

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **December 16,** **2014**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart was absent and the Fiscal Officer, Nancy White present.

Also Present were:

Fred Kauser	Deputy Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Gahanna Lincoln High School Students	

CONSENT AGENDA

Res.259-14: Approve Minutes of December 1, 2014

Mr. Angelou moved to approve Minutes of December 1, 2014. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 260-14: Approve Warrants of January 2015

Mr. Angelou moved to approve Warrants of January 2015. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS

Mr. Angelou welcomed the students from Gahanna Lincoln High School to the meeting and gave them a brief history of Township Government

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from the Franklin County Economic Development & Planning Department for the properties at 1716 Stelzer Road, 2718 Woodland Avenue, 2686 Ferris Road and 2906 Perdue Avenue for various zoning violations.
2. A letter was received from the Franklin County Public Health for 1st Notice of Violation for the property at 2582 N. Ferris Park Drive for various violations. A letter was received for 2nd Notice of Violation for the property at 2660-2666 Ferris Road for various violations. A letter was received for 2nd Observation Report Public Health Nuisance Program for the property at 2044 Republic Avenue for various violations. A letter was received for the Order of the Board of Health and Referral For Prosecution for the property at 3752 Missouri Avenue for various violations.
3. Letters were received from the Franklin County Prosecutor's Office Civil Division for the properties at 2266 Rankin Avenue and 2540 Johnstown Road for various zoning violations.
4. A letter was received from Brosius, Johnson & Griggs regarding their 2015 billing rates.
5. Fiscal Officer received an email from Stephen Kennedy from the Franklin County Township Association. The next meeting will be held on the evening of January 8, 2015 at the Hollywood Casino.

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FISCAL OFFICER

Fiscal Officer presented to the Board the 2015 OTARMA Calendar. This calendar contains pictures of Township scenes, buildings, equipment, etc. She commented that there is a picture of Mifflin Township in the month of November. This is the header picture on our website that we submitted. Fiscal Officer said that OTARMA will continue to have Townships submit pictures for the 2016 calendar and that the PIO will submit more pictures to showcase our township.

Fiscal Officer requested approval to renew the annual software support from Software Solutions for the accounting software to be paid at the beginning of 2015 in the amount of \$6,993.00

Res. 261-14: Approve to Renew the Annual Software Support from Software Solutions for \$6,993.00

Mr. Spanovich moved to approve to renew the annual software support from Software Solutions for \$6,993.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said she received an email from Rumpke, our trash collector for the unincorporated area, a document in word format as a reference regarding the trash/recycling collection. This will be uploaded on our website and will replace the fact sheet that we had available for the residents.

HR

HR Director requested approval to attend OHPELRA Annual Training conference February 2, 2015 – February 3, 2015 and cost shall not exceed \$500.00

Res. 262-14: Approve HR Director to Attend OHPELRA Annual Training on February 2, 2015-February 3, 2015 and Cost Shall Not Exceed \$500.00

Mr. Spanovich moved to approve HR Director to attend OHPELRA annual training on February 2, 2015 – February 3, 2015 and cost shall not exceed \$500.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

PIO

Melissa Rapp reported that Friday, December 19, 2015 is the deadline for the Holiday Help baskets. The requests forms are online and she will inform the Trustees the amount of responses that she has received. At this time, we only have a few inquiries. She said that depending on the amount of requests, this will determine how the baskets will be distributed.

IT

Chief Kauser requested approval to use fiber connection for Station 132 and the Mifflin Township Police Department from Time Warner for \$425.00 a month for 5 years. He reported that the connection between the rest of the Township and Station 132 and the police department has continued to decay and it cannot keep up with our needs. Time Warner has

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installed fiber in the unincorporated area of Mifflin Township, therefore, there will be no construction or connection cost.

Res. 263-14: Approve to Pay Time Warner \$425.00/Month for 5 Years for Fiber Connection to The Mifflin Township Police Department and Station 132

Mr. Angelou moved to approve to pay Time Warner \$425.00/Month for 5 years for fiber connection to the Mifflin Township police department and Station 132. Mr. Spanovich seconded. All voted yea. Motion carried.

SERVICE

DJ Tharp requested approval to remove David Stevens from probation and increase his pay to \$13.61 per hour effective December 21, 2014. He said that David Stevens has successfully obtained his CDL license and has proven to be a great asset to the township.

