

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **APRIL 17,** **2012**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Jim DeConnick	Fire Chief
Michael Grossman	Asst. Fire Chief
Michael Pocock	Police Chief
D. J. Tharp	Service Director
Steve Blake	Code/Police Officer
Gahanna Lincoln Senior Government Students (See Referral File)	

CONSENT AGENDA

Res. 108-12: Approve Minutes of March 20, 2012 & April 2, 2012

Mr. Angelou moved to approve the minutes of the March 20, 2012 and April 2, 2012 meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 109-12: Approve Warrants for May, 2012

Mrs. Stewart moved to approve the warrants for May, 2012 for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE' COMMENTS – Mr. Angelou commented that the MECC Entity Meeting held April 9, 2012 at the Creekside Event Center regarding the COG (Council of Governments) went very well. All those in attendance seemed very interested. Mrs. Stewart agreed and said there was a good representation from all the MECC entities. She said a lot was learned from the presentation and we all are ready for the next step.

Mr. Angelou welcomed the students from Gahanna Lincoln High School and explained the difference between City and Township governments. He said we have pamphlets that they can take with them on the History and Functions of Township.

CORRESPONDENCE

The Fiscal Officer said the only correspondence received was a meeting notice from the Franklin County Board of Zoning Appeals regarding their meeting on April 16, 2012. The requested zoning change for 2230 Agler Road for a general auto repair shop was denied at the March 19th meeting. Code Officer Blake said he attended yesterday's meeting and explained the conditional use criteria has been met and they agreed to approve the request.

FISCAL OFFICER'S REPORT – Nancy White said she just received the Certificate of Estimated Resources from the County and will give a report when she has a chance to go over it.

PROPOSED RESOLUTIONS-CONCENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer said there are two requests before the Board from the new HR Director, Becky Kadel, for approval.

Res. 110-12: Approve Drug Free Workplace Training Through Working Partners for Township Employees for a Total of \$2,175.00

Mr. Angelou moved to approve the Drug Free Workplace Training through Working Partners for Township Employees for a total of \$2,175.00 as recommended by the HR Director. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the HR Director's request to meet with Attorney Pete Griggs to discuss a personnel matter for an estimated cost of \$1950.00.

The Fiscal Officer said that she will be on vacation from May 4th through May 13th and Sandy Witham will be on vacation from April 23rd through May 3rd.

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IT – Mrs. Stewart said that two servers went down and had to be replaced and also the switches. She said that Asst. Chief Grossman was able to find refurbished switches which saved a lot of money. Mrs. Stewart said we are at a place where a lot of our IT equipment is getting old and will need replaced. She said it was agreed at an IT Meeting that Asst. Chief Grossman and Kris Haley of Keytel will put together a schedule of what and when to replace the equipment which will be brought before the Board when it is completed. Mrs. Stewart reminded everyone that Paul Adkins is still out on Medical Leave and KGT is providing our IT support which is being paid for from the General Fund.

SERVICE – D. J. Tharp said that it was discovered by Terminix that we have termites mainly in the Meeting Room of this building but they would need to do treatments outside around the whole building. He said he is still waiting for an estimate from them for the service. Mr. Tharp said the Spring foundations have been completed and they are working on putting on topsoil and seeding the graves.

D. J. Tharp presented the Board with a cost summary for the fence project at the Mifflin Township Cemetery which is a little more than originally projected. He said that he now has estimates from all the vendors involved in the project bringing the total cost to \$93,051.00. The Trustees agreed to approve this for up to \$95,000.00.

Res. 111-12: Approve the Cost Summary for the Mifflin Township Fence Project as Listed on the April 13, 2012 Memo From the Service Director for Up To \$95,000.00

Mr. Spanovich moved to approve the cost summary for the Mifflin Township Fence Project as listed on the April 13, 2012 memo from the Service Director for up to \$95,000.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

The Fiscal Officer said that regarding the signs that were approved just had Mifflin on them and not Mifflin Township. She said she will contact Lee Brown and ask him to add Township to the signs.

CODE ENFORCEMENT – Officer Blake said that the special abatement at the corner of Westerville and Innis Roads for an estimated cost of \$1500 to \$2000 has been taken care of by the owner and can be taken off the agenda. He said he has 12 properties tagged for nuisance abatement and since D.J. Tharp and his crew are very busy at this time he will probably hire the person who handled this for us last year. There will be securing of properties, cutting high grass and removing debris work needed which will cost approximately \$1200 - \$1500. Officer Blake said that he also has over 24 properties he will be tagging in the next week.

Res. 112-12: Approve Hiring Out Abatement Work Needed on 12 Properties for Approximately \$1200 to \$1500 as Recommended by the Code Enforcement Officer

Mrs. Stewart moved to approve hiring out abatement work needed on 12 properties for approximately \$1200 to \$1500 as recommended by the Code Enforcement Officer. Mr. Angelou seconded. All voted yea. Motion carried.

Officer Blake said he just received the figures he needed for a transfer of funds and will have a list for the next meeting. He also asked about the status of the Police retro pay and was told by the Fiscal Officer she would try to get to it as soon as possible.

POLICE – Chief Pocock said the Department had a good month for fine and ticket money and he just gave the Fiscal Officer a check for over \$1600.00. He said that regarding our wellness program, he is almost smoke free and Officer Blake and Lt. Price have lost a lot of weight on the Optifast program which is being paid for by our insurance. Chief Pocock reported on all the activity the Police Department has been involved in since the last meeting. He said that Mifflin worked with the County and Columbus Police on a major drug house problem. Chief Pocock said he checked with OPERS on line and found out he did not have a beneficiary listed and if he died the money would go to the State. He suggested everyone under OPERS should check on their status.

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FIRE – The Fire Department presented the following items to the Board for approval:

Res. 113-12: Approve Panasonic Toughbooks, Warranty & Havis Vehicle Docks from CDW Government for a Total Cost of \$56,369.20 Under the State Term Schedule

Mr. Spanovich moved to approve Purchase Req. #04.06.12 for Panasonic Toughbooks, Warranty and Havis Vehicle Docks as Listed from CDW Government for a total of \$56,369.20 under the State Term Schedule. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the new recruit training invoice from Capt. Greg Lash for \$320.00.

Chief DeConnick presented the Trustees with a copy of a Resolution in Support of the Innovation Grant Application to support a feasibility study to transition to and form a Council of Governments (COG) for a cost of up to \$1900 per agency. All agencies are asked to pass and sign this resolution.

Res. 114-12: Approve Resolution to Support the Innovation Grant Application and the Steps Necessary to Fulfill the Requirements as Outlined in the Grant Submission

Mrs. Stewart moved to approve a Resolution to Support the Innovation Grant Application and the steps necessary to fulfill the requirements as outlined in the Grant submission. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief DeConnick said that Jason Miller has met all contingencies that we required to turn the MECC Map Software over to him. It was believed that Mr. Miller said he would continue to provide the service to Mifflin and all the MECC entities at no charge and would no longer be on Mifflin's payroll.

Res. 115-12: Approve Turning Over the MECC Map Software to the National Institute for Public Safety Technology as Requested by Jason Miller Contingent on His Providing Services to All MECC Entities at no Charge and Agreeing to No Longer Being on Mifflin's Payroll

Mrs. Stewart moved to approve turning over the MECC Map Software to the National Institute for Public Safety Technology as Requested by Jason Miller contingent on his providing services to all MECC entities at no charge and agreeing to no longer being on Mifflin's payroll. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick just received a letter of resignation from Fire Prevention Officer, David Brizius, to the Board.

Res. 116-12: Approve Accepting Resignation Letter from Fire Prevention Officer, David Brizius, Who is Planning to Retire Effective July 2, 2012

Mrs. Stewart moved to approve accepting the resignation letter from Fire Prevention Officer, David Brizius, who is planning to retire effective July 2, 2012 and to thank him for his many years of service and wish him well. Mr. Angelou seconded. All voted yea. Motion carried.

MECC – Asst. Chief Grossman said he only has one request to present.

Res. 117-12: Approve Purchase of Four (4) Executive Concorde 24 Hour Chairs from Continental Office Environments for a Total of \$4,471.16 for the Dispatch Center

Mrs. Stewart moved to approve Purchase Req.#RF-04172012-05 for four (4) Executive Concorde 24 hour chairs from Continental Office Environments for a total of \$4,471.16 for the Dispatch Center. Mr. Angelou seconded. All voted yea. Motion carried.

VISITOR COMMENT - None

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Res. 118-12: Move Into Executive Session

Mr. Angelou moved to go into executive session to discuss a personnel matter at 4:30 p.m. Mrs. Stewart seconded. All voted yea. Motion carried.

The Trustees came out of executive session and there being no further business, Mr. Spanovich moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer