

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **February 21,** **2017**

Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:	Fred Kauser	Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Melissa Rapp	Public Information Officer

RES. 48-17: Approve the Minutes of February 6, 2017

Mr. Spanovich moved to approve the minutes of February 6, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

RES. 49-17: Approve the Warrants of March 2017

Mr. Spanovich moved to except the warrants for the month of March 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Trustee Comments:

Mr. Spanovich mentioned that the MECC is up for an MORPC award. He commented that he hopes they win.

Correspondence:

Fiscal officer presented the following correspondence to the board.

1. A letter was received from Rumpke, on January 30, 2017, stating that the Swaco Board of Trustees announced that they will be reducing the tipping fee at the land fill. Residential invoices will reflect a decrease of \$.25 per month.
2. A letter was received from Connect Reality stating that Belcher Court LLC, plans to be the managing member of a residential development located within a one-half mile radius of our political jurisdiction.
3. A notice of violation was received on February 7, 2017 from the Franklin County Board of Health regarding the property at 2461 Melrose Ave. The properties aeration treatment system is in violation of the Ohio Administrative code 3701-29-21 and Ohio Revised Code 3718.001
4. Order for the board of health and referral for prosecution on properties 2789 Berrell, 2096 Earl and 3035 Perdue Ave.
5. Letters were received from the Franklin County Zoning Enforcement Officer regarding properties, 2125 Minnesota, 2136 Myrtle, 2366 Lindale, 2103 Genesee, 3021 and 3047 Woodland.

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RES. 50-17: Township 1st Amended Permanent Appropriation Resolution:

Fiscal Officer requested approval of an amended appropriation resolution. Mr. Spanovich moved to approve the request. Mrs. Stewart seconded. All voted yea. Motion carried.

It is time for our Property and Casualty insurance renewal with OTARMA and the quote was included with the meeting packet for the Trustee's review.

RES. 51-17: Ohio Township Association Risk Management Authority Renewal:

Mr. Angelou moved to approve the renewal of the property and casualty insurance through OTARMA and to increase the liability coverage to \$13,000,000 for an additional premium of \$3,088. Mrs. Stewart seconded. All voted yea. Motion carried.

HR:

Becky Kadel reported she attended OTA and the Ohio Public Employment and Relations conferences for annual training. She also reported that she has been working on open enrollment and will be scheduling a make-up health insurance meeting for those who have not attended.

PIO:

Melissa Rapp reported that the firefighter's annual smoke detector battery replacement day will take place on March 11, 2017. She also reported she is working on marketing the community wide CPR training.

IT:

Reported a bid opening for Microsoft 365 was held and the bids are being reviewed by our consultant, Mapsys.

Service:

DJ Tharp requested the purchase of a RA-400 Spray Patcher truck in the amount of \$170,000.00. Financing through Park National Bank will be for five years at a rate of 2.84%.

RES. 52-17: Approve purchase of a RA-400 Spray Patcher truck

Mr. Spanovich moved to approve the request to purchase the RA-400 Spray Patcher Truck for \$170,000 with financing through Park National Bank. Mr. Angelou seconded. All voted yea. Motion carried.

DJ Tharp requested trading in two Hustler Super Z mowers for two newer models at JD Equipment in the amount of \$6898.00.

RES. 53-17: Approve trading in two Hustler Super Z mowers for two newer models

Mr. Angelou moved to approve the request to trade in two Hustler Super Z mowers and purchased two new mowers for \$6898.00. Mr. Spanovich seconded. All voted yea. Motion carried.

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Service continued:

It was brought to Mr. Tharp's attention that a clean-up fee was charged to 2659 Perdue Ave. The clean-up was done by the homeowner and not by Mifflin Township. Mr. Tharp recommended the \$300.00 fee be reimbursed to the homeowner.

RES. 54-17: Approve reimbursement of clean-up fee of \$300

Mrs. Stewart moved to approve the reimbursement request for \$300. Mr. Angelou seconded. All voted yea. Motion carried.

DJ Tharp requested approval to pay \$4,787.33 for repairs made to the irrigation system around the administrative building.

RES. 55-17: Approve paying \$4,787.33 for repairs made to the irrigation system around the administrative building.

Mr. Angelou motioned to approve the request with the caveat that we look into an insurance claim. Mrs. Stewart also requested all emergency repairs come to the board. Mrs. Stewart seconded. All voted yea. Motion carried.

DJ Tharp requested outdated electronic items be declared surplus as evidenced by the listing.

RES. 56-17: Approve request for outdated electronic items be declared surplus

Mr. Angelou moved to approve the request to declare the listed items as surplus. Mrs. Stewart seconded. All voted yea. Motion carried.

Fire:

Chief Kauser shared the strategic vision for the Fire Division. (See Referral File)

Chief Kauser shared the first versions of what will become a monthly set of activity reports. (See Referral File)

Chief Kauser shared that he met with the school superintendent about public safety career opportunities for students.

Chief Kauser requested to increase the base hourly rate by 1.75% for firefighters, fire officers including chiefs, part-time fire inspectors, MECC Dispatchers and MECC officers effective March 12, 2017. (See Referral File)

RES. 57-17: Approve Fire and MECC base pay rate

Mrs. Stewart motioned to approve the pay rate increase for Fire and MECC by 1.75% as requested effective March 12, 2017. Mr. Angelou Seconded.

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Fire Continued:

Chief Kauser requested authorization for HR to advertise for a full time Administrative Support Staff position for Fire Admin.

RES. 58-17: Authorize advertising full time Administrative Support Staff position.

Mr. Angelou moved to approve authorizing HR to advertise for a full time Administrative Support position for Fire Admin. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve an emergency engine repair for ladder 131 in an amount not to exceed \$40,623.78. (See Referral File)

RES. 59-17: Approve Apparatus Repair- Ladder 131

Mr. Spanovich moved to approve the repair of Ladder 131 in the amount not to exceed \$40,623.78. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve a repair of Rescue 134 engine cylinder gasket and injectors due to the pressure of coolant water in the engine oil for an amount not to exceed \$9,633.46. (See Referral File)

RES. 60-17: Approve Apparatus Repair

Mr. Spanovich moved to approve the repair of Rescue 134 in the amount not to exceed \$9,633.46. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve the purchase of EMS supplies for the second quarter of 2017 in the amount of \$18,165.80. (See Referral File)

RES. 61-17: Approve EMS Supplies

Mrs. Stewart moved to approve the purchase of EMS Supplies in the amount of \$18,165.80. Mr. Angelou seconded. All voted yea. Motion carried.

On behalf of the MECC dispatching Chiefs, Chief Kauser requested to approve software modification programming for FATPOT software in the amount of \$14,260. (See Referral File)

RES. 62-17: Approve software modification programming for FATPOT software

Mrs. Stewart moved to approve the software modification programming for FATPOT software in the amount of \$14,260. Mr. Angelou seconded. All voted yea. Motion carried

POLICE:

Chief Price requested a pay increase to \$15.00 per hour for part-time police officers to be competitive with other area departments.

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RES. 62-17: Approve \$15.00 per hour part-time police officers pay increase.

Mr. Angelou moved to approve the request to increase the part-time police hourly rate to \$15.00 per hour effective March 12, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Price requested to increase the Police Chief’s pay rate by 3.75 % effective March 12.

RES. 63-17: Approve 3.75 % pay increase for Chief salary

Mr. Spanovich motioned to approve the Police Chief pay rate by \$3.75% effective March 12, 2017. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Office

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