

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **MARCH 20,** **2012**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Karen Casias	Owner of 2876 Johnstown Rd.
Rita Dodson	Sunbury Drive
Jason Miller	Plain Township Fire
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer

CONSENT AGENDA

Res. 77-12: Approve Minutes of February 21, 2012 & February 22, 2012

Mr. Angelou moved to approve the minutes of the February 21, 2012 and February 22, 2012 meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – Mr. Spanovich asked the Service Director, D.J. Tharp, what happened at the Gahanna City Council Meeting last night regarding the cemetery sidewalk/wall project to be shared between Mifflin and Gahanna. Mr. Tharp said the City of Gahanna agreed to go in half on the cost of the fence and sidewalk repair so we can continue with our fence project.

CORRESPONDENCE –The Fiscal Officer said the only correspondence received was a notice from the Franklin County Rural Zoning Commission regarding the conditional use request for the property at 2238 Agler Rd. to allow for the operation of a general auto repair shop. Their recommendation was denial. Code Officer Blake said he has been working with the owner and Anthony Hray from the County and there are just a few matters that need worked out that should result in an approval.

FISCAL OFFICER'S REPORT – Nancy White said that regarding the Robertson Construction Fire Station Project, she gave the Trustees a memo about a settlement and a copy of a letter from Robertson. She said she has not received the information to release the retention check of \$25,000.00 and after talking with the Attorney, Don Leach, his recommendation is to pay out the purchase order balance of \$27,840.99 as a settlement with them. The Trustees agreed to release \$25,000.00 and confirm this with Attorney Don Leach. Mrs. Stewart said a letter should be sent to Robertson along with the payment saying that we consider that project to be finalized.

Res. 78-12: Approve Releasing \$25,000 to Robertson Construction to Finalize the Fire Station Project After Confirming This With our Attorney

Mr. Angelou moved to approve releasing \$25,000 to Robertson Construction to finalize the Fire Station Project after confirming this with our attorney. Mrs. Stewart seconded. All voted yea. Motion carried.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer gave the Trustees a copy of the proposed 2012 General Fund Budget for approval.

Res. 79-12: Approve 2012 General Fund Budget as Presented by the Fiscal Officer

Mr. Spanovich moved to approve the 2012 General Fund Budget as presented by the Fiscal Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer said that in that budget it accounts for the transfers to the Police Department and Service Department. She requested authorization to make those transfers in the amount of \$53,250 for Code/Police, \$58,000 for Police and \$100,000 for Service.

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Res. 80-12: Approve Authorizing the Fiscal Officer to Transfer Funds to the Police and Service Departments as Discussed at a Previous Meeting

Mrs. Stewart moved to approve authorizing the Fiscal Officer to transfer funds to the Police and Service Department as discussed at a previous meeting. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said that the Soroptimist who have been holding their meetings in the meeting hall on a regular basis are requesting to use the Meeting Hall through June, 2012 at no charge since the new proposed Rental Agreement has not be finalized as yet.

Res. 81-12: Approve the Request of Soroptimist to Use The Meeting Hall Through June, 2012 at No Charge

Mrs. Stewart moved to approve the Request of the Soroptimist to use the Meeting Hall through June, 2012 at no charge. Mr. Spanovich seconded. All voted yea. Motion carried.

IT – Mrs. Stewart said there is nothing to report at this time.

SERVICE – D.J. Tharp said he has an estimate from Lighthouse Landscape Lighting to replace the five existing fixtures at the base of the flag poles at the Administration building with ten LED bullet lights for \$2500.00.

Res. 82-12: Approve Replacing Five Lights at the Base of the Flag Poles at the Administration Building with Ten LED Bullet Lights From Lighthouse Landscaping Lighting for \$2500.00

Mrs. Stewart moved to approve replacing five lights at the base of the flag poles at the Administration Building with ten LED bullet lights from Lighthouse Landscaping for \$2500. Mr. Spanovich seconded. All voted yea. Motion carried.

D.J. Tharp said he has an estimate for a company to do the landscaping around the Administration Building and parking area for \$6,400.00. He said this is more than we paid the company last year but it did not include the parking lot and fence areas.

Res. 83-12: Approve Landscape Work at Administration Building per the Cost Breakdown of Montanez All Seasons Maintenance for \$6400.00

Mr. Angelou moved to approve landscape work at Administration Building per the cost breakdown of Montanez All Seasons Maintenance for \$6400.00. Mrs. Stewart seconded. All voted yea. Motion carried.

POLICE – Chief Pocock requested approval of the following:

Res. 84-12: Approve Accepting Resignation of Part-time Paid Officer Howard Mellon per His Request Effective March 31, 2012

Mr. Angelou moved to approve accepting the resignation of Part-time paid Officer Howard Mellon per his request effective March 31, 2012. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 85-12: Approve Extending Vacations Left Over From 2011 to June 1, 2012 for Officers Who Have Been Unable to Take Them Due to Staffing

Mr. Angelou moved to approve extending vacations left over from 2011 to June 1, 2012 for Officers who have been unable to take them due to staffing. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock said they have two houses under surveillance for drugs and maybe a meth lab. He said he is withholding their addresses until they know exactly what is going on and hopefully will have some good news to report.

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Chief Pocock said he was advised that their Goodyear bill was past due so he is arranging for it to be paid by Mastercard. The Chief also asked about the status of their retro-pay request. The Fiscal Officer said she has been extremely busy and will get to it as soon as she can. Officer Blake said he over budgeted insurance figures and would appreciate receiving the correct figures so he can transfer the money into other accounts. He also asked that \$10,000 be put in a clean-up fund and not be part of the transfer to the Police Fund.

