

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

JANUARY 21,

2014

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, Present:

Also Present were:

Tim Taylor	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Government Students from Gahanna Lincoln High School	

CONSENT AGENDA

Res. 18-14: Approve Minutes of January 2, 2014

Mr. Spanovich moved to approve the minutes of January 2, 2014 meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS – Mr. Angelou welcomed the students from Gahanna Lincoln High School to the Trustees Meeting and gave them a brief history of Township government.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. Letters from the Franklin County Economic Development and Planning Department as it relates to code enforcement issues. The following addresses were inspected and cited for inoperable vehicle is being parked or stored at the following addresses: 2037 Republic, 2052 Loretta, 2046 Loretta, 2452 Mecca Road, 2343 Mecca Road and 2555 Sunbury Drive. A follow-up inspection will be made in approximately seven (7) days.
2. A notice was received from Franklin County Engineer's Office regarding Tesla Motors at 3445 Morse Road requesting a variance to allow the retail sale of automobiles on a lot that fails to meet the minimum lot width requirement to allow a monument sign that fails to meet the minimum setback requirement on a lot subject to the Smart Grown Overlay zoned Community Services. Franklin County Board of Zoning Appeals is hearing the case today at 1:30 p.m.
3. Two letters were received from the Franklin County Economic Development and Planning Department regarding an inspection of 2383 Mecca Rd and 2266 Parkwood Avenue indicating that there is trash and other solid waste stored on the property. A re-inspection will be conducted in approximately seven (7) days. If these violations have not been corrected, these cases will be forwarded to the Franklin County Prosecuting Attorney.
4. A notice was received from the Franklin County Public Health Advisory Council and County Engineer that they will be holding their annual Township Dinner Meeting on Thursday, March 13, 2014 at the Berwick Manor Restaurant. They will be sending us more information on this event.

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FISCAL OFFICERS REPORT

The Fiscal Officer reported that she received a phone call from Kent Miller, the owner of the property at 3054 Perdue. This property is currently scheduled for demolition by the County. Mr. Miller does not want this property torn down. He has spoken with Franklin County and the County inspector told him that this property would have to be brought up to code so it is habitable. The Fiscal Officer asked Mr. Miller and he is not planning to rehab the property, but to sell it. This house has had most of the copper wiring stripped out of it, the siding has been taken off the side and according to D.J. Tharp the house is very dilapidated. Fiscal Officer presented pictures of the house on 3054 Perdue to the Trustees. She stated that we have already followed the procedures for the Ohio Revised Code 505.86 where we have notified the property owner and completed the advertising. The Fiscal Officer stated that there are two options: first is to tell the County to proceed with the demolition or second is to send Mr. Miller a letter telling him this property needs to be habitable and we give him until March 31, 2014 to demonstrate that he is in the process of bringing this house up to code. If he does not comply, the house will be demolished. According to the COCIC, who is the County Land Bank, they must use all monies earmarked for this project by the end of May. Fiscal Officer commented that Mr. Miller was sent a certified letter in July notifying him regarding the ORC 505.86 which permits us to have the house demolished. The Trustees came to the conclusion to send Mr. Miller a letter and inform him they will give him until March 31, 2014 to sell the property at 3054 Perdue and if the house is not sold by this date, it will be demolished.

Res. 19-14: Approve To Have the House on 3054 Perdue Avenue Demolished if Not Sold by March 31, 2014.

Mr. Spanovich moved to approve the demolition of the house on 3054 Perdue Avenue if not sold by March 31, 2014. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer informed the Trustees about the numerous calls that Mifflin Township has received from people receiving a bill from Rumpke for trash collection. She believes that Rumpke is doing an audit of all the properties in the Township and if they are not listed they are sending them a bill for each quarter. This is the explanation the Fiscal Officer gives to the residents of Mifflin Township when they call regarding their Rumpke bill. She believes that Rumpke is doing this audit and preparing for their bid this spring for trash collection service. Fiscal Officer stated that the Township had passed a resolution making it mandatory to have Rumpke as their trash collection service unless they have proof that the resident is legally disposing of their trash. She also received a complaint about 3888 Agler Rd. that the owner has put their trash out and never brought their trash cans back in. They are probably not getting their trash picked up because they do not have service. After discussion, the Trustees said that the property owners are responsible for paying for the trash collection service by Rumpke.

