

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES Meeting

Held

DECEMBER 20,

2011

Vice Chairman Angelou called the Regular Meeting to order at 3:30 P.M. with Mrs. Stewart and the Fiscal Officer, Nancy White, present. Chairman Spanovich was absent.

Also present were:

Amanda King	Economic Development & Planning
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Gahanna Lincoln Senior Government Students (See Referral File)	

Mr. Angelou led the Pledge of Allegiance to the Flag and asked for 20 seconds of silence reflecting on the season and the needs of others.

Mr. Angelou turned the meeting over to Amanda King from the Economic Development and Planning Dept. to discuss the second round of the Franklin County Township Abatement and Demolition Program. She said she was present to answer any questions the Board had about the participation of the program. She said that in the first round all Townships in Franklin County were invited to submit applications for demolition of up to \$15,000 and had seven Townships participate in that and those seven Townships were invited to participate in the second round where they can have up to three demolitions each project up to \$15,000. She said they are working with MORPC to oversee the abatement project and if any one project were to go over the \$15,000 limit the Township would be able to cover the additional cost. She said they do not anticipate that being an issue on any of the projects they are doing because most of them are coming in much lower than that in the \$3,000 to \$5,000 range. Ms. King said that if any project would reach that \$15,000 limit they would notify the Township. Code Officer Blake said that before a property is submitted for demolition he is doing the proper notifications to property owners and having the property declared unsafe by a County inspector or the Board of Health.

CONSENT AGENDA

Res. 285-11: Approve Warrants for January, 2012

Mrs. Stewart moved to approve the January, 2012 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mrs. Stewart said we have started our discussions about the Health Insurance, Dental Insurance, Vision Insurance and Life Insurance. She said the first round came back with a staggering increase, but that is just the first round and we will be getting back to everyone when we have further discussions. Mr. Angelou said we emphasized at the first round meeting that we are looking for increased service from UnitedHealthcare. The Fiscal Officer said she did not receive any unresolved issues from employees, but Wendy, UHC representative, said she would be willing to come here for additional days to meet with anyone who still is having issues.

CORRESPONDENCE – The Fiscal Officer said the only correspondence received was a letter from Clearwire that they are terminating the Agreement to lease space for the installation of a wireless communications facility at our location effective December 15, 2011 as the premises are not appropriate for its intended use.

FISCAL OFFICER'S REPORT – Nancy White said she is still working on the budget comparison of 2011 & 2012 appropriations.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer presented the following recommendations for the Board's approval:

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Res. 286-11: Approve Temporary Appropriations of 25% of Projected Department Budgets as Presented

Mr. Angelou moved to approve Temporary Appropriations of 25% of projected Department Budgets as presented. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 287-11: Approve Requesting an Advance of Taxes Collected for Mifflin Township from the Franklin County Auditor as Past Practice

Mrs. Stewart moved to approve Requesting for Advance of Taxes Collected for Mifflin Township from the Franklin County Auditor as past practice. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 288-11: Approve Transfers for Fire Department as Determined after Meeting with the Fire Chief to Meet End of the Year Expenses

Mr. Angelou moved to approve transfers for the Fire Department as determined after a meeting with the Fire Chief to meet end of the year expenses. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 289-11: Approve Paying Loveland & Brosius Invoice for \$8,744.44 from the General Fund

Mrs. Stewart moved to approve paying the Loveland & Brosius invoice for \$8,744.44 from the General Fund. Mr. Angelou seconded. All voted yea. Motion carried.

Mrs. Stewart reminded the Department Heads that they must put a request before the Board in writing to use legal counsel.

The Fiscal Officer reminded everyone that next meeting will be held on January 3, 2012 at 10:00 a.m. which will be the organizational meeting. Mr. Angelou will be sworn in at that time to begin his new term.

IT – Mrs. Stewart said there is nothing new to report at this point in time, but the IT Committee did meet with Ken Neff of Mapsys and representatives who will be helping out while our IT Paul Adkins is off with a medical issue.

SERVICE – Service Director, D.J. Tharp, presented the Board with several items for approval:

Mrs. Stewart said she recommends the Board approve the Service Department Budget with a 3% pay increase and also remove D.J. Tharp from probation with a 3% pay increase over the 3% reflected in the 2012 Budget.

Res. 290-11: Remove D.J. Tharp from Probationary Status in His Position as the New Service Director

Mrs. Stewart moved to remove D.J. Tharp from probationary status in his position as the new Service Director. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 291-11: Approve a Pay Increase of 3% for Service Director, D.J. Tharp Over the 3% Reflected in the 2012 Budget as Presented

Mrs. Stewart moved to approve a pay increase of 3% for Service Director, D.J. Tharp over the 3% reflected in the 2012 Budget as presented. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 292-11: Approve Updated 2012 Service Department Budget as Presented Reflecting a 3% Pay Increase

Mr. Angelou moved to approve the updated 2012 Service Department Budget as presented reflecting a 3% pay increase. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 293-11: Approve Buying Back Section M, Block 5, Lot 72, Graves 7 & 8 as Requested by Paula Paszke for \$300 Which Has Been Paid

Mrs. Stewart moved to approve buying back Section M, Block 5, Lot 72, Graves 7 & 8 as requested by Paula Paszke for \$300 which she has paid. Mr. Angelou seconded. All voted yea. Motion carried.

Mrs. Stewart asked Mr. Tharp to report at the next meeting how many graves are still on hold and have not been paid in full as yet.

