

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

December 7,

2015

Mr. Angelou called the Regular Meeting to order at 10:00 A.M. with Mrs. Stewart and the Fiscal Officer, Nancy White present. Chairman Spanovich was absent.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Charlie Broschart	Franklin County Public Health
Kurt Kelje	Franklin Soil and Water

Charlie Broschart, Franklin County Public Health, and Kurt Kelje, Franklin Soil and Water, presented to the Trustees the National Pollutant Discharge Elimination System report and the Illicit Discharge Detection and Elimination report. Mr. Broschart also gave an update on the Leonard Park water project.

CONSENT AGENDA

Res. 255-15: Approve Minutes of November 17, 2015

Mrs. Stewart moved to approve Minutes of November 17, 2015. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mrs. Stewart commented that in light of the shootings that are plaguing this country, she requested that Chief Price review our policies and make any recommendations regarding security in our buildings. Mr. Angelou reported that there are ongoing investigations in the township for activity. Mrs. Stewart asked each department head to look at their building and consult with Chief Price.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2047 Republic Avenue, 2518 N. Ferris Park Drive, 2854 Ferris Park Drive, 2210 Rankin Avenue, and 3244 Westerville Road various violations.
2. A letter was received from Franklin County Public Health for 1st Observation Report Public Health Nuisance Program for the property at 2135 Aberdeen Avenue for various violations
3. A letter was received from Franklin County Public Health for 2nd Observation Report Public Health Nuisance Program for the property at 2565 S. Ferris Park Drive for various violations.
4. Letters were received from Franklin County Public Health for 1st Notice of Violation for the properties at 2823 Berrell Avenue, 2769 Berrell Avenue, 2177 Agler Road, 2586 Perdue Avenue, and 2129 Aberdeen Avenue for various violations.

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5. A letter was received from Brosius, Johnson & Griggs notifying Mifflin Township that their billing rates will remain unchanged for the upcoming 2016 calendar year.

FISCAL OFFICER

Fiscal Officer reported that she received an email from Marc Fishel regarding the TIF agreement. He reviewed the TIF agreement and said it looked fine and verified that the TIF will only apply to commercial property. Since it is proposed pursuant to O.R.C section 5709.40(B), it cannot include residential property unless it is in a designated blight area. Mr. Fishel said the agreement can be approved and signed by the Trustees.

Res. 256-15: Approve the Infrastructure Funding Agreement as Proposed by the City of Gahanna

Mrs. Stewart moved to approve the Infrastructure Funding Agreement as proposed by the City of Gahanna. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said that we have a 2 mil police levy which is up for a renewal. She asked for approval to contact the County Auditor's office to obtain the value of what this levy will collect. Fiscal Officer said that she will bring this back to the Trustees at the next meeting to place it on the ballot. The petition must be filed by December 16th at 4:00 p.m.

Res. 266-15: Approve Declaring it Necessary To Levy a Tax in Excess of the Ten Mill Limitation

Mr. Angelou moved to approve declaring it necessary to levy a tax in excess of the ten mill limitation and request information from the County Auditor. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer presented the 2016 budgets for each department to the Trustees. Mrs. Stewart requested that HR modify the budget for salary increases and adjust later if needed.

Res. 267 -15: Approve the 2016 Budgets for Each Department

Mrs. Stewart moved to approve the 2016 budgets for each department. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

ADMIN

HR

Becky Kadel reported that she did a research and discovered that the new hires HRA account is prorated. She said that Chard Snyder is pro rating the new hires and they would like to receive this approval or disapproval in writing.

Res. 268-15: Approve the Policy of Pro Rating New Hires HRA Account

Mrs. Stewart moved to approve the policy of pro rating new hires HRA account. Mr. Angelou seconded. All voted yea. Motion carried.

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Becky Kadel informed the Trustees that as of 1/1/2016, Ohio's overage dependant law that allowed continuing medical coverage for eligible dependents age 26-28 has been revoked. Ohio has adopted the Federal overage dependent law that allows continuing medical coverage for eligible dependents up to age 26. She said that there is currently one employee that will be affected. After discussion, the Trustees will allow those 26-28 to remain on coverage until 3/1/2016.

Res. 269-15: Approve to Allow Those 26-28 to Remain on Health Coverage Until 3/1/2016

Mrs. Stewart moved to approve to allow those 26-28 to remain on health coverage until 3/1/2016. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Becky Kadel told the Trustees that she met with DJ Tharp and he informed her that the service department no longer carries a heavy wheeled vehicle which would require them to maintain CDL certification. Therefore, this removes them from the Department of Transportation drug screening pool. She said that she has removed this requirement from the service department job descriptions.

Res. 270-15: Approve Removing CDL Requirement From the Service Department Job Descriptions

Mr. Angelou moved to approve removing CDL requirement from the service department job descriptions. Mrs. Stewart seconded. All voted yea. Motion Carried.

Becky Kadel informed the Trustees that she contacted Working Partners and will be updating the drug free safety program policy as it has not been updated since 2012. She received approval from Fiscal Officer to pay \$250.00 for the update. Becky Kadel said they will be adding some clarifying language regarding marijuana use and who is considered a safety sensitive employee. She said that at their recommendation we will be expanding our drug test panel to include synthetic opiates.

Becky Kadel reported that the annual driving record check has been completed.

PIO

Melissa Rapp reminded the Trustees of the Department of Commerce hearing on Thursday, December 10th at 10:30 a.m. regarding the cemetery complaints. She also brought to their attention the editorial in the Columbus Dispatch about the Leonard Park water project. Melissa Rapp presented another article in the Columbus Dispatch to the Trustees from an interview with Fire Chief Kauser on how to assist first responders during your emergency.

Melissa Rapp said that she has tentatively set December 22nd as the day to meet at the police station for ham and turkey distribution of 30 – 35.

IT

Fiscal Officer requested approval to renew annual software support agreement with Software Solutions for \$6,975.52

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Res. 271-15: Approve Annual Software Support Agreement with Software Solutions for \$6,975.52

Mrs. Stewart moved to approve annual software support agreement with Software Solutions for \$6,975.52. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

SERVICE

DJ Tharp requested approval to file an assessment on 3014 Woodland Avenue in the amount of \$730.23 for cleaning up trash in the front and rear of the property. These charges include removing 30 yards of solid waste and dumpster fees.

Res. 272-15: Approve Filing Assessment on 3014 Woodland Avenue in the Amount of \$730.23

Mrs. Stewart moved to approve to filing assessment on 3014 Woodland Avenue in the amount of \$730.23. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to purchase back a cemetery plot for \$700.00 from Mary Ann Altizer.

Res. 273-15: Approve to Purchase Back a Cemetery Plot for \$700.00 from Mary Ann Altizer

Mrs. Stewart moved to approve to purchase back a cemetery plot for \$700.00 from Mary Ann Altizer. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to pay Franklin County Engineers Office \$27,246.39 for the work performed on Schmidt Road. He said that due to some unforeseen issues the total amount due is \$2,560.14 higher than originally quoted.

Res. 274-15: Approve to Pay Franklin County Engineers Office \$27,246.39

Mr. Angelou moved to approve to pay Franklin County Engineers Office \$27,246.39. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Police Chief Price requested support from the general fund in the amount of \$59,876.00 for a full time officer.

Res. 275-15: Approve to Pay a Full Time Officer's Salary From the General Fund for \$59,876.00

Mrs. Stewart moved to approve to pay a full time officer's salary from the general fund for \$59,876.00. Mr. Angelou seconded. All voted yea.

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Chief Price informed the Trustees that he was recently informed from Homeland Security that three of his walkie radio's are currently unable to be upgraded to digital which is necessary to be compatible with the new system that will be going into effect at the end of January 2016. Chief Price requested approval to upgrade three walkie radios not to exceed \$3,500.00

Res. 276-15: Approve Upgrading Three Walkie Radios not to exceed \$3,500.00

Mr. Angelou moved to approve upgrading three walkie radios not to exceed \$3,500.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to renew the Franklin County Sherriff's Department DUI Task Force contract.

Res. 277-15: Approve Renewing the Franklin County Sherriff's Department DUI Task Force Contract

Mrs. Stewart moved to approve renewing the Franklin County Sherriff's Department DUI Task Force contract. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Price reported to the Trustees that he has proceeded with an accident investigation regarding a resident that occurred on May 1, 2015. He said that as a result of the additional investigation completed, the report will remain unchanged. Chief Price provided a letter that he is sending to this resident regarding this accident investigation.

FIRE

Fire Chief Kauser requested approval to carryover unused vacation for firefighter-paramedic Beth DeConnick in the amount of 156 hours.

Res. 278-15: Approve Carryover of Unused Vacation for Firefighter-paramedic Beth DeConnick in the Amount of 156 hours

Mrs. Stewart moved to approve carryover of unused vacation for firefighter-paramedic Beth Deconnick in the amount of 156 hours. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval for 2015 fitness testing payouts for 46 employees and 6 other employees who have not been able to complete their testing due to injuries. Each individual will receive \$1,000.00.

Res. 279-15: Approve 2015 Fitness Testing Payouts for \$46,000.00 - \$52,000.00

Mrs. Stewart moved to approve 2015 Fitness Testing Payouts for \$46,000.00 - \$52,000.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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Chief Kauser requested to approve annual maintenance and repair contract for Lifepak monitors and Lucas Devices in the amount of \$17,101.50

Res. 280-15: Approve Annual Maintenance and Repair Contract for Lifepak Monitors and Lucas Devices in the Amount of \$17,101.50

Mrs. Stewart moved to approve annual maintenance and repair contract for Lifepak Monitors and Lucas Devices in the amount of \$17,101.50. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

MECC

Chief Kauser requested approval to pay Mifflin Township's share of RCOG administrative fees from the Fire Department budget in the amount of \$10,000.00

Res. 281-15: Approve Payment of Mifflin Township's Share of RCOG Administrative Fees From the Fire Department Budget in the Amount of \$10,000.00

Mr. Angelou moved to approve payment of Mifflin Township's share of RCOG administrative fees from the fire department budget in the amount of \$10,000.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve a pass-through purchase on behalf of MECC for Licking County 9-1-1- computer aided Dispatch (CAD) software expansion in the amount of \$49,575.00

Res. 282-15: Approve a Pass-through Purchase on Behalf of MECC for Licking County 9-1-1 Computer Aided Dispatch (CAD) Software Expansion in the Amount of \$49,575.00

Mrs. Stewart moved to approve a pass-through purchase on behalf of MECC for Licking County 9-1-1 computer aided dispatch (CAD) software expansion in the amount of \$49,575.00. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval to purchase the RedAlert Records Management System on behalf of Mifflin, Plain, Truro, Jefferson and Violet Townships for \$60,945.00.

Res. 283-15: Approve the Purchase of the RedAlert Records Management System on Behalf of Mifflin, Plain, Truro, Jefferson and Violet Townships for \$60,945.00

Mrs. Stewart moved to approve the purchase of the RedAlert Records Management System on behalf of Mifflin, Plain, Truro, Jefferson and Violet Townships for \$60,945.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve a pass-through purchase on behalf of MECC for the City of Bexley (Police) TCS XT 9-1-1 software expansion in the amount of \$25,799.00

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Res. 285-15: Approve a Pass-through Purchase on Behalf of MECC for the City of Bexley (Police) TCS XT 9-1-1 Software Expansion in the Amount of \$25,799.00

Mrs. Stewart moved to approve a pass-through purchase on behalf of MECC for the City of Bexley (Police) TCS XT 9-1-1 software expansion in the amount of \$25,799.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve a pass-through purchase on behalf of MECC for the City of New Albany (Police) TCS XT 9-1-1 software expansion in the amount of \$43,310.00.

Res. 286-15: Approve a pass-through purchase on behalf of MECC for the City of New Albany (Police) TCS XT 9-1-1 software expansion in the amount of \$43,310.00

Mrs. Stewart moved to approve a pass-through purchase on behalf of MECC for the City of New Albany (Police) TCS XT 9-1-1 software expansion in the amount of \$43,310.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart said that she attended the RCOG meeting and that there was a presentation on legal fees by Dan Gutman. She said that Nancy White will be the Fiscal Officer for RCOG and she advised her and Chief Kauser to talk to Dan Gutman in regards to setting up a checking account that is approved to pay him.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

