

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held **December 19,** **2017**

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Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer Nancy White present.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rich Duff	Gahanna Resident

## **RES 239-17 Approve Minutes of December 4, 2017**

Mr. Angelou moved to approve the meeting minutes of December 4, 2017. Mr. Stewart seconded. All voted yea. Motion carried.

**VISITORS COMMENTS:** None

## **TRUSTEES' COMMENTS:**

## **RES 240-17 Approve the Appointment of Nancy White as Township Administrator effective February 1, 2018**

Mr. Spanovich moved to appoint Fiscal Officer Nancy White as the Township Administrator with a starting annual salary of \$75,000 by January 31, 2018. Time served as Fiscal Officer will be computed for vacation purposes. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Angelou recognized Mr. Spanovich for his service to the township. Mrs. Stewart concurred with Mr. Angelou's comments.

## **CORRESPONDENCE:**

Fiscal Officer presented the board with the following correspondence for various violations:

Letters were received from the Franklin County Economic and Development & Planning Department concerning the following properties:

Kim D. Blalock, 2717 Berrell Avenue  
Samira H Abu Kwiek, 2241 Agler Road  
Federal Home Loan Mortgage Corp., 2442 Northglen Drive

A letter was received from the Franklin County Public Health Department concerning 2080 Aberdeen Avenue; Fiscal Officer said there are issues with the waste water line and unsanitary materials in the house, plus additional issues. The house was scheduled for a reinspection on December 8, 2017.

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## **FISCAL OFFICER'S REPORT:**

Fiscal Officer reminded the Trustees that on January 18, 2018, the Franklin County Township Association will be having its annual meeting at the Hollywood Casino. The elected officials' dinner will be covered; however, spouses and associate members will cost \$30. Registration is at 5:30 pm, dinner is at 6:00 p.m. A panel comprised of Franklin County Prosecutor Ron O'Brien, Attorneys Pete Griggs and Don Broscius, and Matt DeTemple, Ohio Township Association will discuss the changes of the Ohio Revised Code as it relates to townships.

Fiscal Officer requested the approval of the Township's Amended Permanent Appropriation Resolution. Fiscal Officer said that she would like to file it with the Franklin County Auditor before the end of the year.

## **RES 241-17 Approve the Township's Amended Permanent Appropriation Resolution**

Mr. Angelou moved to approve the township's Amended Permanent Appropriation Resolution. Mrs. Stewart seconded. All voted yea. Motion carried.

Fiscal Officer requested the approval of the annual support agreement for Software Solutions, Inc.'s Visual Intelligence accounting software in the amount of \$9,160.00.

## **RES 242-17 Approve the annual support agreement for Software Solutions, Inc.'s Annual Software Support Contract for Visual Intelligence Software for the period 1/1/2018 through 12/31/2018.**

Mrs. Stewart moved to approved the \$9,160 for annual support agreement with Software Solutions, Inc. for Visual Intelligence software. Seconded by Mr. Angelou. All voted yea. Motion carried.

## **HR:**

Ms. Kadel requested the approval to attend the OHPELRA Annual Training Conference, February 5 -6, 2018 with a cost not to exceed of \$400.

## **RES 243-17 Approve Ms. Kadel's attendance to the OHPELRA Annual Training Conference, February 5 – 6, 2018 with a cost not to exceed \$400.**

Mr. Spanovich moved to approved Ms. Kadel's attendance to the Annual OHPELRA Training Conference, February 5 – 6, 2018 in the amount not to exceed \$400. Mr. Angelou seconded. All voted yea. Motion carried.

## **PIO:**

Ms. Rapp distributed the November media report. Ms. Rapp said that on December 21 and 22, 2017, Christmas hams and turkeys will be distributed to Mifflin's residents in need.

**IT:** No report.

## **SERVICE:**

Mr. Tharp said that he would like to put the Weed Control Treatment agenda item on hold until early next year as he is awaiting estimates from other companies.

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### **CODE ENFORCEMENT:**

Mr. Tharp reported that there was a major clean-up on 2383 Mecca Road. He will have a bill to present the Board for approval at the next meeting.

**POLICE:** No report.

### **FIRE:**

To assist with an out-of-the-ordinary situation pertaining to firefighter Kirsop, Chief Kauser requested an advance of Kirsop's 2018 earned vacation time in the amount of 72 hours to be used in December of 2017.

### **RES 244-17 Approve the advance of 72 hours of 2018 vacation time for Firefighter Kirsop.**

Mr. Angelou moved to approve the advance of 72 hours of 2018 vacation time for Firefighter Kirsop. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser stated that two firefighters are off work due to significant medical challenges and were unable to use their vacation time that was scheduled for December.

Chief Kauser requested the approval to allow the remaining balance of firefighter Troyer's 48 hours and firefighter Grancey's 96 hours of vacation time be transferred to their 2018 vacation balance to be used within 90 days of their return to work.

### **RES 245-17 Approve the remaining 2017 vacation balance for firefighters Trover and Grancey to be transferred to their 2018 vacation balance to be used within 90 days of their return to work.**

Mrs. Stewart moved to approve transfer of the remaining 2017 vacation balances for Troyer and Grancey to their 2018 vacation balance to be used within 90 days of their return to work. Mr. Spanovich seconded. All voted yea. Motion carried.

### **VISITORS COMMENTS:**

Mr. Jon Hastings, Assured Partners, presented possible wellness changes for the 2018 contract year. Ms. Stewart requested more options, ones that fit all employees. Ms. Stewart requested that Mr. Hastings meet with Assistant Chief Brian Dunlevy, Chief Kauser, and Becky Kadel to develop options and report back to the trustees. Mr. Hastings agreed to do so.

Fiscal Officer reminded the Trustees that the Organizational Meeting will be January 2, 2018 at 10:00 a.m. and immediately following will be the Regular Meeting. The newly-elected Trustees will be sworn in prior to the Regular Meeting.

Chief Kauser said that in the new year, he would like to meet and discuss "big ticket" items that are needed by the Fire Division. Chief Kauser stated the candidate pool for new firefighters is outstanding, including one female candidate.

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Fiscal Officer reminded the Trustees that the Creekside Development lease for the MECC will be expiring in March 2019. Chief Kauser said the goal is to have MECC join Fire Administration. Mrs. Stewart suggested a Special Meeting be held to discuss options.

There being no other business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried. The meeting adjourned at 4:30 p.m.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer