

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held **NOVEMBER 18,** **2014**

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Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Tim Taylor	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Gahanna Lincoln High School Students	

## **CONSENT AGENDA**

### **Res. 243-14: Approve Minutes of November 3, 2014**

Mr. Angelou moved to approve Minutes of November 3, 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

### **Res. 244-14: Approve Warrants of December 2014**

Mrs. Stewart moved to approve Warrants of December 2014. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEES COMMENTS**

Mr. Angelou congratulated Melissa Rapp, Public Information Officer, for the successful groundbreaking ceremony at Leonard Park and how exciting it will be for the residents to have this water line installed. Mrs. Stewart concurred with Mr. Angelou and she said that it was a nice event and she was glad the fire department, police department and service department were there also. Mr. Spanovich said that although he wasn't able to attend, he did watch the news story that aired and complimented the outstanding program the PIO put together. Mr. Spanovich said, as he has indicated many times, that the hallmark of his career is getting water to the Leonard Park residents. Melissa Rapp thanked the service department for their help in the preparations.

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from the Franklin County Economic Development & Planning Department for the properties at 3829 Armuth, 2316 Agler Road, 2814 Berrell, 2532 Ferris Park Drive, 3803 E. Missouri Avenue, 3705 Emmons, 3805 Emmons, 3809 Emmons Avenue, for various zoning violations.
2. A letter was received from the Franklin County Public Health for the Order of the Board of Health and Referral for Prosecution for the property at 2820 Berrell Avenue to connect to the available and accessible sanitary sewer system.
3. A letter was received from the Franklin County Public Health 1<sup>st</sup> Observation Report Public Health Nuisance Program for the property at 2044 Republic Avenue for numerous violations.

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4. A notice was received from the Department of Commerce Division of Liquor Control. This is to notify the Township that all permits to sell alcoholic beverages in our political subdivision will expire on February 1, 2015. Fiscal Officer said that she scanned this notice to Chief Price to determine if the Police Department had any problems or objections to renewing the liquor licenses for the businesses in the unincorporated area of the township. Fiscal Officer said that the Trustees have until January 2, 2015 to register a valid objection

## **FISCAL OFFICER**

The Fiscal Officer presented the General Fund budget which included the HR and PIO budgets for the Trustees review. She said that there may be some possible changes and that this is just a preliminary draft budget. Fiscal Officer informed the Trustees that HR Director and PIO will be breaking down their budget to show what those line items encompass and submitting it at a later date. She said this should be done by the next meeting.

Fiscal Officer said that she performed the annual review for Christy Williamson that was due in October. She presented a copy of the performance review to the Trustees and requested approval to increase her pay rate to \$19.50 per hour effective November 23, 2014.

## **Res. 245-14: Approve to Increase Christy Williamson's Pay Rate to \$19.50 per hour Effective November 23, 2014**

Mrs. Stewart moved to approve to increase Christy Williamson's pay rate to \$19.50 per hour effective November 23, 2014. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer reported that in reviewing the purchase of New Engine 134, she discovered that the money had not been appropriated at the time of purchase which was at the beginning of the year. She said the Trustees approved the purchase but the money was never actually appropriated in the account. Pierce has been paid. Fiscal Officer said that we have a few additional smaller bills for changes since the original bid. She said funds had been certified by the auditor, but never appropriated.

## **Res. 246-14: Approve to Appropriate \$516,157.00 in Previously Certified but Un-Appropriated Funds to Account #2191-220-547401 For Purchase of New Engine 134**

Mr. Angelou moved to approve to appropriate \$516,157.00 in previously certified but un-appropriated funds To Account #2191-220-547401 for purchase of New Engine 134. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

## **ADMIN**

None

## **HR**

None

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### PIO

Melissa Rapp reported that she and Chief Taylor and Nancy White met with Tom Kneeland and provided him with the Mifflin Township EMS Billing Fact Sheet that he requested. She also said that this information will be uploaded to our website. PIO informed the Trustees that there has been a police records request on a resident who has had several previous arrests and Chief Price is working with her on this request. Another request was made from the Garden City Police Department for a copy of an employee's personnel file. She said that this has been copied and will be mailed this week. PIO said that there have been several calls about the new Rumpke refuse rates for 2015 so she added a page to the website has been uploaded explaining the changes and rates.

### IT

Chief Taylor presented the corrected worksheet for the Mifflin Township Vidyo Training/Conferencing Project.

### SERVICE

None

### POLICE

None

### FIRE

Chief Taylor requested approval to pay Flora's Diesel Repair Service \$6,389.08 to repair R133. He said that during routine scheduled maintenance, additional problems were found.

#### **Res. 247-14: Approve to Pay Flora's Diesel Repair Service \$6,389.08 to Repair R133**

Mr. Angelou moved to approve to pay Flora's Diesel Repair Service \$6,389.08 to repair R133. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Tire Centers \$2,729.77 for M134.

#### **Res. 248-14: Approve to Pay Tire Centers \$2,729.77 for M134**

Mrs. Stewart moved to approve to pay Tire Centers \$2,729.77 for M134. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Tire Centers \$1,993.00 to replace 4 rear tires on M133.

#### **Res. 249-14: Approve to Pay Tire Centers \$1,993.00 for M133**

Mrs. Stewart moved to approve to pay Tire Centers \$1,993.00 for M133. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

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Chief Taylor requested approval to pay CS & SS LLC \$4,290.00 for paint and body repair to E132. Chief Taylor said that the amount requested is the portion that is not covered under warranty.

**Res. 250-14: Approve to Pay CS & SS LLC \$4,290.00 to Paint and Repair E132**

Mr. Angelou moved to approve to pay CS & SS LLC \$4,290.00 to Paint and Repair E132. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to pay Finley \$6,096.00 for filters and adapters for our SCBA equipment.

**Res. 251-14: Approve to pay Finley \$6,096.00 For Filters and Adapters For Our SCBA Equipment**

Mrs. Stewart moved to approve to pay Finley \$6,096.00 for filters and adapters for our SCBA equipment. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented to the Trustees the Ohio Daily Briefing report updating them on the current issues that are going on in Ohio.

Mr. Angelou welcomed students from Gahanna Lincoln High School to the Trustees Meeting and gave them a brief history of Township government.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Richard J. Angelou, Vice Chairman

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Lynn M. Stewart, Trustee

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Nancy M. White, Fiscal Officer

**RECORD OF PROCEEDINGS**

*Minutes of* **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

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**Held** **JANUARY 3,** **2013**

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