

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

**Held**

**OCTOBER 6,**

**2014**

Chairman Spanovich called the Regular Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Tim Taylor

Fire Chief

William Price

Police Chief

D.J. Tharp

Service Director

Becky Kadel

HR Director

Melissa Rapp

Public Information Officer

Jamie Cordell

John Moses

## **FIRE**

Chief Taylor requested approval to accept and certify the promotional candidate list for Battalion Chief as recommended as final and remain effective for a minimum of two years with an option to extend it by an additional year.

**Res. 203-14: Approve to Accept and Certify the Promotional Candidate List for Battalion Chief as Recommended as Final and Remain Effective For a Minimum of Two Years With An Option to Extend it By an Additional Year.**

Mrs. Stewart moved to approve to accept and certify the promotional candidate list for Battalion Chief as recommended as final and remain effective for a minimum of two years with an option to extend it by an additional year. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to promote Capt. Brian Dunlevy to the position of Battalion Chief effective October 26, 2014.

**Res. 204-14: Approve to Promote Capt. Brian Dunlevy to The Position of Battalion Chief Effective October 26, 2014.**

Mrs. Stewart moved to approve to promote Capt. Brian Dunlevy to The Position of Battalion Chief Effective October 26, 2014. Mr. Angelou seconded. All voted yea. Motion Carried. (See Referral File)

Chief Taylor requested approval to appropriate previously certified un-appropriated funds to the Vehicle Repair Account #2191-220-523230 for \$126,495.00.

**Res. 205-14: Approve to Appropriate Previously Certified Un-appropriated Funds to The Vehicle Repair Account #2191-220-523230 for \$126,495.00**

Mr. Spanovich moved to approve to appropriate previously certified un-appropriated funds to the vehicle repair account #2191-220-523230 for \$126,495.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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Chief Taylor requested approval payment to Flora's Diesel Repair for replacement of four rear brakes on Rescue 133 in the amount of \$2,600.00.

**Res. 206-14: Approve to Pay Flora Diesel for Replacement of Four Rear Brakes on Rescue 133 for \$2,600.00**

Mrs. Stewart moved to approve to pay Flora Diesel to replace four rear brakes on Rescue 133 in the amount of \$2600. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Pierce Manufacturing for valve replacement and tie-rods for Engine 131 in the amount of \$3,281.00.

**Res. 207-14: Approve to Pay Pierce Manufacturing for Valve Replacement and Tie-rods for Engine 131 in the amount of \$3,281.**

Mr. Spanovich moved to approve to pay Pierce Manufacturing for valve replacement and tie-rods for Engine 131 in the amount of \$3,281. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Crossfit Scioto in the amount of \$2,860.00 for four (4) assault air bikes.

**Res. 208-14: Approve to pay Crossfit Scioto in the amount of \$2,860.00 for Four (4) Assault Air Bikes**

Mr. Spanovich moved to pay Crossfit Scioto in the amount of \$2,860.00 for four (4) assault air bikes. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Capt. Michael Lowe and Lt. John Kaltenbach to attend Structural Collapse Technician School in Virginia. This is grant funded so there is no tuition cost.

**Res. 209-14: Approve Capt. Michael Lowe and Lt. John Kaltenbach to Attend Structural Collapse Technician School in Virginia**

Mrs. Stewart moved to approve Capt. Michael Lowe and Lt. John Kaltenbach to attend Structural Collapse Technician School in Virginia. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Lt. Neil Cline to attend Fire Safety Inspector Certification Course at BGSU for \$900.00 which was approved by Mr. Spanovich.

Chief Taylor requested approval to accept the Resignation letter, Separation of Employment Agreement and Release and Waiver, and Comprehensive Release and Waiver from Sheri Stickler.

