

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **MAY 7,** **2012**

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou and Mrs. Stewart present. The Fiscal Officer, Nancy White, was absent.

Also present were:

Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Code/Police Officer

Andy Gates with Frank Gates Service Co. who was listed on the agenda will be at the next meeting to discuss the 2012 WC MCO Open Enrollment

Mr. Spanovich said that the President of Local 2818, Andy Fey and the Vice President, Tom Lee were present representing the Union members to read a letter addressed to the Trustees in support of promoting Deputy Chief Kauser to Fire Chief on the retirement of Chief DeConnick.

CONSENT AGENDA – None at this time.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE – The only correspondence received was a letter from our legal counsel, Donald Leach regarding the Fire Station Improvements settlement and an e-mail from Lee Brown, the County Planning Administrator, stating they would add the word Township to our gateway signs.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – There were three proposals before the Board for approval.

Res. 119-12: Approve Hiring Rebecca Rousseau as Assistant to the Fiscal Officer on a Part-time Basis at a Rate of \$22.00/Hr. Effective June 4, 2012

Mrs. Stewart moved to approve hiring Rebecca Rousseau as Assistant to the Fiscal Officer on a part-time basis at a rate of \$22.00/hr. effective June 4, 2012. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 120-12: Approve Appropriating \$120,000 in the 1-D-2, Improvement of Sites-Cemetery Line Item for the Cemetery Fence Project of Which \$24,125 Will be Reimbursed by the City of Gahanna

Mrs. Stewart moved to approve appropriating \$120,000 in the 1-D-2, Improvement of Sites-Cemetery line item for the Cemetery Fence Project of which \$24,125 will be reimbursed by the City of Gahanna. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 121-12: Approve Meeting Room Rental Request of the Gahanna Area Chamber of Commerce for May 16, 2012 from 11:00 a.m. to 1:30 p.m. for a Workshop

Mrs. Stewart moved to approve the Meeting Room Rental request of the Gahanna Area Chamber of Commerce for May 16, 2012 from 11:00 a.m. to 1:30 p.m. for a workshop. Mr. Angelou seconded. All voted yea. Motion carried.

IT – Mrs. Stewart said that we had our IT meeting this week at which time Asst. Chief Grossman presented the purchase of the new equipment plan that he was asked to do. The plan called for MECC purchasing all new equipment and providing the services needed back to Mifflin Township. She said she feels that this would probably make the most sense and they will be coming to the Board with a final recommendation.

SERVICE - D.J. Tharp passed out a memo asking the Department Heads to contact him directly via e-mail, fax or text when requesting help from the Service Department to allow him to schedule the work needed around their weekly routine.

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D.J. Tharp presented the Board with the following items for approval:

Mr. Spanovich signed off on the recommended painting touch up work at the Administration Building throughout the offices and meeting room by Shira Sons Painting Company for \$988.40.

Res. 122-12: Approve Buying Back Grave Lot as Requested by Charlene Berstler for Section D, Lot 120, Grave 4 at Riverside for \$400.00

Mrs. Stewart moved to approve buying back grave lot as requested by Charlene Berstler for Section D, Lot 120, Grave 4 at Riverside for \$400.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 123-12: Approve Quote from Franklin County Engineers for Road Resurfacing on Loretta Ave., Minnesota Ave. & Republic Ave. for a Total of \$52,929.50 From the 4-C-3 Account and to Place the Quote for Mecca Road on Hold

Mr. Angelou moved to approve the quote from the Franklin County Engineers for road resurfacing on Loretta Ave., Minnesota Ave. & Republic Ave. for a total of \$52,929.50 from the 4-C-3 Account and place the quote for Mecca Road on hold. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

CODE ENFORCEMENT – Code Officer Blake requested that we pay T. Helmick for the properties that were signed off at the last meeting by Mr. Angelou and file assessments on the abated properties.

Res. 124-12: Approve Paying T. Helmick for the List of Properties Signed Off On at the Last Meeting by Mr. Angelou and File Assessments on the Abated Properties

Mr. Angelou moved to approve paying T. Helmick for the list of properties he signed off on at the last meeting and file assessments on the abated properties. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Officer Blake gave the Trustees a copy of a list of properties he has just tagged for abatements. He said that after they are tagged, some of the owners will take care of cutting the grass and the rest he will have to hire the work done. (See Referral File)

Officer Blake said he is keeping a close eye on the County Demo Program and we are getting back some very high estimates on the asbestos abatements on some of these properties. He said he is working with the County on the six that we have in the program trying to spread it out so none of the properties exceeds the \$15,000 limit that we have set. He said he is also working on notifying the banks that have properties or vacant land they will never recoup their money on to see if they will donate them to the Township so we can sell them and recoup the money we have put into them.

POLICE – Chief Pocock presented the Board with several items for approval as follows:

Res. 125-12: Approve Moving Officer Stonerock to Part-time Paid Status

Mr. Angelou moved to approve moving Officer Stonerock to a Part-time Paid status as he has been doing a very good job. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 126-12: Approve Longevity Pay for Chief Pocock in the Amount of \$500.00

Mr. Angelou moved to approve longevity pay for Chief Pocock in the amount of \$500.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock's request to hire Charlene Johnson as part-time office help was placed on hold until the next meeting by the Trustees to give the Fiscal Officer a chance to review the budget. Officer Blake said he over budgeted for insurance which should cover her salary. The Trustees also asked that volunteer workers be brought before the Board for approval.

