

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **DECEMBER 16,** **2008**

Acting Chairman Angelou called the Regular Meeting to order at 3:30 P.M. with Mrs. Stewart and the Fiscal Officer, Nancy White, present. Chairman Spanovich was absent.

Also present were:	Dolly Hanning	2354 Agler Rd.
	Judy Shepherd	2355 Agler Rd.
	Patricia Shepherd	2355 Agler Rd.
	Dylon Bios	1000 Reynoldsburg-New Albany Rd.
	Dan Bender	Rocky Fork Enterprise
	Jim DeConnick	Fire Chief
	Michael Pocock	Police Chief
	Calvin McKnight	Service Director
	Steve Blake	Code Enforcement Officer

Mr. Angelou asked to dispense with the Pledge and Prayer.

Res. 306-08: Approve Consent Agenda Consisting of November 18, 2008 Minutes and January, 2009 Warrants

Mr. Angelou moved to approve the consent agenda consisting of the minutes of the November 18, 2008 meeting and the January, 2009 warrants. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mrs. Stewart said she wanted to wish everyone a Merry Christmas and thank everyone for all they have done for the Township and hope everyone has a wonderful holiday with their families. She said the Trustees have had discussions with the Department Heads and Fiscal Officer regarding budget concerns due to the economy. Mr. Angelou said there have been a lot of ups and downs during the past year but we were successful in passing the Road and Fire levies. The Township is still working on getting water for the Leonard Park area. He said he agrees that due to the state of the economy and tax collection problems, we will need to watch our spending and tighten our budgets. The Fiscal Officer said that she attended a MORPC meeting last week and learned that a study had been done on foreclosures in Franklin County and Mifflin Township was first on the list with 106. She said she will do a spreadsheet to determine estimated income versus actual. Mrs. Stewart said that we need to prepare our calendars for a one on one with the Department Heads and all work together in preparing our 2009 budgets. Steve Blake said he is still working with Miracit to buy and rehab properties in Mifflin Township.

FISCAL OFFICER'S REPORT

The Fiscal Officer said that last Wednesday, the Franklin County Planning Commission approved the Mifflin/Clinton Land Use Plan after another presentation by Ben Weimer. Next, it will go before the Zoning Commission on December 18th and then the County Commissioners for final approval. Mrs. Stewart said she will plan to attend and represent us at the Commissioner's Meeting. The Fiscal Officer also said that the variance case for 2230 Agler Road that has been discussed at previous meetings went before the Board of Zoning Appeals and was conditionally approved.

The Fiscal Officer said we have applied for funding through the Ohio Public Works for several streets in Mifflin Township. Our application has been forwarded to the Small Government Program for villages and townships with a population under 5,000. They sent us the revised criteria for submitting the application. They will not accept any changes or additional documentation after the January 14, 2009 deadline. Mrs. Stewart asked who is responsible for filling out the application for the \$82,500 sidewalk project discussed when Mr. Weiner and Mr. Seward presented it at the last meeting. The Fiscal Officer said we have not received the application as yet but will check on it. Mr. Seward told us their staff would be available to help us fill out the application and give instructions on how to bid out the project.

The Fiscal Officer said our Vision and Dental Insurance renews January 1, 2009. She received notification that our Vision premium will remain the same which is \$19.59 per employee per month but Delta Dental is going up to \$77.06 per employee per month.

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The Fiscal Officer said we have met with Sean Sprouse with Burnham & Flower and he is working on getting quotes for our Health Insurance effective March 1, 2009. Mrs. Stewart said the Trustees would also like to meet with Sean Sprouse.

The Fiscal Officer reported on the food drive since Sgt. Baker was unable to attend this meeting. She said we have received requests for 75 food baskets to date and due to the additional money given by the Trustees we will be able to do 100 baskets. Also, we will be able to give certificates from Angel Food Ministries for \$30.00 to the families receiving the food baskets. These certificates are good for food basket which can be ordered at any time throughout the upcoming year. Dolly Hanning said she has worked on the food drive program for many years and she knows the people in the Township who are needy. She said she is afraid that they will not know how to use the Angel Food certificates or have a way to pick it up and would rather have grocery store gift cards. The Fiscal Officer said they able to get more food for \$30 than from a regular grocery store and that complete instructions to order the food and where to pick it up at will be included.

PROPOSED RESOLUTIONS (NEW BUSINESS)

ADMIN – The Fiscal Officer said that after discussions with the IT Committee and Department Heads, she is recommending new copiers for the Admin Office, MECC, Police and Fire to share at 2459 Agler Rd. and other Departments as determined. These machines would be copier/printers purchased through Modern Office Methods on a lease program.

Res. 307-08: Approve Purchase of Copier/Printer Machines from Modern Office Methods for Township Admin Officer, New MECC Location and Other Departments as Determined on a Lease Program

Mrs. Stewart moved to approve the purchase of copier/printer machines from Modern Office Methods for the Township Admin Office, new MECC location and whatever other Departments as determined on a lease program. Mr. Angelou seconded. All voted yea. Motion carried.

IT – The Fiscal Officer said that Paul Adkins was ill and unable to attend this meeting. She said he attended a meeting at the City of Gahanna last Friday regarding broadband projects listed for the Trustees review. Mrs. Stewart asked about the Gahanna/Mifflin Tower Lease Agreement and was told by the Fiscal Officer that there is only one item on the Agreement to be resolved and it is being reviewed by both attorneys. The other item for review by the Trustees is the replacement of the switches for the fiber optics. The City of Gahanna included us in their fiber optics system approximately five years ago. The switches were donated and now need to be replaced. The cost would be \$25,408 for new ones and about \$11,000 less for slightly used ones. Mr. Adkins will make a presentation and answer any questions after the first of the year.

SERVICE – Calvin McKnight said he has a request from Dale W. Chatfield to purchase two (2) graves in the Mifflin Township Cemetery that he and his ex-wife purchased for \$400. The Trustees agreed as long as there was documentation that the ex-wife relinquished the graves to Dale W. Chatfield.

Res. 308-08: Approve Request to Buy Lot 92, Section E, Graves 2-3 in Mifflin Cemetery for a Total Price of \$400 by Dale W. Chatfield with Documentation that Graves Have Been Relinquished to Him by Ex-Wife

Mrs. Stewart moved to approve the request to buy Lot 92, Section E, Graves 2-3 in the Mifflin Township Cemetery for a total price of \$400 by Dale W. Chatfield with documentation that graves have been relinquished to him by his ex-wife. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. McKnight said that as the Fiscal Officer reported at the beginning of the meeting, we need to fill out the application for the OPWC Small Government Program with revisions that will better address their scoring criteria by January 14, 2009.

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Calvin McKnight requested that the Trustees approve locking in prices for mower trades and purchases at 2008 prices. The total for the three mowers when they become available will be \$3,112.56 from Buckeye Power Sales. The Fire Department is planning on purchasing the John Deere trade-in from Buckeye Power Sales with their current mower as a trade-in for \$3600.00.

Res.309-08: Approve Locking in Prices for (3) Cemetery Mower Trades and Purchases at 2008 Prices When They are Available in 2009 for \$3,112.56 from Buckeye Power Sales & Their Selling Cemetery John Deere Trade-in to Fire Department with Their Current Mower Trade-in for \$3600.00.

Mr. Angelou moved to approve locking in prices for (3) Cemetery mower trades and purchases at 2008 prices when they are available in 2009 for \$3,112.56 from Buckeye Power Sales and their selling the Cemetery John Deere Trade-in to the Fire Department with their current mower trade-in for \$3600.00 as recommended by Calvin McKnight. Mrs. Stewart seconded. All voted yea. Motion carried.

Calvin McKnight said we have a request to allow parking at the Community Center by R.J. Trucking Co. and Southard Trucking Co. for two months while they are doing projects in the area for \$80.00/month. The Trustees agreed as long as they provide a certificate of insurance, manifest of projects in the area and they hold the Township harmless from any liability. They asked that Mr. McKnight monitor the electric usage.

Res. 310-08: Approve Allowing R.J. Trucking Co. & Southard Trucking Co. to Park at Community Center for Two Months at \$80/Mo. Contingent on Their Providing a Certificate of Insurance, Manifest of Projects in Area and Holding Township Harmless from Any Liability

Mrs. Stewart moved to approve allowing R.J. Trucking Co. & Southard Trucking Co. to park at the Community Center for two months at \$80/month contingent on their providing a Certificate of Insurance, manifest of projects in the area and holding the Township harmless from any liability. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. McKnight reported he attended a meeting with EMH&T and other Township Service Directors at Franklin County about storm water problems.

POLICE – Chief Pocock asked for the Trustees' approval to accept the resignation of Part-time Officer Tabitha Scott effective immediately.

Res. 311-08: Accept Resignation of Part-time Police Officer Tabitha Scott Effective Immediately

Mr. Angelou moved to accept the resignation of Part-time Police Officer Tabitha Scott effective immediately as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Angelou recommended that a bonus of \$1000 be given to the Full-time Police Officers and \$500 be given to the Part-time Police Officers from the General Fund.

Res. 312-08: Approve Bonuses of \$1000 for Full-time Police Officers and \$500 for Part-time Police Officers from the General Fund

Mr. Angelou moved to approve bonuses of \$1000 for Full-time Police Officers and \$500 for Part-time Police Officers from the General fund. Mrs. Stewart seconded. All voted yea. Motion carried.

CODE ENFORCEMENT – Steve Blake reported on the vacant homes in the Township. He said he is working with Miracit with recommendations of homes to be purchased and either torn down and rebuilt or rehabbed. Some homes can be purchased for just the taxes that are owned and others, the owner cannot be located.

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FIRE – Chief DeConnick presented the Trustees with requests for approval as follows:

Res. 313-08: Approve MECC Radio Furniture Equipment as Quoted by Watson Furniture Group for a Total of \$2,349.60

Mrs. Stewart moved to approve Purchase Request No. 12.01.08 for MECC radio furniture equipment as quoted by Watson Furniture Group for a total of \$2,349.60 including freight as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 314-08: Approve Invoice for 2009 COTS (Central Ohio Trauma System) Annual Dues in the Amount of \$1040.00

Mrs. Stewart moved to approve the invoice for the 2009 COTS (Central Ohio Trauma System) Annual Dues as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mrs. Stewart signed off on the training request of Firefighter John Eing for a CSCC on-line course for a total of \$238.00 under the tuition assistance policy.

Mrs. Stewart signed off on the training request of Firefighter Scott Davis for a CSCC on-line course for a total of \$238.00 under the tuition assistance policy.

Mrs. Stewart signed off on the training request of Part-time Fire Safety Inspector James King to attend two courses at the Ohio Fire Academy for \$65.00 per course totaling \$130.00.

Res. 315-08: Accept Resignation of Part-time Firefighter Kevin Ahman Per His Request Effective December 16, 2008

Mrs. Stewart moved to accept the resignation of Part-time Firefighter Kevin Ahman per his request effective December 16, 2008 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 316-08: Approve Official Request to Use Old Kroger Building for Training Purposes and Provide Liability Insurance to Gahanna-Jefferson Public Schools

Mr. Angelou moved to approve the official request to use the old Kroger building for training purposes and to provide liability insurance to the Gahanna-Jefferson Public Schools as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 317-08: Approve Live Burn Request for 451 Hamilton Road for Training Purposes

Mrs. Stewart moved to approve the live burn request for 451 Hamilton Road to be used for training purposes as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 318-08: Approve Dr. Paul Zeeb as New Medical Director and Pay Invoices from August Through December 2008 Totaling \$2085 for Protocol Review & Drug License Sign-off Effective January 1, 2009

Mrs. Stewart moved to approve Dr. Paul Zeeb as new Medical Director and pay his invoices from August through December 2008 totaling \$2085 for protocol review and drug license sign-off effective January 1, 2009 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick said there was media coverage by Channel 4 on our food drive showing our picking up donations with Santa Claus. They also interviewed Sgt. Baker.

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OLD BUSINESS

Leonard Park Water Situation – Mrs. Stewart said that she attended a meeting on December 11, 2008 and we are scheduled to meet with the County on January 8, 2009. She said she feels we are prepared and are getting closer to a resolution.

Fuel Saving Policy – Mrs. Stewart asked Chief DeConnick about the status of this policy. The Chief said he has met with the City of Gahanna, but a policy has not been finalized as of yet.

PENDING ITEMS

TeleStaff Status – Chief DeConnick said that he just received an update that 13 other Fire Departments signed up for this program.

VISITOR COMMENT

Dolly Hanning thanked Chief DeConnick for use of the Engine for the food drive. The Trustees thanked Dolly for all the work she has done over the years on the food drive. Ms. Hanning also said that she spoke with the Code Enforcement Officer regarding housing issues she is aware of in the Township.

There was one government student present. The Trustees welcomed him and gave him a copy of the brochure on the History & Functions of Townships.

NEXT MEETING

Mr. Angelou said that the Staff/Organizational Meeting is scheduled for Monday, January 5, 2009 at 10:00 a.m. and the Regular Meeting on Tuesday, January 20, 2009 at 3:30 p.m.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Richard J. Angelou, Acting Chairman

Nancy M. White, Fiscal Officer

The Trustees approved the December 19, 2008 payroll warrants for the period of November 30, 2008 through December 13, 2008 and the December 31, 2008 payroll warrants for the period of December 14, 2008 through December 27, 2008 and December warrants for bills, Numbers 46168 through 46338. Copies are on file with the Fiscal Officer.

The December Receipts are on file with the Fiscal Officer.
