

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **NOVEMBER 20,** **2012**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Tim Taylor	Fire Chief
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Code/Police Officer
Becky Kadel	HR. Director
Senior Gahanna Lincoln Government Students (See Referral File)	

Mr. Spanovich welcomed the students and told them we have copies of a brochure on the History and Functions of Townships that they can take with them. Mr. Angelou explained the difference between Township and City governments.

CONSENT AGENDA

Res. 284-12: Approve Minutes of November 5, 2012

Mr. Angelou moved to approve the minutes of the November 5, 2012 meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 285-12: Approve Warrants for December, 2012

Mrs. Stewart moved to approve the December, 2012 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE' COMMENTS

Mrs. Stewart asked if any action has been taken this year to bring back the Christmas food basket program for the unincorporated area that Dolly Hanning and Judy Shepherd handled in the past. She said there is a need and since there would not be enough time to put this together this year we should form a committee and start early next year.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A letter was received from the Solid Waste Authority of Central Ohio (SWACO) regarding reducing illegal dumping and littering by managing an outreach program called the Environmental Crimes Task Force of Central Ohio (ECTF). This program was formerly known as Nail-A-Dumper and has since been rebranded as the ECTF. SWACO is making available new signs which include a new layout and logo, website address and caller hotline phone number.
2. A notice was received from the State of Ohio Division of Liquor Control that permits were issued to St. Stevan of Dechani Serbian Orthodox Church at 1840 N. Cassady Ave. and Wolkyitt Tegede Corporation of Columbus, Inc. at 3790 Agler Rd.
3. 2nd Notice of Violation was received from the Franklin County Public Health for properties at 3029 Perdue Ave., and 2566 Parkwood Ave.
4. Order of the Board of Health and Referral for Prosecution was also received from the Franklin County Public Health for properties at 2704 Ferris Rd., 0 South Ferris Park Drive and 2583 South Ferris Park Drive along with a copy of Res. 12-108 adopting Staff Recommendations for the above properties.
5. New Quotes were received from Consumer Sales Solutions for AEP Energy showing savings for 24 month and 36 month terms but we would not be able to terminate until the full term was completed.

The Fiscal Officer said we did go live last week with our new accounting program and are working with it slowly as we become more familiar with it. She said that training for the Department Heads will begin at a later time.

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PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – Mr. Spanovich said that there is a request to Extend the Sick Leave Bank by Officer Steve Blake until returning to full duty on December 10th if approved by his doctor. After discussion, the Trustees agreed to hold this until the December 3rd Staff Meeting.

IT – The Fiscal Officer said at the last IT meeting, the committee discussed Microsoft Licensing, VOIP, a contract between Truro and Violet Townships for VOIP that we may want to be a part of, the Accounting Software, and the Pontem Cemetery Software. The Police Department is still having issues as their access to the server is still very slow. Chief Taylor said regarding the Microsoft Licenses, there will be a price increase on the first of December of 15% and as soon as he gets a quote, he will present it.

SERVICE – D.J. Tharp said that a request was made to us regarding the indigent burial of Luella Henry of 2686 Drake Road who passed away on November 5, 2012. Schoedinger Funeral Home asked that we pay \$725.00 towards her cremation expenses as outlined in our contract with them for indigent burials dated February 16, 2010.

Res. 286-12: Approve Agreement with Schoedinger Funeral Home to Pay \$725.00 For Indigent Cremation Expenses for Mifflin Township Resident Luella Henry.

Mrs. Stewart moved to approve Agreement with Schoedinger Funeral Home to pay \$725.00 for indigent cremation expenses for Mifflin Township resident Luella Henry. Mr. Spanovich seconded. All voted yea. Motion carried.

D.J. Tharp said he has been looking into the possibility of a use for Mecca Park and spoke with Mr. Bradley, one of the residents, on his thoughts regarding this. He also said they are working on upgrading the landscaping at Station 134 as a result of some complaints of area residents. Mrs. Stewart said the new plantings look very nice.

The Fiscal Officer said she received a call from Mr. Teaford asking if the Township would like to take over a property at 2819 Baughman. She said we would get it free and clear, but would have to pay the property taxes going forward. Mr. Spanovich asked D.J. Tharp to investigate the condition of it and make a recommendation.

CODE ENFORCEMENT – Officer Blake presented the Board with figures regarding the Franklin County Nuisance Abatement Demolition Program (See Referral File). We had three properties demolished for \$41,372 at no cost to our Township. With weather permitting, we are scheduled for three additional houses to be demolished before the end of 2012. The total cost for all six demolished houses would have been \$70,000 to \$80,000. Officer Blake said that he was asked to attend a County meeting on November 29th regarding what is being planned for the program in 2013. He said he is now working with Joe Bailey from the County since he has been back to work and has asked D.J. Tharp for some help on cleaning up some properties.

POLICE – Chief Pocock requested that the internal investigation be closed regarding the crash of Cruiser 11 accident involving Officer Chavalia. The investigation found that no wrongdoing should be held against him or any type of sanctions imposed. (See Referral File)

Res. 287-12: Approve Closing Internal Investigation Regarding Crash of Cruiser 11 Accident Involving Officer Chavalia

Mr. Angelou moved to approve closing the internal investigation regarding the crash of Cruiser 11 accident involving Officer Chavalia as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

HR Director, Becky Kadel, said that regarding accidents and injuries, we have actually had a Drug Free Workplace policy in place but it has not been consistently and appropriately enforced. She said she has scheduled employee training with Working Partners. Every Mifflin employee is required to attend.

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Chief Pocock requested approval to move Officer Ian Willis to Part-time Paid Status.

Res. 288-12: Approve Moving Officer Ian Willis from Auxiliary status to a Part-time Paid Status at \$11.00/Hour Effective November 25, 2012 Subject to a Satisfactory Background Check

Mr. Angelou moved to approve moving Officer Ian Willis from Auxiliary status to a Part-time Paid status at \$11.00/Hour effective November 25, 2012 subject to a satisfactory background check. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock said that the Mifflin Township Police assisted Clinton Township in a SWAT raid on a heroin house that resulted in two felony arrests. He said that there is still a large amount of crime on Rankin Ave. which is partly in Mifflin and Columbus.

FIRE – Chief Taylor presented the following for Board approval:

Res. 289-12: Approve Safety Graphics for Fire Dept. Vehicles from AGI for \$4,709.00

Mr. Spanovich moved to approve Req. #11.13.2012 FD.1 for safety graphics for Fire Department vehicles from AGI for \$4,709.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the request for maintenance and upgrading the landscaping at Fire Station #134 on McCutcheon Road for up to \$2000.00 per Chief Taylor's memo. (See Referral File)

Chief Taylor asked the Trustees if there were any updates regarding the Employee Tuition Assistance prepared by the HR Director. Mrs. Stewart said no decision has been made as yet and should be discussed further in a workshop.

Res. 290-12: Approve Fitness Incentive as Presented in the Memo Dated November 9, 2012 for Employees Who Qualify for a Total of \$57,000 to be Paid in January of 2013

Mr. Spanovich moved to approve the Fitness Incentive as presented in the memo dated November 9, 2012 for employees who qualify for a total of \$57,000 to be paid in January of 2013. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 291-12: Approve Independent Contractor Contract with David A. Brizius/Creative Safety Solutions Beginning November 20, 2012 Thru August 31, 2013 for an Amount Up To \$30,000.00 with Proof of Insurance

Mrs. Stewart moved to approve the Independent Contractor Contract with David A. Brizius/Creative Safety Solutions beginning November 20, 2012 thru August 31, 2013 for an amount up to \$30,000.00 with proof of insurance. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 292-12: Approve Paying October 2012 Invoice from David Brizius for Creative Safety Solutions in the Amount of \$4,100.00

Mrs. Stewart moved to approve paying the October 2012 invoice from David Brizius for Creative Safety Solutions in the amount of \$4,100.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 293-12: Approve Transfer of \$2000 Within the Fire Funds from the HazMat Account to the Fire Gear Account

Mrs. Stewart moved to approve the transfer of \$2000 within the Fire Funds from the HazMat Account to the Fire Gear Account as requested on the November 2, 2012 memo from Chief Taylor. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

