

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

MARCH 5,

2012

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou and Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Steve Renner	Franklin County Sanitary Engineering Dept.
Benjamin Amick	Amick Municipal Consulting Group
Jim DeConnick	Fire Chief
Michael Grossman	Asst. Fire Chief/MECC
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Many Residents from the Leonard Park Area (See Referral File)	

Mr. Spanovich led the Pledge of Allegiance to the Flag and Mr. Angelou offered a Prayer.

Mr. Spanovich said that Mr. Renner was present at our February 6, 2012 meeting speaking about the Leonard Park Water Project and agreed to return today with a consultant to discuss further funding options and a proposed timeline. Mr. Angelou said that the Township has been trying to get water for Leonard Park for years after the highway construction around that area resulted in their wells drying up, but Columbus would not let them tap in without annexation. He said they finally changed their annexation policy due to negotiations resulting from the new casino being built. Mr. Angelou said this project will be costly and could cost from 1.9 to over 3 million dollars and that is why Mr. Renner is here today to discuss the funding. Mrs. Stewart added that this process will take time and the meeting today will be an education for all of us.

Steve Renner introduced himself and said he is the Director of the Sanitary Engineering Department for Franklin County and thanked the Trustees for inviting him back to talk about this very important issue. He said he has been aware of all that the Trustees and their Water Committee have tried to do over the years to get clean water to Leonard Park. He said the big hurdle was actually getting Columbus to allow us to provide the water and now we can do this. The second hurdle now is how do we put a project like this together. He said to begin with they compared this water project with ones of similar size and came up with a preliminary design and cost estimate. Mr. Renner said there are three things that must take place, engineering and design, public bidding and the actual construction before it is time to connect. The overall project cost for a project of this scope is somewhere between 1.9 million dollars and 3.4 million dollars. He said that we must remember that this is based on market data with other projects around the state. Now that we know about what this project is going to cost, we can work with a funding institution to say I need x number of dollars. He said we will not know the exact cost until the contractors come back with their bids. The one thing in our favor is that Columbus did put taps down along Stelzer Road that we can tap into. Mr. Renner said that when all the water lines in the streets are installed, the homeowner can tap in which may cost around \$2500.00. He said not to worry about that cost at this time because he and the Trustees will be working together to obtain all the grants and loans we can get to help subsidize the costs. He said this project will probably take a year to compete and he is here today to talk about funding so we can get started with the engineering as soon as possible. He explained the process of the five funding possibilities which are Ohio EPA, OPWC, CDBG, OWDA, and USDA. He said there are choices, but the faster we want to get the money the more interest may be charged. The County will work with us and spearhead the process. Mr. Renner said that they are leaning toward the Ohio EPA and the OPWC but he will let Benjamin Amick of the Amick Municipal Consulting Group explain the funding for those two in more detail. Mr. Renner said to clarify for the residents here today that once we have the funding, the bidding would take about three months, the engineering and design is expected to take about nine months and then the construction would begin and take around six months. He said he would keep the residents informed at every stage. Before it is time for the residents to hook up to their homes, he hopes to have money to subsidize their costs.

Benjamin Amick said his consulting group specializes in public funding for capital improvement projects. He said there are two very viable opportunities for funding such as the Water Supply Revolving Account through the Ohio EPA and the Ohio Public Works Commission. He said that once a year the Water Supply Revolving Account through the Ohio EPA opens up for applications which are due on March 15th with money available on or about

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July 1, 2012. He said that because this is a loan, it does have an interest rate which now is slightly below the market rate.

Mr. Amick said that the Ohio Public Works Commission applications are to be submitted in September and awards are announced later that year around Christmas time and funding will become available in July of the following year which would be 2013. He said there would be no interest rate, but there are no guaranties we would receive the money as it would depend on what projects other entities applied for and the process would take longer.

The Trustees agreed to authorize Franklin County and the Consultant Group to apply for the Water Supply Revolving Account loan to be repaid over a 20 year period on behalf of Mifflin Township for the engineering design. Mr. Renner said we should have an answer in May, but we would not be under any obligations to apply. He said he will come back in May to discuss our options such as using the OPWC for the construction. He also said to make it clear, only residents of Leonard Park proper and no businesses would be eligible for water as long as they were tied into the sanitary sewer. The Trustees had a question and answer session with the residents and said they sympathize with what they have endured over the years and are glad there will finally be a resolution in the future. Mrs. Stewart thanked everyone for attending this meeting and thanked Mr. Renner for spearheading this project on our behalf. Mr. Renner said he also wants to thank the Trustees for taking a stand in trying to get a problem solved.

CONSENT AGENDA

Res. 65-12: Approve Minutes of 02/02/12, 02/06/12 & 02/10/12 as Presented

Mrs. Stewart moved to approve the minutes of February 2, 2012, February 6, 2012 and February 10, 2012 which were approved at the last meeting without being presented. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – Mrs. Stewart said she went with Asst. Chief Grossman to Truro Township and gave them an update on the State of the MECC and invited them to our April 9th meeting. She said we have another meeting scheduled for tomorrow night.

CORRESPONDENCE – The Fiscal Officer said she has no correspondence at this time but she did want to remark on the article in the Dispatch regarding the County Land Bank. Mr. Teaford from the Central Ohio Community Improvement Corp. was at our last meeting to explain the program. The headline in the paper said “Land Bank to Focus on ‘Nice’ Areas which is not the way Mr. Teaford explained the program to us.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer said that she and Mrs. Stewart have been working together on a part-time HR employee for the Township. She said that the Fire Department has been using someone during the hiring process they have been going through and we jointly would like to propose hiring Rebecca Kadel as a part-time HR person. She said the Trustees were given a copy of her resume and statement of understanding of what the job entails and we are in the process of doing a background check and drug testing on her. All personnel records will be transferred to her and she will also handle all insurance and hiring related matters.

Res. 66-12: Approve Hiring Rebecca Kadel as a Part-time HR Employee on a Probationary Status for Six Months for the Agreed Upon Salary of \$22.00/Hour Effective March 12, 2012

Mrs. Stewart moved to approve hiring Rebecca Kadel as a Part-time HR Employee on a Probationary Status for six months for the agreed upon salary of \$22.00/hour effective March 12, 2012. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said her schedule to start out will be as follows but may be subject to change:

Monday	12 – 3:30	Wednesday	12 – 3:30	Friday	- Off
Tuesday	9 – 3:30	Thursday	9 – 3:30		

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The Trustees said they would like to meet with her at 3:00 p.m. on March 20, 2012 before the next Regular Meeting.

IT – Mrs. Stewart said that Asst. Chief Grossman will present the Project Management Support Agreement to MECC-CAD Project Team from MAPSYS during his report.

SERVICE – D.J. Tharp said the only thing he has to report is that he went to a City Council Meeting on the sidewalk/wall for the Cemetery project and one of the members had questions. He said he agreed to meet with him on site if he would like to discuss any of the project details further. Mr. Tharp said there will be another Council Meeting on March 12th at 7:00 p.m. for a second reading and he will be attending that meeting also.

CODE ENFORCEMENT – Steve Blake said he will be meeting with Chief DeConnick, Steve Welsh and Chief Pocock regarding 3250 Westerville Road as the conditions there are very hazardous with dangers of explosion. Chief Pocock said they have been working with this business for five years to try to make it safe but they have essentially done nothing. Officer Blake said OSHA went in there and sent him a letter that there is an imminent danger of explosion in that building, but since it was a private individual, it was out of their jurisdiction. He said he met last week with a couple of people from the County to inspect the three houses that are to be demolished and it appears that 2079 Minnesota is going to be the kickoff for this whole County program with a big media event around the first week of April.

POLICE – Chief Pocock said he has nothing new to report. He said that with the new Police Station and the last new hire, everything seems to be settling down. Regarding outside meetings, he said he met with the FBI, Homeland Security.

FIRE – Chief DeConnick presented the following to the Board for approval:

Res. 67-12: Approve Duty Uniforms for 11 New Fire Division Personnel from Phoenix Safety Outfitters for \$13,584.45

Mr. Spanovich moved to approve Req. #03.01.12 for Duty Uniforms for 11 new Fire Division Personnel from Phoenix Safety Outfitters for \$13,584.45. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 68-12: Approve Pre-Hire & Pre-Promotion Psychological Exams for 14 Firefighters by Association for Psychotherapy, Inc. for \$7,000

Mr. Spanovich moved to approve Req. #03.02.12 for Pre-Hire Psychological Exams for 12 Firefighters and Pre-Promotion Psychological Exams for 2 Firefighters by Association for Psychotherapy, Inc. for \$7,000. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 69-12: Approve Medical Physical Exams for Up To 14 Recruit Firefighters by Public Safety Health and Wellness for \$8,671.00

Mrs. Stewart moved to approve Req. #03.03.12 for medical physical exams for up to 14 recruit Firefighters by Public Safety Health and Wellness for \$8,671.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 70-12: Approve Tuition for Firefighter Andy Fey to Attend Certified Rescue Tech Training at Bowling Green State Fire School for \$2500.00

Mrs. Stewart moved to approve tuition for Firefighter Andy Fey to attend Certified Rescue Tech Training at Bowling Green State Fire School for \$2500.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 71-12: Approve House Burning Training at 2025 Stelzer Road in Accordance with NFPA Live-Fire Training Standards per Memo of March 2, 2012

Mr. Spanovich moved to approve house burning training at 2025 Stelzer Road in accordance with NFPA Live-Fire Training Standards per memo of March 2, 2012. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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Res. 72-12: Approve Provisional Appointment of Firefighter - Technician's Brant Reynolds and Steven Fagan to Firefighter – Specialist Contingent on Successful Completion of Psychological Exam Effective April 1, 2012 per Memo of March 2, 2012

Mrs. Stewart moved to approve provisional appointment of Firefighter – Technician's Brant Reynolds and Steven Fagan to Firefighter – Specialist contingent on successful completion of psychological exam effective April 1, 2012 per memo of March 2, 2012. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 73-12: Approve Provisional Appointment of Firefighter – Technicians as Listed Contingent on Successful Completion of Comprehensive Background, Medical, Physical and Psychological Examinations Effective April 2, 2012

Mr. Angelou moved to approve provisional appointment of Firefighter – Technicians as listed contingent on successful completion of comprehensive background, medical, physical and psychological examinations effective April 2, 2012. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief DeConnick said there is a request before the Board to relinquish the rights to utilize the MECC Map to Jason Miller for the purposes of re-designing and marketing it under a not-for-profit organization. Deputy Chief Kauser said we do not have his certificate of a not-for-profit organization as Jason Miller is still legally in process of filing the 502(C)3 but it can be provisional on his providing that. He is establishing an organization called the National Institute for Public Safety Technology and partnering with other code writers like himself. There would be no cost to us or the MECC partners. Mrs. Stewart said she feels we should have a written document from him spelling out the details before action is taken.

Chief DeConnick asked that Res. 29-12 approving the Fire Department 2012 Pay Schedule be clarified stating that it should also include Full-time and Part-time MECC Dispatchers.

Res. 74-12: Approve Clarifying That Res. 29-12 Approved January 17, 2012 for the Fire Department 2012 Pay Schedule Should Also Include Full-time and Part-time MECC Dispatchers Effective January 29, 2012 for Full-time and March 4, 2012 for Part-time Dispatchers

Mrs. Stewart moved to approve clarifying that Res. 29-12 approved January 17, 2012 for the Fire Department 2012 Pay Schedule should also include Full-time and Part-time MECC Dispatchers effective January 29, 2012 for Full-time and March 4, 2012 for Part-time Dispatchers. Mr. Angelou seconded. All voted yea. Motion carried.

MECC – Asst. Chief Grossman presented the Board with the Project Management Support Agreement from MAPSYS for the MECC-CAD Project. The rate is \$165/hour not to exceed \$7,000.00. He said this is part of the grant.

Res. 75-12: Approve Project Management Support Agreement from MAPSYS for the MECC-CAD Grant Project Not to Exceed \$7,000

Mrs. Stewart moved to approve the Project Management Support Agreement from MAPSYS for the MECC-CAD Grant Project not to exceed \$7,000. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The Fiscal Officer reminded the Trustees that the Franklin County Annual Township Dinner Meeting is this Thursday, March 8, 2012.

Res. 76-12: Move Into Executive Session

Mrs. Stewart moved to go into executive session to discuss a personnel matter at 12:11 p.m. Mr. Angelou seconded. All voted yea. Motion carried.

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The Trustees came out of executive session and there being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the March 9, 2012 payroll warrants for the period of February 19, 2012 through March 3, 2012. Copies are on file with the Fiscal Officer.
