

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

DECEMBER 21,

2010

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Charlie Johnson	2073 Republic Ave.
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
William Price	Police Lieutenant
Steve Blake	Police/Code Officer
Neighborhood Design Center Representatives	
Senior Government Students from Gahanna Lincoln High School (See Referral File)	

Mifflin Township Gateway Signs – The Neighborhood Design Center representatives were present to discuss potential signage locations. Alan Berghold said that Calvin McKnight drove them around the unincorporated areas of the Township to help decide possible locations for a sign. Jordan, a graphic artist and Maggie Grady who was at our November 16th meeting were present to present pictures of possible locations and designs. The pictures show larger signs mounted on bricks and smaller ones mounted under the Franklin County signs. Ms. Grady said the pictures of possible locations were derived at after seeing how the Township was broken up in several areas. There were three different sign designs presented. Mrs. Stewart said that since a lot of people do not realize that Mifflin Township also includes the City of Gahanna, she feels that there should be signs at the City of Gahanna boundaries that say Welcome to Gahanna and Mifflin Township. Ms. Grady said she will look into that option. She said that they plan to be back for our February 15, 2011 meeting at 3:30 p.m. to show some more finalized options and hope to receive more comment sheets on signage design and placement. (See Referral File on Presentation Pictures)

CONSENT AGENDA

Res. 299-10: Approve Warrants for January, 2011

Mrs. Stewart moved to approve the January, 2011 warrants for payroll and bills. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mrs. Stewart said that after years of the Township trying to get the City of Columbus to allow the residents of Leonard Park to tap into their water supply, a resolution has been passed authorizing a contract between the City of Columbus and the County of Franklin to amend various water and sewer agreements. After everything is finalized, this will allow the homes in Leonard Park to have water. This has been something that a lot of people have worked hard to achieve and she considers this a Christmas Blessing.

Mr. Angelou read a letter from the Terrorist Screening Center (TSC) commending our Police Officer, Shane Howard. The letter stated that on 10/29/10 during the course of performing law enforcement duties, and upon learning of a possible subject match to the Terrorist Watchlist, Officer Howard followed the appropriate protocol by contacting TSC. That contact allowed the TSC to determine that the encountered individual was in fact a “positive match” to a known or suspected terrorist. Additionally, Officer Howard provided information which may prove valuable to the Federal Bureau of Investigation; other local, state and federal law enforcement agencies; and the overall United States intelligence community. Chief Pocock and the Trustees agreed that Shane Howard did a great job and is to be commended. (See Referral File)

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. The Franklin County Board of Zoning Appeals sent a notice of a meeting held yesterday at 1:30 p.m. There was one case for Mifflin Township requested by the owner of 3922 Armuth Avenue for a room addition. The Staff recommends conditional approval.

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2. An e-mail from Don L. Brown, County Administrator, was received along with a copy of the City/County agreement and authorizing resolution which was given to the Trustees and that Mrs. Stewart mentioned above. Exhibit C was also attached of a map defining the Leonard Park water contract service area and boundaries. Commercial properties in the Township must annex into the City of Columbus to get water. She said there were some properties that they did not include in Mifflin Township that have water problems and we may want to make sure they are included. The County would install the water lines along the roads and then it would be the responsibility of the residents to arrange to have it run into their homes. The Fiscal Officer said she is not sure what type of funding will be available. Mr. Spanovich said he feels we should send a thank you letter from the Trustees and residents to the Commissioners showing our deepest appreciations for this accomplishment.

PROPOSED RESOLUTIONS (NEW BUSINESS)

ADMIN – The Fiscal Officer presented the Trustees with the following for approval:

Res. 300-10: Approve Meeting Room Request of Gahanna Schools for CPR Classes Taught by Firefighter Kenny King on January 20, 2011 from 8:30-11:30 a.m. and 12:30-3:30 p.m. as They Have Done in the Past

Mrs. Stewart moved to approve the Meeting Room request of Gahanna Schools for CPR classes taught by Firefighter Kenny King on January 20, 2011 from 8:30-11:30 a.m. and 12:30-3:30 p.m. as they have done in the past. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 301-10: Approve Transfer of 1K (Fines and Tickets) to Fund 9 in the Amount of \$4,597.17

Mr. Angelou moved to approve the transfer of 1K (Fines and Tickets) to Fund 9 in the amount of \$4,597.17. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 302-10: Approve Authorizing the Fiscal Officer to Make Necessary Transfers with the Agreement of the Department Heads to Allow Payment of Bills and Payroll for the Remainder of the Year

Mr. Angelou moved to approve authorizing the Fiscal Officer to make necessary transfers with the agreement of the Department Heads to allow payment of bills and payroll for the remainder of the year. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 303-10: Approve Township Annual Amended Appropriation Resolution as Presented by the Fiscal Officer

Mrs. Stewart moved to approve the Township Annual Amended Appropriation Resolution as presented by the Fiscal Officer. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 304-10: Approve Transfer of Up To \$30,000 from the General Fund to the Police Fund to Meet Expenses for the Remainder of the Year

Mr. Angelou moved to approve the transfer of up to \$30,000 from the General Fund to the Police Fund to meet expenses for the remainder of the year as recommended by the Fiscal Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Angelou said for the record that this is the first year we were not able to give bonuses to the Police Department due to their budget shortfall. He said he hopes next year we can get some additional monies in to meet payroll and expenses.

The Fiscal Officer said she has met with Steve Miller regarding our OTARMA insurance coverage which is due to renew March 1, 2011 and we should be getting a quote from him soon. She said she also contacted Sean Sprouse regarding on our Health Insurance renewal as well but have not received any quotes as yet.

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The Fiscal Officer said she gave the Trustees copies of the November Cash Reconciliation and Cash Summary by Fund Year to Date. Mr. Spanovich said he went over the General Fund Proposed 2011 Budget with the Fiscal Officer and he is ready to approve it. The Fiscal Officer said she appropriated more money this year to include new accounting software and parking lot paving.

Res. 305-10: Approve General Fund Budget for 2011 as Prepared by the Fiscal Officer and Reviewed by the Chairman

Mr. Spanovich moved to approve the General Fund Budget for 2011 as prepared by the Fiscal Officer and reviewed by the Chairman. Mrs. Stewart seconded. All voted yea. Motion carried.

IT – Mrs. Stewart said the only thing we have going on right now is the accounting software. The Fiscal Officer said she hope to send out the Accounting Software RFP's next week and ask that we have a response by the end of January.

SERVICE – Calvin McKnight requested approval for an emergency back-hoe repair as quoted by Southeastern Equipment Co. for \$3,773.82.

Res. 306-10: Approve Emergency Repair of Back-Hoe as Quoted by Southeastern Equipment Co. for \$3,773.82

Mr. Spanovich moved to approve the emergency repair of the back-hoe as quoted by Southeastern Equipment Co. for \$3,773.87. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. McKnight said that he and his crew went to the new sign regulations meeting for reflective signs by 2012. He said they learned that they only have to have a plan of action by the end of 2011 and everything must be completed by 2015. He said they will start doing some of the signs next year. He also reported that his Department has only used 16 tons of salt to date.

POLICE – Chief Pocock said that the Service Department has done a very good job of clearing the roads in Mifflin Township and in fact, better than Arlington. He said that all firearms trainings required for Police Officers have been completed. Also, continuing education classes required have also been completed and the Department should get some compensation for that at the beginning of next year.

Chief Pocock said that they had a meeting with Peek Family Auto Service to renew their contract and found through Steve Blake that we can save money on parts if they are purchased under our name as a government agency. The Knotty Pine at Parkwood and Hudson is an extremely notorious bar for cocaine and heroin distribution and is not in our jurisdiction, but the people who leave there go into our jurisdiction. He said we have made some significant traffic stops and are working with the NAG Team (Nuisance Abatement Group) at the Knotty Pine and have made the owner aware that we will keep showing up and that this has to stop or he will lose his license. Chief Pocock said he feels that this has been working.

Chief Pocock said that he spoke with Mr. Angelou regarding a request to carryover vacation hours for himself, Lt. Price and Officer Blake due to the long hours they have worked to cover shifts with the absence of Sgt. Baker in the military for two months. Mr. Angelou said he understands they have been unable to take their vacations and will move for the requested carryovers to be taken within 90 days of 2011.

Res. 307-10: Approve Vacation Carryovers for Chief Pocock for 107 Hrs., Lt. Price for 74 Hrs. and Officer Blake for 72 Hrs. to be Used Within 90 Days in 2011

Mr. Angelou moved to approve vacation carryovers for Chief Pocock for 107 hours, Lt. Price for 74 Hours and Officer Blake for 20.5 Hours to be used within 90 days in 2011 as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

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Chief Pocock requested the Board's approval to seek the opinion of Pete Griggs regarding the injury to Officer Shane Howard which will be going to court. The Fiscal Officer said that if this turns out to be a BWC injury, she will need the paperwork.

Res. 308-10: Approve Seeking the Opinion of Attorney Pete Griggs Regarding the Injury of Officer Shane Howard

Mr. Angelou moved to approve seeking the opinion of Attorney Pete Griggs regarding the injury of Officer Shane Howard as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

CODE ENFORCEMENT – Steve Blake said he has been working with the Service Department on vacant properties and clean-ups of alleys. He said they just boarded up another house today. Mr. Blake said he has tried a lot of places for funding to get some of these unsafe houses torn down and just received a letter from the Columbus Foundation that we have been denied. He said that if additional money could be put in the clean-up account, he could hire an outside source to haul trash away when the Service Department is not available. The Fiscal Officer said there is money from the General Fund budgeted for that account in 2011.

FIRE – Chief DeConnick said he has very few items to present. A memo was received from Keith Shoup of Creekside inviting Creekside Tenants to attend the Creekside Association Meeting tomorrow, December 22, 2010 at 2:00 p.m. at the Creekside Conference and Event Center, Boardroom 2. Mo Dioun has requested that each business owner or principle be in attendance. The Chief said he plans to attend and also Mr. Spanovich and Mrs. Stewart.

Chief DeConnick gave the Trustees a memo regarding incorporating the paramedic incentive into the base hourly rate of Fire Department members effective January 1, 2011 for their consideration. (See Referral File) The Fiscal Officer indicated that the incentive period runs from 12/1 thru 11/30 and asked how that would be handled.

Chief DeConnick reported that there was a significant fire at the Old Bag of Nails Restaurant in Downtown Gahanna on Mill Street. Several Departments responded and they were able to stop the fire from spreading to the whole roof. The restaurant is closed for repairs.

The Chief said that he will be out of town and on vacation from December 27, 2010 to December 31, 2010 for the birth of a new grandchild.

The Trustees reminded everyone that the Organizational Meeting will be on Monday, January 3, 2011. Budgets will be discussed at that time so they can be approved at the Regular Meeting on Tuesday, January 18, 2011.

VISITOR COMMENT

Charlie Johnson said she wanted to thank Sgt. Johnson for helping the Clinton Township Medic find her house as they were responding to her borderline heart attack. She said the bottom end of Republic Avenue is nothing but a sheet of ice as the waterline somewhere is broken. She asked if we could get some more salt out there.

Charles Johnson said that regarding the Gateway Signs, the residents she has spoken to are not happy with the County regarding the signs when we may be losing our Police Department or some of their services. They feel that the alleys need work and the Trustees don't care about the unincorporated area as much as the City of Gahanna. Mrs. Johnson said she was only passing on what she has been told. She did say she wanted to thank the Police Department for working on the Knotty Pine Bar for those living in that neighborhood want to see them gone as it is a very scary situation.

Mr. Angelou told the students from Lincoln High School that Townships are the oldest form of government as explained in the pamphlet they were given on the History and Functions of Townships. He also explained the difference between City and Township governments.

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There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the December 31, 2010 payroll warrants for the period of December 12, 2010 through December 25, 2010 and the December warrants for bills, Numbers 49482 through 49664. Copies are on file with the Fiscal Officer.

The December Receipts are on file with the Fiscal Officer.