Res. 294-11: Approve Vacation Carry-over for D.J. Tharp for 116 Hrs. and Larry Stewart for 40 Hrs. to be Taken Within 90 Days in 2012 and Revisited After That Time

Mr. Angelou moved to approve the vacation carry-over for D.J. Tharp for 116 hrs. and Larry Stewart for 40 hrs. to be taken within 90 days in 2012 and revisited after that time. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 295-11: Approve End of the Year Bonuses for Service Department Employees for \$500 Each Which was Included in the 2011 Budget

Mrs. Stewart moved to approve the end of the year bonuses for Service Department employees for \$500 each which was included in the 2011 budget. Mr. Angelou seconded. All voted yea. Motion carried.

POLICE – Chief Pocock said he would like to commend Lt. Price for saving the life of a Gahanna citizen last night. He was able to talk him out of jumping off a bridge and took him to Netcare to get help. The Chief presented the Trustees with a revised budget based on the figure of \$600,000 that Mr. Spanovich gave them at the last meeting to work with. Officer Blake said they haven't been given a firm number yet but have actually worked up three budgets using different collection numbers which he presented and explained to the Trustees. He said he would like to meet with the Fiscal Officer to see if there are ways to reduce expenses further. The Trustees said this was a good start in putting together a final budget. The Fiscal Officer said she hopes to have firm numbers sometime in January. Mrs. Stewart reminded them to include mowing in their revised budget which they would like to have by the January 3rd meeting.

Officer Blake said they have received some of the donated furniture for the new Police Station but have not received all of the furniture as yet so they have not been able to move into the new station yet.

CODE ENFORCEMENT – Officer Blake said he has been working with the County on the Demolition Program discussed at the beginning of the meeting. He said he is anxious to get as many houses torn down as possible.

FIRE – Chief DeConnick presented the following items to the Board:

Res. 296-11: Approve Electronic Fire Inspection Software as Approved by IT Committee from ALBX Solutions for \$2990.00

Mrs. Stewart moved to approve Req. #11.02.11 for Electronic Fire Inspection Software as reviewed and approved by IT Committee from ALBX Solutions for \$2990.00. Mr. Angelou seconded. All voted yea. Motion carried.

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The Trustees agreed to put Req. #12.01.11, #12.02.11, & #12.03.11 for Fire Gear on hold for the 2012 budget.

Res. 297-11: Approve Datacard CD800 Dual Sided Color Printer for MECC from IdentiSys for \$2,259.31

Mrs. Stewart moved to approve Req. #12052011-01 for a Datacard CD800 Dual Sided Color Printer for \$2,259.31 from IdentiSys Inc. as recommended by A/C Grossman. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick presented the Trustees with an updated copy of the Fire Department Budget. He said the changes from the last budget have been highlighted. The Trustees agreed to hold the budget until the January 3, 2012 meeting.

Mrs. Stewart signed off on Charles Wilhelm's request to attend the Child Safety Seat Renewal Course on March 15, 2012 for \$25.00.

Chief DeConnick reported that one of our Part-time Fire Safety Inspectors, Dan Marvin, had an injury and is in the hospital trauma unit. Also, Asst. Chief Grossman's Father passed away this past weekend of Sunday.

Chief DeConnick said that due to the recent resignation of Steve Koslow, he would like to promote Firefighter Chris Searle from Career Firefighter-Technician to Career Firefighter-Specialist which will not result in additional costs in the budget

Res. 298-11: Approve Promoting Christopher Searle from Career Firefighter-Technician to Career Firefighter-Specialist with an Effective Date of December 25, 2011.

Mrs. Stewart moved to approve promoting Christopher Searle from Career Firefighter-Technician to Career Firefighter-Specialist with an effective date of December 25, 2011. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick advised the Trustees that he will be on vacation from January 2 – January 6, 2012 to attend his son's promotion in the Service.

Chief DeConnick turned in a retirement notification letter to the Board of his intended retirement as Fire Chief at the end of the day on Friday, June 15, 2012 after nearly 44 years of service. Mrs. Stewart said we all appreciate everything that he has done for the Township including the citizens and the employees. Mr. Angelou also said we appreciate and thank him for all of his service.

MECC – The Trustees agreed to put Req. #01172011 for the MicroData Annual Maintenance Agreement on hold for the January 3, 2012 meeting.

OLD BUSINESS

Leonard Park Water Access Status – Mrs. Stewart said she did see Steve Renner and he asked her about the report he had sent us and she told him that was not exactly what we wanted. She asked the Fiscal Officer to set up a meeting with him at 2:00 p.m. before our next Regular Meeting on January 17, 2012. Mrs. Stewart said the Trustees would like to know what our next step would be to start this project and what should be advise the residents of Leonard Park including the cost.

The Trustees agreed to hold any decisions regarding our Dental, Vision and Life insurance until the January 3, 2012 meeting.

VISITOR COMMENT

Mr. Angelou acknowledged the Gahanna Lincoln senior government students. He said we have available brochures on the History and Functions of Townships for them to take. It explains that Townships are one of the oldest forms of government.

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Mr. Angelou explained to the students the difference between Township and City governments. He said that Mifflin Township does the Fire Service for the City of Gahanna and unincorporated area but our Police Department and Road Department only operates in the unincorporated area.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman (Absent)

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the December 30, 2011 payroll warrants for the period of December 11, 2011 through December 24, 2011 and the December warrants for bills. Copies are on file with the Fiscal Officer.

The December, 2011 Receipts are on file with the Fiscal Officer.
