

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JANUARY 20,

2009

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Dolly Hanning	2354 Agler Rd.
Mrs. Hanning's Daughter & Husband	
Iona Higginbotham	2664 Drake Rd.
Dan Bender	Rocky Fork Enterprise
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
Steve Blake	Code Enforcement Officer
Eric Baker	Police Sgt.

Mr. Spanovich led the Pledge of Allegiance to the Flag and Mr. Angelou offered a prayer.

Res. 17-09: Approve Resolution to Honor Dolly Hanning

Mr. Spanovich moved to approve the following Resolution which was read by Mrs. Stewart:

Be It Resolved by the Board of Mifflin Township Trustees that they honor Dolly Hanning for her long and outstanding service as the "Mayor" of Mifflin Township.

WHEREAS, Dolly Hanning has served Mifflin Township with her invaluable knowledge, dedication and leadership.

NOW, THEREFORE, BE IT RESOLVED THAT THE MIFFLIN TOWNSHIP BOARD OF TRUSTEES AND FISCAL OFFICER recognizes Dolly Hanning for her outstanding efforts and leadership and with great appreciation the Township extends her our warmest wishes.

Seconded by Mr. Angelou. All voted yea. Motion carried.

Mrs. Hanning thanked the Board and introduced them to her daughter Netty and husband George who were present to share in this honor. Mrs. Hanning said that as long as she was able, she would work for the people of the unincorporated area.

Res. 18-09: Approve Consent Agenda Consisting of December 16, 2008 Minutes and February Warrants

Mr. Spanovich moved to approve the consent agenda consisting of the minutes of the December 16, 2008 meeting and the February warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

CORRESPONDENCE

The Fiscal Officer presented the following Correspondence to the Board:

1. A letter was sent to the Township from Jennie Dodson on Loretta Drive to thank the Police Department for all they do. She said Officer Rumpff took a report when her house was broken into and is appreciative of all the officers as they are "great guys".
2. Another "thank you" letter was received from a resident who was thankful for help from the food drive.

PROPOSED RESOLUTIONS (NEW BUSINESS):

ADMIN – The Fiscal Officer said that at the budget meeting on January 14th, she gave the Trustees General Fund appropriations that will need to be approved so that Administrative office renovations can be done due to the MECC move. She gave the Trustees a list of cost estimates from different contractors to do the renovations to the "911" area and new carpet and repairs to the Admin area. She said that Calvin McKnight contacted the contractors for quotes. The total estimated costs so far for all the work is \$13,262.80 with \$4,617.80 for MECC. There are still some unknown expenses regarding the "911" areas.

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Res. 19-09: Approve General Fund Appropriations as Submitted by Fiscal Officer

Mrs. Stewart moved to approve the General Fund appropriations submitted by the Fiscal Officer on January 14, 2009. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 20-09: Approve Administrative Office Renovations as Presented for Up To \$14,000

Mr. Spanovich moved to approve the Administrative office renovations as presented for up to \$14,000 from the General and MECC Funds as recommended by the Fiscal Officer and Calvin McKnight. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The Fiscal Officer said that we did receive our request for an advance of property settlement taxes in the amount of \$540,000.00. She said that we have quotes for printing and binders for the Employee Handbook and with the appropriations approved, we will be able to move forward with the printing.

The Fiscal Officer said she gave the Trustees a copy of an agreement from Loveland & Brosius to retain their services and appropriate an amount for legal services for 2009.

Mrs. Stewart said that after reviewing the agreement, she did not feel that it needed to be signed.

The Fiscal Officer said the Gahanna/Mifflin Tower Lease Agreement has been finalized and she will have copies for the Trustees as soon as possible. They did get the insurance part of it worked out. Mrs. Stewart said that as soon as the Board receives a copy with the modification, they will be ready to pass a resolution to approve it.

IT – Mrs. Stewart asked that the Horizon Datacom Solutions Quote for Switches in the amount of \$10,640.00 be placed on hold.

SERVICE – Calvin McKnight said he had a meeting with the City of Gahanna regarding inventory control as it relates to our Mechanic and another one is being scheduled. He also reported that the Service Department has used 32 tons of salt so far this year and have been using it very sparingly.

Mr. Spanovich said the Trustees have a copy of a memo Mr. McKnight received from Tyler Smith for repairing and repainting the walls in the Community Center for a cost of \$800 for labor and \$100-\$125 for supplies. Mr. Angelou said he would sign off on it once it was confirmed he was licensed, bonded and has insurance coverage.

The Trustees reminded the Department Heads that revised budgets are due to be discussed at the Special Meeting on January 28, 2009 at 1:30 p.m.

CODE – Steve Blake said that at the Franklin County Commissioners Meeting on January 13, 2009, the Clinton/Mifflin Land Use Plan was adopted. He said he attended this meeting along with representatives from Clinton. Mr. Blake said that he will also be attending a County meeting regarding bedbugs since there have been a lot of reports of this lately.

POLICE – Sgt. Baker reported on the food drive for 2008. Letters went out to local business after Thanksgiving and 25 responded. With the donations from the businesses and the generosity of the Board, \$6,692.86 was received. He said all of that was spent plus another \$100 making it possible to give out 100 baskets of food and \$30.00 gift certificates from the Angel Food Ministries through a church in Westerville. He thanked Calvin McKnight for picking up 22 of the gift baskets in Westerville for those who did not have transportation. Due to the extra money received from the Board, he said we were able to put a generous amount of food in each basket we handed out. Dolly Hanning said there were some residents who normally volunteer to help out making up the baskets who were told by Sgt. Baker that he already had a number of volunteers this year and the packing of the baskets was completed. Mrs. Higginbotham from Drake Road voiced her concerns about the way everything was handled by the Police Dept. this year and the Angel Food gift baskets did not have the type of food in the baskets for a family with kids. Sgt. Baker said that this will be the last year the Police Department will be involved in this and the residents can take it over next year.

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Mr. Spanovich said the bottom line in all this is the fact that we were able to distribute a lot of food to the people in need. He thanked Sgt. Baker for all his hard work and everyone who helped out. Mrs. Stewart said that the Board decided to give \$5000 to the food drive fund this year so more food could be given to the Township residents in need due to the economy. She said that everyone did the best they could in handling this program with the needs of the residents the main focus. She also thanked Sgt. Baker for all the time and effort he put into this program. Mr. Spanovich said that since the Police Department will no longer be involved in this program and if the residents want it to continue, they will need to submit a format to the Trustees if they want the Township to be included.

Chief Pocock presented the following to the Board for approval:

Res. 21-09: Approve Hiring Shane Howard and Jason Davis as Unpaid Police Officers

Mr. Angelou moved to approve hiring Shane Howard and Jason Davis (Contingent on His Passing Polygraph Exam) as Unpaid Police Officers as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 22-09: Approve Official Resignation of Unpaid Police Officer Terry Phillips Effective January, 2008

Mr. Angelou moved to approve the official resignation of Unpaid Police Officer Terry Phillips effective January, 2008 per his request and he has resigned his commission as a Mifflin Township Police Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock reported he has been attending the Homeland Security Commission which was not funded this year and may be disbanded. He also said he received an appreciation letter from Chief Mapley for Officer Eckleberry's assistance to the Clinton Township Police.

FIRE – Chief DeConnick presented the following for action by the Board:

Res. 23-09: Approve Fire Dept. Temporary Appropriations Based Upon Submitted Planning Budget for 2009 First Quarter for Fire, MECC & EMS

Mrs. Stewart moved to approve the Fire Dept. Temporary Appropriations based upon the submitted Planning Budget for the 2009 first quarter for Fire, MECC & EMS as recommended by Deputy Chief Kauser and Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 24-09: Approve 2008 Firefighter Fitness Incentive Program Bonuses for Up To \$33,800.00

Mrs. Stewart moved to approve the 2008 Firefighter Fitness Incentive Program Bonuses as presented for up to \$33,800.00 at the discretion of the Board and funds permitting as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mrs. Stewart signed off on the request of Firefighter Wilhelm to attend the State Fire Academy Fire Investigation I Training Course for \$465.00 as recommended by Chief DeConnick.