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**Res. 210-14: Approve to Accept the Resignation Letter, Separation of Employment Agreement and Release and Waiver, and Comprehensive Release and Waiver from Sheri Stickler**

Mrs. Stewart moved to approve to accept the resignation letter, separation of employment agreement and release and waiver, and comprehensive release and waiver from Sheri Stickler. Mr. Angelo seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented the Out-of-District training report to the Trustees.

Mr. Angelou wanted to verify for the record that every station in Mifflin Township has medic capabilities. Chief said that currently we have a fire apparatus at each station. Each piece of fire equipment is staffed with paramedics and EMT capable of providing emergency service immediately. Station 131 currently does not have a transport medic, however there are plans to have one there in 2015. Chief also commented that each fire truck is capable of deploying fire hoses, fire fighters, pumping water and each one has a tank. Mr. Angelou said that the reorganization has done wonders for our efficiency, budget, manpower, overtime and the Township. He commended Chief Taylor on the fire department reorganization. Mr. Spanovich wanted to remind the public that over 90% of our fire fighters have dual certifications as fire fighters and paramedics.

Chief Taylor requested approval to place Jason Strohmeyer on light duty effective October 20, 2014.

**Res. 211-14: Approve to Place Jason Strohmeyer on Light Duty Effective October 20, 2014**

Mr. Spanovich moved to approve to place Jason Strohmeyer on light duty effective October 20, 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

**CONSENT AGENDA**

**Res. 212-14: Approve Minutes of September 16, 2014**

Mr. Angelou move to approve the minutes of September 16, 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

**TRUSTEES COMMENTS**

None

**CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from the Franklin County Public Health on a 1<sup>st</sup> Observation Report Public Health Nuisance Program for the properties at 2244 Rankin Avenue and 3752 Missouri Avenue.

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2. An email was received from Jody Sucharski who is the Construction Project Engineer for the Leonard Park Project. He said that apparently in the bid specs they are to notify the Fire Department in regards to the water line installation for Leonard Park and give them regular updates. They had a preconstruction meeting on September 29, 2014 and the contractor anticipates starting the water line installation in about 2 to 3 weeks. They also contacted Gahanna-Jefferson School District Transportation. Fiscal Officer said that she talked with Steve Renner this morning and he indicated that they have not received to date a schedule from the contractors as yet for a start date and timeline. Mr. Renner said that he will check with them and see if there are any updates and he will get back with us. There are no other public meetings planned prior to the construction beginning. However, when the information is received, it will be placed on our website to keep the residents updated on this project. Steve Renner did mention that he received a complaint from a resident on West Johnstown Road saying they felt they were part of Leonard Park. However, it was not designated as part of the Leonard Park area that would be eligible for water. Public Information Officer informed the Trustees that most residents in Leonard Park do not have access to internet and she said once she receives a definite timeline on this project she will prepare a flyer to be passed out to the residents.

### **FISCAL OFFICER**

The Fiscal Officer requested to pass a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

### **Res. 213-14: Approval to Pass A Resolution Accepting the Amounts and Rates as Determined by The Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to The County Auditor**

Mr. Angelou moved to approve to pass a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer presented to the Board the Land Bank Property Acquisition Request from Dan Williamson for parcel #191-001182 and #191-001184. She also presented to the Board a print out of what he owns and the adjacent property. Fiscal Officer commented that Mr. Williamson also owns three other properties in Mifflin Township. She said that should the Trustees approve his request it would require us to request this piece of property from the COCIC and they would deed that to us and we in turn would deed that to Mr. Williamson. After discussion, the Trustees have decided to deny Mr. Williamson's request with the intent of Mifflin Township to acquire the parcels. Mr. Spanovich requested that a letter be sent to Mr. Williamson stating that the Trustees deny his request reserving the absolute right to accept or reject any and all acquisition requests in their sole and absolute discretion.

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**Res. 214-14: Approval to Deny the Land Bank Property Acquisition Request from Dan Williamson for Parcel #191-001182 and #191-001184**

Mr. Spanovich moved to approve to deny the Land Bank Property Acquisition Request from Dan Williamson for Parcel #191-001182 and #191-001184. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer presented to the Board the Land Bank Requisition Request from Douglas Six for parcel #191-000046. She informed the Trustees that this property is owned by the State of Ohio. The Trustees have decided to deny Mr. Six's request with the intent of Mifflin Township to acquire the parcel. Mr. Spanovich requested that a letter be sent to Mr. Six stating that the Trustees deny his request reserving the absolute right to accept or reject any and all acquisition requests in their sole and absolute discretion.

**Res. 215-14: Approval to Deny the Land Bank Property Acquisition Request from Douglas Six for Parcel #191-000046**

Mr. Spanovich moved to approve to deny the Land Bank Property Acquisition Request from Douglas Six for parcel #191-000046. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**Res. 216-14: Approval For Mifflin Township to Acquire Parcel #191-001182 and #191-001183**

Mr. Spanovich moved to approve Mifflin Township to acquire parcel #191-001182 and #191-001183. Mrs. Stewart seconded. All voted yea. Motion carried.

Fiscal Officer said that since we have approved the resolutions accepting the amounts and rates, she requested that the department heads start working on their budgets. Fiscal Officer said that she has given the numbers to each department head.

**HR**

None

**PIO**

PIO reported that the Fire Prevention Open House was yesterday at Station 131. She said there were approximately 350 people that showed up and she had 10 volunteers from Gahanna Lincoln High School that helped out with serving cake, taking pictures, counting how many guests were there and played Sparky the dog. This Week had a photographer there and PIO is submitting an update to This Week regarding fire prevention week.

PIO said that the press release from last week has been uploaded to the website detailing the reorganization in the fire department and how this will better serve the community. She presented to the Trustees the packet with the September media coverage.

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### SERVICE

DJ Tharp requested approval to filing tax liens with Franklin County Auditor's Office on the list provided to the Trustees in the amount of \$2,100.00

#### **Res. 217-14: Approve Filing Tax Liens With Franklin County Auditor's Office on The List Provided to The Trustees In The Amount of \$2,100.00**

Mr. Angelou moved to approve filing tax liens with Franklin County Auditor's Office on the list provided to the Trustees in the amount of \$2,100.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval for an additional \$1,334.00 needed for repairs on Perdue Avenue. On June 2, 2014 he asked for \$3,525.00 but due to an excessive amount of erosion from under the sidewalk and street, this additional money covers the overage for the extra backfill needed to complete the job. The total amount of the project is \$4,859.00

#### **Res. 218-14: Approve For An Additional \$1,334.00 For Repairs on Perdue Avenue**

Mrs. Stewart moved to approve for an additional \$1,334.00 for repairs on Perdue Avenue. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp informed the Trustees that he has completed an application with Franklin County who is partnering with SWACO for clean up at no cost to the Township. The only responsibility that we have is to notify the residents and have an officer patrolling the dumpsters. They will be supplying the dumpsters and six people for this clean up.

Fiscal Officer gave an update on our refuse collection. She said that it was her understanding that Michael Darling gave a presentation to the Board and it was assumed that we were going status quo and that it was too late to choose Option B. Fiscal Officer talked to Eastman and Smith, the attorneys handling the contracts for SWACO and the Solid Waste Consortium. The attorney's said that Rumpke must to honor the Consortium bid. Fiscal Officer sent Rumpke the agreement as well as the Notice of Award to Proceed. Mifflin Township will be having trash collection on Mondays and containers will be provided. There will be weekly trash collection and every other week recycling collected.

### POLICE

Chief Price requested approval for the appropriation of \$19,981.31 to transfer the monies into the accounts listed.

#### **Res. 219-14: Approve the Appropriation of \$19,981.31 to Transfer the Monies Into The Accounts Listed**

Mr. Angelou moved to approve the appropriation of \$19,981.31 to transfer the monies into the accounts listed. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price presented the September detailed police runs report to the Trustees.



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