2014 collections for the note retirement account fund for additional \$45,021.57. Mr. Angelou seconded. All voted yea. Motion carried.

Fiscal Officer reported that she has a call into Steve Renner requesting additional information on the Leonard Park water project update. Mrs. Stewart said it would be appropriate when they are going to break ground that we have a ceremony with the Trustees and invite the residents. Mr. Spanovich agreed and indicated that this project is the hallmark of his administration.

**SERVICE**

DJ Tharp requested approval for filing the tax liens in the amount of \$900.00 for the properties listed.

**Res. 223-14: Approve to File Tax Liens in The Amount of \$900.00 For The Properties Listed**

Mrs. Stewart moved to approve to file tax liens in the amount of \$900.00 for the properties listed. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

**POLICE**

Chief Price requested to table hiring a full time officer until the next meeting. Chief Price informed the Trustees that extra officers will be out patrolling on October 30<sup>th</sup> from 6:00-8:00 for Halloween.

**HR**

None

**PIO**

Melissa Rapp reported that after the meeting adjourns a press release will go out to our normal distribution list as well as the Westerville media regarding the promotion of Battalion Chief Brian Dunlevy. She said that she has uploaded information about ebola to the Mifflin Township website. Fiscal Officer reported that she received a records request regarding EMS billing and forwarded it to Melissa Rapp. Fiscal Officer said that they are coordinating with the Chief and getting the numbers that were requested and the Chief or Deputy Chief will communicate that to the requestor.

**IT**

None

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**OCTOBER 21,**

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### **FIRE**

Chief Taylor requested approval for front brake repair on Ladder 131 for up to \$10,000.00 with Flora's Diesel Repair.

### **Res. 224-14: Approve to Pay Flora's Diesel Up To \$10,000.00 to Repair Brakes on Ladder 131**

Mr. Angelou moved to approve to pay Flora's Diesel up to \$10,000.00 to repair brakes on Ladder 131. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Frame & Spring \$2,448.96 for suspension spring work on XEngine 132.

### **Res. 225-14: Approve to Pay Frame & Spring \$2,448.96 to Repair XEngine 132**

Mr. Spanovich moved to approve to pay Frame & Spring \$2,448.96 to repair XEngine 132. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to repair and replace the emergency lighting on R134 for \$3,042.00 with QDCIP Fire.

### **Res. 226-14: Approve to Pay QDCIP Fire \$3,042.00 to Repair and Replace Emergency Lighting on R134**

Mr. Spanovich moved to approve to pay QDCIP Fire \$3,042.00 to repair and replace emergency lighting on R134. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to Purchase Apex 6500 Base Radio for new E133 for the amount of \$4,026.00.

### **Res. 227-14: Approve to Purchase Apex 6500 Base Radio from B&C Communications for New E133 for \$4,026.00**

Mr. Angelou moved to approve to purchase Apex 6500 Base Radio from B&C Communications for new E133 for \$4,026.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase David Clark Head Sets for new E133 from Hall Public Safety Upfitters for \$5,274.00.

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OCTOBER 21,

2014

**Res. 228-14: Approve to Purchase David Clark Head Sets for New E133 from Hall Public Safety Upfitters for \$5,274.00**

Mrs. Stewart moved to approve to purchase David Clark Head Sets for new E133 from Hall Public Safety Upfitters for \$5,274.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase cabinet shelving for new E133 from Fire & Marine Inc. for \$6,117.85.

**Res. 229-14: Approve to Purchase Cabinet Shelving for New E133 From Fire & Marine Inc. for \$6,117.85**

Mr. Angelou moved to approve to purchase cabinet shelving for new E133 From Fire & Marine Inc. for \$6,117.85. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Battalion Chief Sponaugle to attend Kronos convention for Telestaff for \$1,246.20.

**Res. 230-14: Approve Battalion Chief Sponaugle to Attend Kronos Convention for Telestaff at a cost of \$1,246.20**

Mrs. Stewart moved to approve Battalion Chief Sponaugle to attend Kronos convention for Telestaff at a cost of \$1,246.20. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Firefighter King to attend EMS World Expo for \$1,455.00.

**Res. 231-14: Approve Firefighter King to Attend EMS World Expo at a cost of \$1,455.00**

Mr. Spanovich moved to approve firefighter King to attend EMS World Expo at a cost of \$1,455.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Battalion Chief Demooy to attend EMS World Expo at a cost of \$1,176.52.

**Res. 232-14: Approve Battalion Chief Demooy to Attend EMS World Expo at a cost of \$1,176.52**

Mr. Spanovich moved to approve Battalion Chief Demooy to attend EMS World Expo at a cost of \$1,176.52. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase EMS Supplies from Boundtree for \$17,878.65.



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*Minutes of* **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

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**Held** **JANUARY 3,** **2013**

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