Res. 25-09: Approve Pro-Tech-Safety Proposal for Phase 5a-Engineer-Operator Project for \$5,720.00

Mrs. Stewart moved to approve the Pro-Tech-Safety Proposal for Phase 5a-Engineer-Operator Project for \$5,720.00 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mrs. Stewart asked Chief DeConnick to give the Board a total amount for all projects from Pro-Tech-Safety at the next meeting.

Mr. Spanovich signed off on the training request for three (3) Firefighters to attend Air Management training course on February 20, 2009 for \$225.00 or \$285.00 if paid after January 30, 2009.

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Res. 26-09: Approve B & C Communications Invoice for Radio Maintenance for 2009 for a Total of \$5,805.00

Mrs. Stewart moved to approve the B & C Communications invoice for Radio Maintenance for 2009 for a total of \$5,805.00 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 27-09: Approve (8) 47” Flat Panel Monitors & Wall Mounts for New MECC Location from HHGregg for a Total Amount of \$10,170.00

Mrs. Stewart moved to approve Purchase Request No. 01.01.09 for (8) 46” Flat Panel Monitors & Wall Mounts for the new MECC location as quoted by HHGregg for a total amount of \$10,170.00 submitted by Deputy Chief Kauser and recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 28-09: Approve Assessment Center Testing for Lieutenants and Captains by Ohio Fire Chiefs Association for a Total of \$12,100.00

Mr. Spanovich moved to approve Purchase Request No. 01.02.09 for Assessment Center Testing for Lieutenants and Captains by the Ohio Fire Chiefs Association for a total of \$12,100.00 submitted by Deputy Chief Kauser and recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

A letter was received from the Mifflin Township Employee Insurance Review Committee that was a part of the 2008 health insurance renewal process. They are offering their services to assist for the 2009 renewal.

Chief DeConnick gave the Trustees a copy of the EMS Net Revenue report for 2008 from MBI Solutions. The total was \$505,562.44 which was 8.90% less than the previous year.

Mr. Angelou signed off on the Fitness Planning Consultants, Inc. invoice to conduct the final new fitness testing for the Fire Department in December, 2008 for a total of \$2,000.00 as recommended by Chief DeConnick.

Mr. Spanovich signed off on the training request of Lt. Brian Roy to attend college coursework toward his Bachelor Degree from January 9 – March 9, 2009 for a total cost of \$1,109.00 under the guidelines of paying one-half now and the remainder upon successful completion.

Chief DeConnick said that he attended a meeting with the City of Gahanna regarding the Jazz Festival that they hold in June. They would like to close Rt. 62 from Ridenour Rd. to Wendy’s on Granville Street. The Chief said he voiced his concerns that this would slow down emergency response times which they said they would try to address.

Chief DeConnick said that Ohio Health/Work Health is moving to Polaris Parkway in Westerville on February 2, 2009.

Chief DeConnick said that the MECC move to Creekside is progressing fairly well. He said that Paul Adkins, our IT person, is putting in a lot of hours to get all the equipment moved and set up. There were a few problems such as our network being down for over two days and losing cable at the Administration building. The anticipated MECC start up date at Creekside is January 27, 2009.

There being no further business to discuss at this time, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer

The Trustees approved the January 30, 2009 payroll warrants for the period of 1/11/09 through 1/24/09 and the January warrants for bills, Numbers 46339 through 46436. Copies are on file with the Fiscal Officer. The January Receipts are on file with the Fiscal Officer.