

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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**Held** **November 7,** **2016**

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Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer

## **Res. 226-16: Approve the Minutes of October 18, 2016**

Mrs. Stewart moved to approve the Minutes of October 18, 2016. Mr. Angelou seconded. All voted yea. Motion carried.

## **Res. 227-16: Approve the Warrants for November 2016**

Mrs. Stewart moved to approve the Warrants for November 2016. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEES**

None

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board.

1. A letter was received from Franklin County Emergency Management and Homeland Security informing the public that Jeff Young will become the Director effective November 1, 2016.
2. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2082 Minnesota Avenue 2500 Parkwood Avenue, 2095 Aberdeen Avenue, 2080 Aberdeen Avenue, 2170 Aberdeen Avenue, 2481 Perdue Avenue, 2590 Parkwood Avenue, 2671 Berrell Avenue and 2691 Berrell Avenue for various violations.
3. Letters were received from Franklin County Public Health for the properties at 2606 Agler Road, 2260 Parkwood Avenue, 2523 Perdue Avenue, 2685 Berrell Avenue, 2408 Parkwood Avenue, 2146 Genessee Avenue, 2080 Aberdeen Avenue, 2428 Mecca Road, 3035 Perdue Avenue, 2789 Berrell Avenue, 2404 Parkwood Avenue, 2381 Park Court for various violations.

## **FISCAL OFFICER**

Fiscal Officer said that there are areas in the appropriations that need to be adjusted for the remainder of the year. She requested permission to allow her to make the needed adjustments and present those changes to the Trustees. Fiscal Officer said she that there are certified funds appropriated that had not been appropriated previously and those corrections or additions will be presented to the Board after the adjustments have been completed.

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**Res. 228-16: Approve Fiscal Officer to Authorize the Necessary Appropriation Amendments**

Mrs. Stewart moved to approve Fiscal Officer to authorize the necessary appropriation amendments. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested approval to accept MGM Landscaping as the company to landscape the Township building for \$8,480.00.

**Res. 229-16: Approve MGM Landscaping as The Company to Landscape the Township Building for \$8,480.00**

Mr. Spanovich moved to approve MGM Landscaping as the company to landscape the Township building for \$8,480.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

The Trustees have canceled the next meeting on Tuesday, November 15<sup>th</sup> at 3:30 p.m. The next Trustee meeting is scheduled for December 5, 2016 at 10:00 a.m.

**HR**

Becky Kadel reminded the Trustees and Department Heads that December 31<sup>st</sup> is the deadline for the employees to earn their wellness credits.

**PIO**

Melissa Rapp reported that the new temporary signs will be displayed at the end of this week reminding residents that artificial flowers may be placed on the graves starting November 15<sup>th</sup>. A notification will be sent to the paper.

Melissa Rapp said that she did get in touch with Steven Renner, Franklin County Sanitarian and the Franklin County Public Health regarding the Leonard Park Water project and there are still 5 families that have filed their paperwork and they are waiting for the project to begin. She said that the Franklin County Engineer's office put a notice on the sewer only bills reminding the residents if they have not yet connected to the water supply they can still do so. Melissa Rapp suggested that Mifflin Township send out another letter communicating to the residents what options are available so they can connect to the water supply. She will also display this information by the water tap at the service building.

**IT**

Next meeting is scheduled for December 7<sup>th</sup> at 10:00 a.m.

**SERVICE**

DJ Tharp said the Franklin County Engineer's Township Association meeting is scheduled for Thursday, November 17<sup>th</sup> at 5:30.

DJ Tharp reported that the community clean up went well. They collected over 200 tires and filled 9 roll-off boxes.

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### **POLICE**

Chief Price requested approval to accept the resignation of Derek Palumbo effective November 3, 2016.

#### **Res. 230-16: Approve the Resignation of Derek Palumbo Effective November 3, 2016**

Mr. Angelou moved to approve the resignation of Derek Palumbo effective November 3, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Price reported that the Pumpkins with the Police was a success and they had over a 100 children with lots of smiles.

Chief Price said only 9 cars showed up for the Prescription Drug Pick Up, but they collected 11 lbs of medication.

### **FIRE**

Chief Kauser reminded the Trustees and Department Heads of the graduation ceremony for the fire fighter candidates on December 2 at 6:00 p.m.

Chief Kauser requested approval to accept the resignation of John Daugherty effective October 31, 2016.

#### **Res. 231-16: Approve the Resignation of John Daugherty Effective October 31, 2016**

Mrs. Stewart moved to approve the resignation of John Daugherty effective October 31, 2016. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve mechanical repairs to Engine 132 in the amount of \$7,254.99.

#### **Res. 232-16: Approve Mechanical Repairs to Engine 132 for \$7,254.99**

Mrs. Stewart moved to approve mechanical repairs to Engine 132 for \$7,254.99. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve the purchase of extended chassis warranties for the three new Medics for \$15,940.00.

#### **Res. 233-16: Approve the Purchase of Extended Chassis Warranties for the Three New Medics for \$15,940.00**

Mr. Spanovich moved to approve the purchase of extended chassis warranties for the three new medics for \$15,940.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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Chief Kauser requested approval to purchase EMS supplies in the amount of \$16,730.97

**Res. 234-16: Approve the Purchase of EMS Supplies for \$16,730.97**

Mrs. Stewart moved to approve the purchase of EMS supplies for \$16,740.97. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to pay sick leave incentive for \$59,200.00 for May 1, 2016 thru October 31, 2016.

**Res. 235-16: Approve to Pay Sick Leave Incentive for \$59,200.00 for May 1, 2016 thru October 31, 2016**

Mr. Spanovich moved to approve to pay sick leave incentive for \$59,200.00 for May 1, 2016 thru October 31, 2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**MECC**

Chief Kauser requested to approve CAD software annual maintenance and support for the Licking County 9-1-1 in the amount of \$16,870.00.

**Res. 236-16: Approve CAD Software Annual Maintenance and Support for the Licking County 9-1-1 in the Amount of \$16,870.00**

Mrs. Stewart moved to approve CAD software annual maintenance and support for the Licking County 9-1-1 in the amount of \$16,870.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested that the department heads have their budgets ready by December 5th Trustee Meeting.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Richard J. Angelou, Vice Chairman

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Lynn M. Stewart, Trustee

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Nancy M. White, Fiscal Officer

