

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

**Held**

**JANUARY 15,**

**2013**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou and Mrs. Stewart present. The Fiscal Officer, Nancy White, was also present after a short delay.

Also present were:

Douglas Six	1836 Stelzer Rd.
Aurelie Murray	11050 Fancher Rd., Lot 206, Westerville
Tim Taylor	Fire Chief
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Code/Police Officer
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer

## **CONSENT AGENDA**

### **Res. 16-13: Approve Minutes of January 3, 2013**

Mrs. Stewart moved to approve the minutes of the January 3, 2013 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

### **Res. 17-13: Approve the Warrants for January, 2013**

Mr. Angelou moved to approve the January, 2013 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

**TRUSTEES' COMMENTS** – None at this time.

## **CORRESPONDENCE**

The following correspondence was presented to the Board.

1. A notice was received from the Franklin County Township Association of a date change for their January meeting. The meeting will be held on the third Thursday of the month on January 17, 2013 hosted by Sharon Township at 6:00 p.m. for dinner and with the meeting following at 7:00 p.m.
2. The Franklin County Public Health sent a notice of an extension granted for the property at 2052 Loretta Avenue to February 12, 2013 to correct all violations or charges may result.

**FISCAL OFFICER'S REPORT** – Nancy White prepared the 2013 Appropriations for the General Fund for the Board's review

### **Res. 18-13: Approve the 2013 General Fund Appropriations as Prepared by the Fiscal Officer**

Mr. Spanovich moved to approve the 2013 General Fund Appropriations as prepared by the Fiscal Officer. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mr. Spanovich said that he and the Fiscal Officer evaluated the work of Rebecca Rousseau for the last six months and are recommending a pay increase from \$22.00 to \$25.00 per hour.

### **Res. 19-13: Approve Pay Rate Increase for Rebecca Rousseau from \$22.00 to \$25.00 per Hour Effective the Next Pay Period**

Mr. Spanovich moved to approve a pay rate increase for Rebecca Rousseau from \$22.00 to \$25.00 per hour effective the next pay period. Mr. Angelou seconded. All voted yea. Motion carried.

## **PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):**

**ADMIN** – There was a request from Steve Blake to continue his Sick Leave Bank Withdrawal until March 23, 2013 based on his Doctor's letter to continue on light duty. He also requested payment of 18.5 hours not paid on the last payroll. At a previous meeting the Trustees had approved the sick leave bank through 12/31/12. His sick leave bank withdrawal

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had expired and there was no additional accrued time for a full pay.

After much discussion, the Trustees agreed to extend the withdrawal from the sick leave bank until February 4, 2013 for Steve Blake and pay the 18.5 hours he was short on the last payroll date and revisit the situation at that time after clarification of his status by his doctor.

**Res. 20-13: Approve Extending the Withdrawal From the Sick Leave Bank Until February 4, 2013 for Steve Blake and the Reimbursement of 18.5 Hours To Be Revisited at That Time After Clarification of His Status by his Doctor**

Mr. Angelou moved to approve extending the withdrawal from the sick leave bank until February 4, 2013 for Steve Blake and the reimbursement of 18.5 hours to be revisited at that time after clarification of his status by his doctor. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer presented the Trustees with 2012 Incentive lists for Sick Leave and Holiday pay to be approved. She said the Fitness Incentive was approved at a previous meeting totaling \$58,000.00. (See Referral File)

**Res. 21-13: Approve 2012 Sick Leave Incentives as Presented for \$49,600.00**

Mr. Spanovich moved to approve the 2012 Sick Leave Incentives as presented by the Fiscal Officer for \$49,600.00. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 22-13: Approve Pay for 2012 Holiday Hours Not Taken as Presented for an Amount Determined by the Employees Hourly Rate**

Mrs. Stewart moved to approve pay for 2012 Holiday hours not taken as presented for an amount determined by the employees hourly rate. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said she is hoping that by Thursday, she will have the carryover balances for all Departments so they can move forward on their 2013 budgets.

**IT** – No report at this time.

**SERVICE** – D. J. Tharp asked the Trustees to approve paying Roger Boggs the Foreman bonus that was budgeted for \$500.00. He said he will submit the paperwork to the Fiscal Officer tomorrow.

**Res. 23-13: Approve Paying Roger Boggs the Foreman Bonus of \$500.00 Contingent on Receipt of the Proper Paperwork**

Mr. Angelou moved to approve paying Roger Boggs the Foreman bonus of \$500.00 contingent on receipt of the proper paperwork. Mr. Spanovich seconded. All voted yea. Motion carried.

D.J. Tharp said that the big truck has been repaired and is now back in service, but it was a more expensive repair of \$1,000.

**CODE** – Mr. Spanovich said that Douglas Six was present with a request for us to purchase a piece of property from the Land Bank and sell it to him. Mr. Six said that he doesn't have access to this property but would have to get permission for access from a neighbor and is willing to pay for it. The Fiscal Officer said that the Trustees turned down a request to be part of the Land Bank at a previous meeting but Mr. Teaford from the COCIC sent us a copy of the MOU to reconsider participating in the Land Bank. Mr. Spanovich asked Code Officer Blake to look into the situation and work with Mr. Six. (See Referral File for MOU)

Code Officer Blake said that all six houses submitted under the County program have been demolished and he has two more that may be demolished from left over funds from that program. He also requested funding for clean-ups from the General Fund as there are some major trash problems that need cleaned up in Mifflin Township.

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**POLICE** – Chief Pocock said they recovered a stolen child which was on the news and Officer Daly deserves a commendation for that. The Chief said that Officer Blake went to the Somali FBI meeting for him. He also said our two new cruisers are in and being equipped and should be delivered in about two weeks. The Fiscal Officer said she has arranged for the financing and is just waiting for the paperwork.

**FIRE** – Chief Taylor presented the Trustees with a request to hire Jordan Irwin and Derrick Beiler as Full-time Firefighter Technicians contingent on successful completion of required examinations.

**Res. 24-13: Approve Hiring Jordan Irwin and Derrick Beiler as Full-time Firefighter Technicians Contingent on Successful Completion of Required Examinations**

Mr. Spanovich moved to approve hiring Jordan Irwin and Derrick Beiler as Full-time Firefighter Technicians contingent on successful completion of required examinations. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor said that an emergency approval for the repair of E131 by Flora's Diesel in the amount of \$7,967.30 was granted by Chairman Spanovich. (See Referral File)

Chief Taylor said that regarding the Station 131 and 134 renovation projects, he spoke with the Architect, Rich Pontius and also did some research on the completion of the floors. He said the floor at Sta. 131 was finished in May of 2011 and Sta. 134 was completed back in 2010. He said regarding the flaws, the last application was a year and one half ago so we are out of warranty and have no recourse on that. The Fiscal Officer said Robertson has not cashed the last check we sent them and we have not heard from them. She said the main problem we are dealing with is not the floors, but the fact they went over the completion date by three months so we deducted money and paid the architect for that time. Robertson feels that we should not have deducted funds as a result of the late completion date.

Chief Taylor said the purchase requests he listed on the agenda will be held until the next meeting provided the budgets are approved.

**VISITOR COMMENT**

Aurelie McCandless Murray of Westerville said she was raised in Gahanna and has a father and brother buried in Mifflin Cemetery. She said she is getting married on May 18, 2013 and has an unusual request to get married in the cemetery at the VFW podium because her 87 year old mother is in a nursing home in Centerburg and has not been able to visit her loved ones here. Mrs. Murray said her sister is coming from out of state and will pick up her mother and bring her to the cemetery in her wheelchair. She said that her daughter and two of her friends are going into business doing wedding planning. She said she could create some positive media attention for the Township just on how this is presented. Mrs. Murray said all they would need is some outdoor electricity and a place to park two campers so the ladies and men would have a changing area. She said that she, her mother and the girls in her party will be driven around in a vintage convertible to Elvis Presley's "Love Me Tender". She said there could be 50 to 60 people there but they will keep the music at a low level and be responsible for the clean-up. She said she knows this is unusual but is asking that the Trustees give this a little consideration. Mrs. Stewart said we have no control over the fact there could be a funeral scheduled for that Saturday. Mr. Spanovich asked D.J. Tharp to work with her and give the Board his recommendations. The Fiscal Officer said we probably should get the Prosecutor's opinion on this

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer

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