Res. 264-14: Approve to Remove David Stevens From Probation and Increase His Pay to \$13.61 per hour Effective December 21, 2014

Mr. Angelou moved to approve to remove David Stevens from probation and increase his pay to \$13.61 per hour effective December 21, 2014. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price requested to hire Graham Federer as a non-paid reserve police officer pending a drug screen test.

Res. 265-14: Approve to Hire Graham Federer as a Non-Paid Reserve Police Officer Pending a Drug Screen Test

Mr. Angelou moved to approve to hire Graham Federer as a non-paid reserve police officer pending a drug screen test. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Price presented his 2015 proposed budget to the Trustees.

FIRE

Deputy Chief Kauser requested approval to purchase a monitor nozzle for E133 from Stang Industries for \$4,013.00

Res. 266-14: Approve to Purchase a Monitor Nozzle for E133 From Stang Industries for \$4,013.00

Mr. Spanovich moved to approve to purchase a monitor nozzle for E133 from Stang Industries for \$4,013.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested approval to purchase foam for E133 from Finley Fire for \$2,720.00.

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Res. 267-14: Approve to Purchase Foam for E133 from Finley Fire for \$2,720.00

Mr. Spanovich moved to approve to purchase foam for E133 from Finley Fire for \$2,720.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested approval for FF Kevin Snyder and FF Brandon Wogan to attend Rescue Technician Level 2 Training at BGSU State Fire School for \$700.00 each.

Res. 268-14: Approve for FF Snyder and FF Wogan to Attend Rescue Technician Level 2 Training at BGSU State Fire School for \$700.00 each

Mr. Angelou moved to approve for FF Snyder and FF Wogan to attend Rescue Technician Level 2 Training at BGSU State Fire School for \$700.00 each. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested approval to allow Capt. Davis, FF Wilhelm, and FF Shaffer to carry over the 2014 unused vacation balances into 2015 and to be used within the first 120 days of the New Year.

Res. 269-14: Approve to Allow Capt. Davis, FF Wilhelm, and FF Shaffer to Carry Over the 2014 Unused Vacation Balances into 2015 and To Be Used Within the First 120 Days of The New Year

Mr. Angelou moved to approve to allow Capt. Davis, FF Wilhelm, and FF Shaffer to carry over the 2014 unused vacation balances into 2015 and to be used within the first 120 days of the New Year. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser said that we have had occasions recently where the spending limits in an emergency have limited our ability to resolving any issues. Deputy Chief Kauser requested approval for a pre-approval up to \$5,000 in the event that contacting the Board of Trustees for authorization of emergency repairs proves too untimely to prevent irreparable damage to facilities and emergency response capabilities. This decision would be decided by two of the three chiefs. He said that the Board of Trustees would be informed of all such expenditures at the earliest time practical should contingency spending be necessary.

Res. 270-14: Approve a Catastrophic Event Pre-Approval of Up To \$5,000

Mr. Spanovich moved to approve a catastrophic event pre-approval of up to \$5,000. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mr. Spanovich stated that the drain maintenance and repairs for Station 132 for \$1,791.00, district hydrant maintenance for Station 132 for \$1,940.00 and replacement of apparatus bay heater for Station 132 for \$1,921.00 have been approved by Fiscal Officer and signed off by Trustee Spanovich.

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Deputy Chief Kauser requested approval to increase the following credit card spending limits to a new rate. (See Attached)

Res. 271-14: Approve to Increase the Credit Card Spending Limits to a New Rate

Mr. Angelou moved to approve to increase the credit card spending limits to a new rate. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested an executive session to discuss a payroll issue.

Res. 272-14: Move Into Executive Session

Mr. Angelou moved to go into executive session to discuss a payroll issue at 4:19 p.m. Mr. Spanovich seconded. All voted yea. Motion carried.

The Trustees came out of executive session at 4:29 p.m.

Res. 273-14: Approve the Promotion of Battalion Chief Brian Dunlevy on October 26, 2014 with a New Pay Rate of \$30.12 With a 1 Year Probation Effective October 26, 2014

Mr. Spanovich moved to approve the promotion of Battalion Chief Brian Dunlevy on October 26, 2014 with a new pay rate of \$30.12 with a 1 year probation effective October 26, 2014. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Nancy M. White, Fiscal Officer

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Held **JANUARY 3,** **2013**

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Held **JANUARY 3,** **2013**
