

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

MAY 15,

2012

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

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| Andy Frank | Frank Gates Service Co. |
| Ryan Kelly | Frank Gates MCS |
| Jim DeConnick | Fire Chief |
| William Price | Police Lieutenant |
| Steve Blake | Code/Police Officer |
| D.J. Tharp | Service Director |
| Gahanna Lincoln Senior Government Students (See Referral File) | |

Mr. Spanovich welcomed the students from Gahanna Lincoln High School who were present to observe our meeting. He said if they have any questions to feel free to ask them at the end of the meeting when they ask for comments from the public

CONSENT AGENDA

Res. 127-12: Approve Warrants for June, 2012

Mrs. Stewart moved to approve the June, 2012 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE'S COMMENTS – Mr. Angelou said he would like to congratulate all the new candidates who are going to be sworn in on Friday and looks forward to their service. Mrs. Stewart said the fence, wall and sidewalk project is underway and is looking great. She asked the Service Director, D.J.Tharp, to send a letter to the Gahanna Mayor and Council thanking them for their cooperation in this joint endeavor on behalf of the Board of Trustees and that they greatly appreciate it.

Mr. Spanovich introduced Andy Frank who was present to discuss the 2012 BWC MCO Open Enrollment period which is underway and we have the opportunity to enroll with their sister company, Frank Gates Managed Care Services (MCS), a full service worker's compensation MCO. He said that Frank Gates MCS is endorsed as a preferred MCO for more than 30 Ohio chamber, business & trade associations. He said that this is a program that Townships have been in for 20 years to get them a discount on their Workers' Comp premiums. He said that every two years there is an open enrollment for the Managed Care portion of the Workers' Comp. Mr. Frank said that Frank Gates is now back in the Managed Care business which is allowing the Townships to switch over to their MCO (Managed Care Organization). He said the BWC splits it into three pieces – you pay a premium to the BWC each year – you pay the TPA, Frank Gates to manage your claims and reduce your premiums and the MCO is responsible for paying medical bills and medical management of the claims. He introduced Ryan Kelly the CCO of Frank Gates Managed Care to explain why we would want to switch to their Managed Care. He said there is no additional costs for Frank Gates Managed Care Services because MCO's are paid by the Ohio Bureau of Workers' Compensation. He said that they provide proactive medical case management services designed to reduce cost and get employees back to work quickly and safely while ensuring that quality medical care is received. Mr. Kelly said the cut-off date to enroll is May 25, 2012 and if we choose not to enroll we will remain with our present Managed Care Service, Care Works, for the next two years. The Trustees said they were not ready to make a decision at this time and if they do decide to switch, they will need to hold a Special Meeting since their next regular meeting is not until June 4, 2012. They thanked Andy Frank and Ryan Kelly for their presentation and said they will notify them of their decision.

CORRESPONDENCE - The Fiscal Officer said there is none at this time.

FISCAL OFFICER'S REPORT – Nancy White said that there are a number of people who purchase graves, pay for opening/closing and foundations and would prefer to use a credit card instead of a check or cash. She said that after talking with D.J. Tharp and Mr. Spanovich,, it was agreed that a Cemetery credit card process would be a benefit for us and a convenience for the public. She said that Fifth Third Bank would be willing to put a credit card terminal in the Cemetery for a fee and we could charge those using a credit card a fee over what we charge those using cash which may also reduce some of our paperwork.

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The Trustees agreed to move ahead with this Cemetery credit card process with fees amounting to \$25.00 to \$35.00 depending on the amount charged.

Res. 128-12: Approve Using a Cemetery Credit Card Process and Charging Those Using a Credit Card a Fee to Off-Set the Credit Card Processing Fees Charged to the Township

Mrs. Stewart moved to approve using a Cemetery Credit Card Process and charging those using a credit card a fee to off-set the credit card processing fee charged to the Township. Mr. Angelou seconded. All voted yea. Motion carried.

IT – Mrs. Stewart said there is nothing new to report at this time.

SERVICE – D.J. Tharp said he has a quote from EMH&T to survey and pin block 2 in the Mifflin Cemetery for a cost not to exceed \$4500.00.

Res. 129-12: Approve Hiring EMH&T to Survey and Pin Block 2 in the Mifflin Cemetery as Quoted for a Cost Not to Exceed \$4500.00

Mr. Angelou moved to Hire EMH&T to Survey and Pin Block 2 in the Mifflin Cemetery as Quoted for a Cost Not to Exceed \$4500.00. Mrs. Stewart seconded. All voted yea. Motion carried.

D. J. Tharp said the fence project is well under way and the sidewalk project has been started and expected to be completed by the end of the week. He said regarding the sidewalk/wall project a sign has been placed indicating that this is a joint project between Mifflin and Gahanna. He said that there will be ornamental fencing down both sides of Ridenour Road and black chain link down the Agler Road side since you can't see it behind Gahanna's chain link from Rt. 62.

CODE ENFORCEMENT – Code Officer Steve Blake requested that T. Helmick be paid for the mowing and securing work he has completed as listed for \$4700.00. He also requested approval to file assessments on those listed properties. The Fiscal Officer said that money will need to be appropriated in the clean-up account (1-J-3I) in the amount of \$10,000 before Mr. Helmick can be paid. It was decided at a previous meeting that \$10,000 would be allocated to hire an outside vendor when the Service Department crew was too busy.

Res. 130-12: Approve Setting Up \$10,000 in the 1-J-3I Clean-up Account for Mowing and Securing Properties in Violation and Paying T. Helmick Remodeling from That Account for Completed Work as Listed for \$4700.00

Mr. Spanovich moved to approve Setting Up \$10,000 in the 1-J-3I Clean-up account for mowing and securing properties in violation and paying T. Helmick Remodeling from that account for completed work as listed for \$4700.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 131-12: Approve Filing Assessments on Completed Abatements on 28 Properties as Listed for \$6,600 to be Charged to the Owners

Mrs. Stewart moved to approve filing assessments on completed abatements on 28 properties as listed for \$6,600 to be charged to the owners. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Steve Blake gave the Trustees a list of properties that are currently in violation and have been tagged. He said some have been corrected by the owners and the remaining would cost \$3900 to have done. Mrs. Stewart said that since there is not enough money in the clean-up account to take care of all the abatements and it would be her suggestion that Steve and D.J. work together to come up with a solution or plan to get the work done. (See Referral File)

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POLICE – Lt. Price proposed the hiring of Charlene Johnson as a part-time office assistant for the Police Department at a rate of \$7.70/hour. He presented the Trustees with a list of her responsibilities and qualifications and said the funding would come from unused budget money for a new full-time Tech who did not start until March 1, 2012. The Fiscal Officer said a transfer will be needed from 9-A-1 to 9-A-1B designated for a part-time support position. Lt. Price and Officer Blake asked that \$3500.00 be transferred to cover Charlene Johnson's salary for the remainder of 2012.

Res. 132-12: Approve Hiring Charlene Johnson as a Part-time Office Assistant for the Police Department at \$7.70/Hour and Transferring \$3500.00 from 9-A-1 to 9-A-1B to Cover Her Salary for the Remainder of 2012

Mr. Angelou moved to approve hiring Charlene Johnson as a Part-time Office Assistant for the Police Department as \$7.70/Hour and transferring \$3500.00 from 9-A-1 to 9-A-1B to cover her salary for the remainder of 2012. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart said that at the last meeting it was suggested that all volunteers be brought before the Board for approval.

Res. 133-12: Approve Hiring Vicki Johnson as a Volunteer Non-Paid Police Office Helper

Mr. Angelou moved to approve hiring Vicki Johnson as a volunteer non-paid Police Office helper. Mr. Spanovich seconded. All voted yea. Motion carried.

FIRE – Chief DeConnick presented the Board with the following items for approval:

Res. 134-12: Approve Purchase of Uniform Duty Pants and Short Sleeve Shirts from Wokrite for a Total of \$46,183.28

Mr. Spanovich moved to approve the purchase of uniform duty pants and short sleeve shirts from Workrite for a total of \$46,183.28. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 135-12: Approve Purchase of Misc. Uniform Items as Quoted by Phoenix Safety Outfitters Based on 70 Firefighters for a Total of \$49,779.50

Mr. Spanovich moved to approve the purchase of misc. uniform items as quoted by Phoenix Safety Outfitters based on 70 Firefighters for a total of \$49,779.50. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 136-12: Approve Contracting with Montanez All Seasons Maintenance for Landscaping at Sta. 131, Sta. 133 & Sta. 134 Through October 2012 for a Total of \$11,350.00 from the 10-A-150 Account

Mr. Spanovich moved to approve contracting with Montanez All Seasons Maintenance for Landscaping at Sta. 131, Sta. 133, & Sta. 134 through October 2012 for a total of \$11,350.00 from the 10-A150 account. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick reported on the following:

1. A thank you letter was received from Paul Sharfin commending the outstanding medical service he received from Hendricks, Ridgway & Wilhelm.
2. The new recruits are in their final week and everyone is invited to their graduation ceremony at Sta. 131 on Friday, May 18th at 1:00 p.m.
3. They participated with Columbus on a 3-alarm fire on Sunday.
4. A letter was received from Joe Dumbaugh, franchise owner of the Firehouse Subs which will be opening on September 1, 2012 at 406 Granville St. in Gahanna, stating that each store raises money through several means to give to Fire Departments for needed equipment. They are asking for surplus items from our Department to display on their walls along with photos of our Department. The Chief suggested that the Trustees visit one of their other shops to see the displays of other Fire Departments. The Trustees had some concerns which the Chief said he will look into.

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5. The Chief said the last item he wanted to mention is a 5K Benefit on Sunday, June 10th for Firefighter Anthony Torres who lost his lower leg due to a traffic accident. The cost is \$40 per walker/runner and all proceeds benefit Lt. Torres. (See Referral File)

VISITOR COMMENT

One of the students said that regarding the abatement of properties in the unincorporated areas, we might want to look into making this a community competition event for mowing grass making it appear to be a fun event. He said he knows there would need to be waivers signed and safety regulations determined but it is something to look into.

Mr. Angelou said we have some pamphlets available to the students to take with them regarding the History and Functions of Townships. Mr. Spanovich thanked the students for coming to our meeting and wished them well on their upcoming graduation and future endeavors.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer