

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **February 17,** **2015**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Tim Taylor	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Gahanna Lincoln High School Students	

CONSENT AGENDA

Res. 50-15: Approve Minutes of February 2, 2015

Mr. Angelou moved to approve Minutes of February 2, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS

Mr. Spanovich welcomed the students from Gahanna Lincoln High School to the Trustees Meeting. Mr. Angelou gave them a brief history of Township government.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2985 Morse Road, 3705 Emmons, 3755 Georgia Avenue, 3770 E. Georgia Avenue, 2542 Ferris Road, Parcel number 191-000723, 2536 Sunbury Drive, 2887 Woodland Avenue, 2867 Woodland Avenue, 3743 Aberdeen Avenue for various violations.
2. Letters were received from Franklin County Public Health for 1st Observation Report Public Health Nuisance Program for the properties at 2035 Briarwood Avenue and 2183 Agler Road for various violations.
3. A letter from the Franklin County Engineer and Franklin County Public Health with an invite to the Franklin County Annual Township Dinner Meeting on Thursday, March 12, 2015.

FISCAL OFFICER

Fiscal Officer said that we have received our insurance renewal from OTARMA for the amount of \$114,213.98. She presented to the Trustees the Cost Analysis which explains the increase from last year and that the renewal date is March 1, 2015.

Res. 51-15: Approve To Renew Insurance With OTARMA for \$114, 213.98 Effective March 1, 2015

Mrs. Stewart moved to approve to renew insurance with OTARMA for \$114,213.98 effective March 1, 2015. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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HR

Becky Kadel presented the PTO Policy Amendment to the Trustees. She informed them of the meeting that was held on Thursday, September 12th with Chief Taylor, Chief Price, Service Director, Capt. Higgins and HR Director. This meeting occurred to discuss the current Holiday Flex Time Policy. Becky Kadel is requesting approval to amend an item on the approved PTO policy amendment on January 5, 2015. She would amend the current policy which reads that employees can cash out up to 80 hours of PTO1 at the end of the year and change it permitting employees to cash out up to 50% of their PTO1 balance at the end of 2015 with the exception of Fire Fighter Techs who may cash out up to 100% and starting in 2016 and moving forward, employees will no longer be able to cash out any PTO1 hours with the exception of Fire Fighter Techs who may cash out up to 100%. The Fiscal Officer questioned the wording of the new policy. Mrs. Stewart requested to hold this item and asked Becky Kadel to rewrite the amendment and present it at the next meeting.

PIO

Melissa Rapp reported Steve Renner, Franklin County Sanitary Engineers Office, has pushed back the public meeting with the Leonard Park residents to March or April based on how the project is progressing. Steve Renner is also researching the cost of the water and wants to wait so that he will have all the correct information for the meeting.

SERVICE

DJ Tharp reported to the Trustees that the cemetery fence is currently being repaired. He presented to the Trustees the Road Mileage Certificate that needs to be signed and returned to Franklin County. DJ Tharp informed the Trustees that he and Chief Price took a ride around the township taking pictures of the lots that the COCIC presented at the last meeting.

IT

The IT meeting has been rescheduled for February 25, 2015 at 1:00 p.m.

POLICE

Chief Price reported to the Trustees that Officer Manning will be accepting health benefits and it is included in the police budget. He also informed the Trustees that one of the companies working on the Leonard Park project experienced a theft on a very expensive item in January. Chief Price said that they recovered the item from a pawn shop.

Chief Price requested approval of the new police department budget.

Res. 52-15: Approve The New Police Department Budget

Mr. Angelou moved to approve the new police department budget. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

FIRE

Chief Taylor requested approval to promote Firefighter Richard A. Parks to rank of specialist effective March 1, 2015.

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Res. 53-15: Approve to Promote Firefighter Richard A. Parks to Rank of Specialist Effective March 1, 2015

Mrs. Stewart moved to approve to promote firefighter Richard A. Parks to rank of specialist effective March 1, 2015. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for firefighter Chuck Wilhelm to attend the 2015 Northeast Ohio Child Passenger Safety Conference in Independence, Ohio on March 11, 2015 for an amount up to \$500.00

Res. 54-15: Approve Firefighter Chuck Wilhelm to Attend the 2015 Northeast Ohio Child Passenger Safety Conference in Independence, Ohio on March 11, 2015 for up to \$500.00

Mrs. Stewart moved to approve firefighter Chuck Wilhelm to attend the 2015 Northeast Ohio Child Passenger Safety Conference in Independence, Ohio on March 11, 2015 for up to \$500.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for all division officers to attend Fire Officer Command Training for \$3,200.00. Classes will be taught at Mifflin Township and to be conducted on all three shifts in order to eliminate overtime costs.

Res. 55-15: Approve All Division Officers to Attend Fire Officer Command Training for \$3,200.00

Mr. Angelou moved to approve for all division officers to attend Fire Officer Command Training for \$3,200.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for Capt. Keith Higgins and Lt. Mory Fuhrmann to attend the Tiburon User Group Conference in Memphis, Tennessee for \$3,848.62. He said that if they would use a department vehicle for transportation rather than a personal vehicle which would reduce the cost to by at least \$674.62.

Res. 56-15: Approve Capt. Keith Higgins and Lt. Mory Fuhrman to Attend Tiburon User Group Conference in Memphis, Tennessee up to \$3,028.62

Mr. Angelou moved to approve Capt. Keith Higgins and Lt. Mory Fuhrman to attend Tiburon User Group Conference in Memphis, Tennessee up to \$3,028.62. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase fire department uniforms from Phoenix Safety Outfitters for \$60,000.00. Fiscal Officer reminded the Trustees and Chief Taylor that any purchase over \$50,000.00 needs to be bid. Mr. Angelou requested that this item be placed on hold until the next meeting for a review.

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Chief Taylor requested approval for the HVAC contract with Custom Air for \$12,935.00 which includes all of the township buildings.

Res. 57-15: Approve the HVAC Custom Air Contract for \$12,935.00

Mrs. Stewart moved to approve the HVAC Custom Air Contract for \$12,935.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for the Physio-Control maintenance contract for \$3,100.08.

Res. 58-15: Approve the Physio-Control Maintenance Contract for \$3,100.08.

Mrs. Stewart moved to approve the Physio-Control maintenance contract for \$3,100.08. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to declare the attached list of items as surplus.

Res. 59-15: Approve to Declare Listed Items as Surplus

Mrs. Stewart moved to approve to declare the listed items as surplus. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to donate miscellaneous surplus items to Carthage Twp Fire Department. He presented to the Trustees a letter from Carthage Township Trustees releasing Mifflin Township from any and all liability associated with the donated fire equipment.

Res. 60-15: Approve to Donate Miscellaneous Surplus Items to Carthage Twp Fire Department

Mr. Spanovich moved to approve to donate miscellaneous surplus items to Carthage Twp Fire Department. Mrs. Stewart seconded. All voted yea. Motion Carried. (See Referral File)

Chief Taylor requested approval to discontinue using fire station 133 as a polling location for 2015 due to his inability to maintain security at Station 133. Trustees agreed with Chief Taylor and asked that he contact the Franklin County Board of Elections of our intent to discontinue our building availability for use as a polling location.

Chief Taylor requested approval to accept the retirement of Firefighter Anthony Spanovich effective March 31, 2015.

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Res. 61-15: Approve to Accept the Retirement of Firefighter Anthony Spanovich
Effective March 31, 2015

Mr. Angelou moved to approve to accept the retirement of firefighter Anthony Spanovich effective March 31, 2015. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor reported to the Trustees that B & C Communications will replace 28 remote radio microphones and upgrading us to the most current version. He also said that Motorola will replace all of our portable radio cases that are cracked or defective, despite the fact that they are out of warranty. The total cost savings is approximately \$16,000.00. Chief Taylor commended Battalion Chief Jeff Wright for his efforts in dealing with these companies and prevailing on both issues.

Chief Taylor presented to the Trustees State of MEC EMS, MEC Minute and January 2015 Mifflin Township Fire News.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