CODE – Officer Blake said that he met with Joe Bailey on the Westerville Road matter. He said he is still waiting to hear the exact date of the demolitions and will give each Trustee an individual call on it so plans can be made to be there. He said he will be working with D.J. Tharp between now and the next meeting to come up with a plan for the clean-ups this year so he can coordinate what the Service Department will be able to do and outside vendors. Chief Pocock said the alleys are starting to need cleaned up with shrubs and trees becoming overgrown.

FIRE – Chief DeConnick presented the Board with several items for approval.

Res. 86-12: Approve Emergency Reporting Software Annual Fee Effective January Through December 2012 from MED3000 for \$13,320.00

Mr. Spanovich moved to approve Req. #03.04.12 for the Emergency Reporting Software annual fee effective January through December 2012 from MED3000 for \$13,320.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the training request of Charles Wilhelm for the Ohio Youth Occupant Protection Conference in Fairborn, Ohio for \$110.00.

Res. 87-12: Approve Fire Officer 2 Training at Bowling Green State Fire School for Neil Cline from May 7 – 11, 2012 for a Total of \$1100.00

Mr. Spanovich moved to approve Fire Officer 2 Training at Bowling Green State Fire School for Neil Cline from May 7-11, 2012 for a total of \$1100.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich said that the Trustees received a letter from Jason Miller, National Institute for Public Safety Technology regarding MECCMap rights. Mr. Miller explained why this corporation was formed and that they plan to form a non-profit organization. Mrs. Stewart said that as soon as that happens, we will release all rights to MECCMap to them.
(See Referral File)

Mr. Spanovich said that the Trustees and Fiscal Officer have reviewed the 2012 Fire Budget and EMS Budget and are ready to approval them.

Res. 88-12: Approve the 2012 Fire Budget as Presented by Chief DeConnick and Deputy Chief Kauser

Mrs. Stewart moved to approve the 2012 Fire Budget as presented by Chief DeConnick and Deputy Chief Kauser. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 89-12: Approve the 2012 EMS Budget as Presented by Chief DeConnick and Deputy Chief Kauser

Mr. Spanovich moved to approve the 2012 EMS Budget as presented by Chief DeConnick and Deputy Chief Kauser. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick gave the Trustees an updated memo on EMS Transport Capabilities and Services Improvement in reference to the Fire Division Strategic Plan Objective 1.1 for their information. (See Referral File)

Mrs. Stewart said that we received a copy of the MECC Budget in January and understands there are no changes so she is ready to approve it.

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Res. 90-12: Approve the 2012 MECC Budget as Presented by Asst. Chief Grossman

Mrs. Stewart moved to approve the 2012 MECC Budget as presented by Asst. Chief Grossman. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick gave the Trustees copies of Tuition Assistance forms for Steven Fagen and Brant Reynolds for the EMS Paramedic Program at Grant for a total of \$4009.00 each. These are the two Firefighters that were recently promoted and they will be the last ones we will be paying paramedic training for. They will do this on their own time.

Chief DeConnick said that at the last meeting medical physical exams were approved for the new recruits in the onsite mobile trailer which worked out well and was less expensive. He said he has a request before the Board for medical physical exams for all Fire Personnel (78) for a total of up to \$52,026.00 in the Mobile Trailer.

Res. 91-12: Approve Medical Physical Exams for All Fire Personnel (78) in the Onsite Mobile Trailer by Public Safety Health and Wellness for Up To \$52,026.00

Mrs. Stewart moved to approve Req. #03.05.12 for Medical Physical Exams for all Fire Personnel (78) in the Onsite Mobile Trailer by Public Safety Health and Wellness for up to \$52,026.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Mrs. Stewart said our new HR person, Becky Kadel, is now on Board and she will be contacting all the Department Heads. The Fiscal Officer said she is going to take her to all the locations to meet everyone before she schedules a meeting with the Department Heads.

PUBLIC COMMENT

Karen Casias said that she and her sisters now own the property at 2876 Johnstown Road which is vacant and wondered if they would qualify to have access to the Leonard Park Water Project. She said this property was owned by her parents and went back to Georgia Ave. but when 270/670 was under construction they bought the back four acres of their property which caused their well to go dry while her parents were still alive 16 years ago. They are unable to sell or rent the property with no water. She said that the property next to her was Hank Newman’s Pizza and is now the VIP Heating & Cooling owned by Robert Pursell. They have annexed and have Columbus water. Mrs. Stewart said she feels we cannot help her, but she was given Mr. Renner’s number at Franklin County to see if there is anything that he might be able to suggest.

Rita Dodson said she and her son live on Sunbury Drive and have a lot of flooding due to Mr. Rush pumping water from his property which ends up on their property. She said this has been an ongoing problem with Mr. Rush. Code Officer Blake said there is no drainage back there but he will contact some people from the County and see if something can be done. Mrs. Dodson also asked if it would be possible to have a “Children at Play” sign put down in their area as she has grandchildren. The Trustees said they will have the Service Director look into having that done.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the March 23, 2012 payroll warrants for the period of March 4, 2012 through March 17, 2012 and the March 2012 warrants for bills. Copies are on file with the Fiscal Officer.
The March 2012 Receipts are on file with the Fiscal Officer.