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The Fiscal Officer requested that she would like to change our reporting to modified cash basis. She has received a quote from Kennedy Cottrell Richards do the initial report. Once the initial financial report is done, then the Fiscal Officer and Becky Rousseau will be able to prepare it in the future. This initial financial report is what the Auditors review at the time of an audit. This is why we get an unqualified opinion because we are reporting on cash basis and not the modified cash basis. Currently our new accounting software does not have this capability. Since the Trustees wish to have the financial report posted on our website this would make a better presentation. The Fiscal Officer would like to move forward with this and believes this would make us more credible as this financial report is professionally prepared. This report gives a good accounting and description of what we do and how we do it. Kennedy Cottrell Richards are independent auditors and they do audits for other government agencies and they are a local company. The Trustees would like to put this hold and asked the Fiscal Officer to get a quote from Julian & Grube.

ADMIN

IT

The Fiscal Officer gave an update on the phones. She stated that Time Warner has acknowledged that they have an order but have not set the date for installation of our PRI. The CAD project is underway. They are in the final stages and will go live either January 27 or January 28. Licking County will be following in March or April. There has been training with the new CAD System and most of the data has been entered. They also have been testing the MDT's. MECC has also been doing testing on their side of it. She also said that there are two Tiburon representatives that are working with all the people involved with the CAD project and getting ready for it to go live. The Fiscal Officer reported that she is currently waiting to get all the bills together from the damage from the broken water pipe. She has reported it to the insurance company and will give them the bill for the replacement of the server. Fiscal Officer is waiting to receive quotes to repair the pipe that burst and the bill from the carpet people that handled the water on the first floor.

SERVICE

D.J. Tharp requested approval to purchase a grave for \$20.00 from Dwight Barkhurst that he owns in Mifflin Cemetery.

Res. 20-14: Approve The Purchase of a Grave From Dwight Barkhurst for \$20.00

Mr. Spanovich moved to approve the purchase of a grave from Dwight Barkhurst for \$20.00. Mrs. Stewart Seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price would like approval to declare the 2005 Ford Explorer Code Enforcement Vehicle surplus as well as all the donated K9 equipment that is within this vehicle. He is requesting that this be auctioned on Gov.deals.

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Res. 21-14: Approve To Declare The 2005 Ford Explorer Code Enforcement Vehicle and The Donated K9 Equipment Surplus and Auctioned on Gov.deals.

Mr. Spanovich moved to approve to declare the 2005 Ford Explorer Code Enforcement Vehicle and the donated K9 equipment surplus and auctioned on Gov.deals. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Price presented to the Trustees the detailed activity report for December 2013.

FIRE

Chief Taylor requested approval to correct a typographical error to the 2014 MECC Dispatcher – Step 4 Compensation Schedule. The correction should be made from \$24.01 to read \$24.10.

Res. 22-14: Approve The Correction On The 2014 MECC Dispatcher-Step 4 Compensation Schedule from \$24.01 to Read \$24.10.

Mrs. Stewart moved to approve the correction on the 2014 MECC dispatcher-step 4 compensation schedule from \$24.01 to read \$24.10. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase a radio repeater system for B131 vehicle that will enable them to simulcast and receive, which is the norm for our battalion vehicles in the MECC, and this will bring it up to standard with the other vehicles. The amount for this system will be up to \$3,800.

Res. 23-14: Approve The Purchase of A Radio Repeater System for B131 Vehicle For The Amount Up to \$3,800.

Mrs. Stewart moved to approve the purchase of a radio repeater system for B131 Vehicle for the amount up to \$3,800. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Taylor stated that he will be ready to bring forward the forerunners of the Fire Department promotion process in February. Expected promotion requests will be for 1 Battalion chief, 2 Captains and 3 Lieutenants.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer