

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

FEBRUARY 19,

2008

Chairman Spanovich called the Regular Meeting to order at 6:00 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Iona Higginbotham	2664 Drake Rd.
Matthew Monell	406 Howland Dr.
Dolly Hanning	2354 Agler Rd.
Dan Bender	Rocky Fork Enterprise
Ken Bing	2610 Ferris Rd.
Cleatus & Kim Wong	3001 Woodland Ave.
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
Steve Blake	Code Enforcement Officer
Government Students from Gahanna Lincoln High School	

Mr. Spanovich led the Pledge of Allegiance to the Flag and Mr. Angelou led the Lord's Prayer.

Res. 50-08: Approve Consent Agenda Consisting of the Minutes of the January 26, 2008 Special Meeting and the March 2008 Warrants

Mr. Angelou moved to approve the Consent Agenda consisting of the minutes of the January 26, 2008 Special Meeting and the March 2008 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A letter was received from the Columbus Housing Partnership regarding the proposed Preserve at Albany Woods project consisting of 47 lease-purchase single family homes with a projected address of 2365 Innis Road. We were advised of this project due to the fact this development would be located in or within a one-half mile radius of our political jurisdiction.
2. Franklin County Board of Health notices regarding violations at 2282 Eddystone and approval for a request for a variance for a well at 3093 Aberdeen.
3. A notice from Dean Ringle, Franklin County Engineer, that they will host the annual meeting of the Township and County Officials on Thursday, March 13, 2008. Registration will begin at 6:00 p.m. with dinner at 7:00 p.m. at the Berwick Manor Restaurant. Reservations are due by March 10th.

FISCAL OFFICER'S REPORT

Nancy White said we had our three meetings regarding the new health insurance plan and everyone seemed to understand the process of how the plan works. She gave the Trustees a copy of the Section 125 Plan giving the employees an option to decline (opt out) the insurance. Employees are required to have proof of creditable coverage if they do opt out to take cash in lieu of the health plan. The Trustees agreed to review all the information and place it on the agenda for the March 3, 2008 Staff Meeting.

PROPOSED RESOLUTIONS (NEW BUSINESS)

ADMIN – The Fiscal Officer said the following items were given to the Board for approval:

Res. 51-08: Approve E-Mail Appliance Replacement as Quoted by NMGI for \$1423.00

Mrs. Stewart moved to purchase the e-mail appliance replacement rack w/3 yr. warranty as quoted by NMGI for \$1,423.00 as recommended by Paul Adkins. Mr. Spanovich seconded. All voted yea. Motion carried.

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Res. 52-08: Approve Heat Seal H450 Laminator for Admin Office from General Binding Corporation for \$1184.61

Mrs. Stewart moved to approve the Heat Seal H450 Laminator for the Admin Office as quoted by General Binding Corporation for \$1184.61. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer presented the Board with insurance quotes from our present carrier, OTARMA, and The Ohio Plan. She explained the differences in coverage and after review, the Board agreed that the OTARMA coverage was the best for the Township.

Res.53-08: Approve Renewal Insurance Package for the Township as Quoted by OTARMA for a Total Premium of \$70,402.00 Effective March 1, 2008 for One Year

Mrs. Stewart moved to approve the Renewal Insurance Package for the Township as quoted by OTARMA for a total premium of \$70,402.00 effective March 1, 2008 for one year. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said that one of the items that did not get placed on the agenda was the Workers' Comp issue that the Trustees wanted to discuss. Mr. Spanovich asked that it be placed on the agenda for the March 3, 2008 meeting.

SERVICE – Calvin McKnight said that it was asked if his Department could handle doing the lawn care at the Township Building. Due to maintaining and mowing two cemeteries especially planting flowers and getting them ready for Memorial Day, it would not be possible with his limited manpower. He said he is in the process of meeting with lawn care vendors and should have the proposals by the next meeting.

Mr. Angelou signed off on the invoice from the City of Gahanna for road salt picked up in January by Mifflin Township from their Street Department in the amount of \$2000.80.

POLICE – Chief Pocock reported that everything is going well with his Department. They are waiting to learn the results of the Police Levy on the March 4th ballot. He said Officer Hissong is present to show what they will be sharing with the residents on February 28th at 6:00 p.m. at the Community Center regarding their Crime Prevention Program. She has been instrumental in putting this program together. Before she began, Chief Pocock gave the Board a breakdown of the Department's run report for the past year which totaled 2,545 runs. He said he feels his Officers do a very good job even though they are a small staff. A thank you letter was received thanking Officer Rumpff for opening a locked car door after Columbus was called and they said they couldn't do it.

Officer Hissong gave the Board information on what will be discussed at the Crime Prevention Program meeting at the Community Center and invited them to attend. The Police Department would like to have a new approach in Mifflin Township being more pro-active than reactive. This program basically goes back to the concept of neighbor helping neighbor.

CODE ENFORCEMENT – Steve Blake said he is planning the first Township clean-up this year for March 1, 2008 with expenses not to exceed \$2500. He said in the past the cost has turned out to be a lot lower. Dumpsters will be set up at the Police Station and Parkwood & Hudson. The trailer will also be set up for tires.

Res. 54-08: Approve Township Clean-up for March 1, 2008 for a Cost Not to Exceed \$2500

Mrs. Angelou moved to approve the Township Clean-up for March 1, 2008 for a cost not to exceed \$2500 with dumpsters to be at the Police Station and Parkwood & Hudson as recommended by Steve Blake. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Blake said he attended the last trash collection consortium meeting regarding Rumpke's proposal of an extension of their contract for 2009 at a rate of \$14.40 per month. The Fiscal Officer said we received the contract from the attorney and approved it at the last meeting.

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Steve Blake said that at the last meeting he was asked to get clarification from the Prosecutor's Office regarding his dog being trained for a K-9 Unit. He said he met with Mr. Angelou to discuss the policy and procedures for a dog to be fully trained under the ORC. Mrs. Stewart said that when something is placed on the agenda, the Board should have written information in their packets to review before the meeting. It was agreed to hold the K-9 Unit discussion for the next meeting so the Trustees could review the information.

FIRE - Chief DeConnick said that he has several requests before the Board for approval:

Res. 55-08: Approve Annual Maintenance Contract for MECC Liebert UPS Unit with Liebert Associates of Columbus for \$1651.00

Mrs. Stewart moved to approve Purchase Request No. 02.05.08 for the Annual Maintenance Contract for the MECC Liebert UPS Unit with Liebert Associates of Columbus for \$1651.00 as recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 56-08: Approve EmergiTech Annual Maintenance Agreement for Fire Records, EMS Billing and Alpha Paging for a Total of \$7,369.22

Mr. Spanovich moved to approve Purchase Request No. 02.06.08 for the EmergiTech Annual Maintenance Agreement for Fire Records, EMS Billing & Alpha Paging for a total of \$7,369.22 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 57-08: Renewal of EMS Continuing Education Program for 2008 with Columbus State Community College for a Total of \$13,100.00

Mr. Spanovich moved to approve Purchase Request No. 02.07.08 for renewal of the EMS Continuing Education Program for 2008 with Columbus State Community College for a total of \$13,100.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 58-08: Approve One Touch Ultra Glucometer System from Moore Medical for a Total of \$1378.60 for a Quantity of 20

Mrs. Stewart moved to approve Purchase Request No. 02.08.08 for One Touch Ultra Glucometer System from Moore Medical in the amount of \$1,378.60 for a quantity of 20. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 59-08: Approve Fire Safety Inspector David Brizius to Attend the Southeastern Fire and Life Safety Education Conference. April 20-24, 2008 in Myrtle Beach, S.C. for a Cost of \$1195.00

Mr. Spanovich moved to approve Fire Safety Inspector David Brizius to attend the Southeastern Fire and Life Safety Education Conference, April 20-24, 2008 in Myrtle Beach, S.C. for a Cost of \$1195.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 60-08: Approve Additional Cost of \$1080 for (3) Fire Personnel Already Approved to Attend the FDIC Conference in Indianapolis, April 7-12, 2008 to Participate in Workshops not Included in Registration Cost

Mrs. Stewart moved to approve the additional cost of \$1080 for three (3) Fire Personnel (Lowe, Torres, Wiggers) already approved to attend the FDIC Conference in Indianapolis, April 7-12, 2008 to participate in workshops not included in their registration costs. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 61-08: Approve Removing Firefighters Caputo, Gigliotti, Gilbert, Lewis, Searle, Shaffer & Welsh from Probationary Status and Advancing to Permanent Part-time Positions Effective Pay Period Beginning February 10, 2008

Mrs. Stewart moved to approve removing Firefighters Frank Caputo, Mark Gigliotti, Gregory Gilbert, Steven Lewis, Nicholas Searle, Adam Shaffer and Jason Welsh from probationary status and advancing them to permanent part-time positions effective the pay period beginning February 10, 2008 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 62-08: Approve Removing Full-time MECC Dispatcher Andy McConnell from Probationary Status and Advancing to a Full-time Dispatcher Position - Level 2 Effective Pay Period Beginning February 10, 2008

Mr. Spanovich moved to approve removing Full-time MECC Dispatcher Andy McConnell from probationary status and advancing him to a full-time Dispatcher position at Level 2 effective the pay period beginning February 10, 2008 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 63-08: Approve Conditionally Hiring Part-time Firefighters Frank Caputo, Mark Gigliotti, Steven Lewis, Nick Searle and Adam Shafer as Probationary Full-time Firefighters Until They Pass All Established Testing Procedures for Full-time Firefighter Positions

Mrs. Stewart moved to approve conditionally hiring Part-time Firefighters Frank Caputo, Mark Gigliotto, Steven Lewis, Nick Searle and Adam Shafer as Probationary Full-time Firefighters until they pass all established testing procedures for full-time Firefighter positions as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick gave the Trustees a copy of a letter from Robert Gault explaining his overtime hours worked as Administrator for TeleStaff as requested. The Chief said that he will be presenting at the March 3, 2008 meeting a request from Robert Gault to attend a 5-day special training session from PDSI in California to become trained as a Systems Administrator for the TeleStaff program. The Trustees were given the information to review before that meeting.

Chief DeConnick reported that last night Medic 134 and Engine 134 responded to an auto accident on 270 & 62. The roads were very icy at that intersection causing Medic 134 and a private vehicle to slide into each other and then into the side of Engine 134 but everything was very minor in nature with no injuries.

The Citizens Emergency Response Training Program that will be held in the 485 Rocky Fork Blvd. building as reported at an earlier meeting has a full roster and the second one being scheduled is also full.

OLD BUSINESS

Fire Dept. Building Improvements – Mr. Spanovich said he received a call from our Architect, Rich Pontius, regarding the status of the building improvements. Mr. Spanovich said he would like to have an executive session later in the meeting to discuss this.

MECC Relocation – The Fiscal Officer said she understands the contract is near completion by the attorneys and a meeting will be scheduled when it is complete.

PENDING ITEMS

Fitness Incentive Program – Mrs. Stewart said that this is suppose to be revisited at our next meeting and she wondered if the Trustees were going to receive some additional information on a program and the costs for testing other Department personnel. Chief DeConnick said he would check on this but he thought it was up to the other Department Heads.

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Dolly Hanning gave the Trustees signed petitions from residents in Mifflin Township requesting that the Medic be placed back at Station 132. There is only a Fire Engine there now. She said there were two incidents that required a Medic and she timed the response times from the City of Columbus Medics to be 15 minutes for one and 20 minutes for the other emergency. (See Referral File for Petitions)

Iona Higginbotham of Drake Road said that she had a bad head injury and called for a Medic. She said she was bleeding and sat on her porch waiting a long time for the Medic from the City to come. She said the Mifflin Fire Engine came also but they did not administer any first aide. Chief DeConnick said that there are paramedics assigned to every Fire Station and the Fire Engine crews can administer medic treatment and the only thing they can't do is transport. He said he would check on all the incidents mentioned.

Mr. Spanovich said the petitions will be on file with the Fiscal Officer and the Trustees understand that the people who signed the petitions would like the Medic to be placed back at Fire Station 132. He said the Trustees will address the situation and come up with a recommendation. Mrs. Stewart thanked Dolly Hanning for circulating the petitions and said the Trustees will re-exam this situation and see if they can come up with a viable solution based upon facts and not emotions. One of the residents said that maybe a solution would be to move the Medic around and have it at Sta. 132 every other month. Mrs. Stewart said the Trustees will look at every option.

Kim Wong said she is working to promote the passage of the Police Levy and will be at the Crime Prevention Program meeting and the Township Clean-up to answer any questions regarding the need for the Replacement Police Levy.

Ken Bing of Ferris Road said he has not heard anything from our Code Enforcement Officer, Steve Blake, for a while. He said he would like Mr. Blake to take a look at the properties at 1900 Cassady Ave. and 2390 Innis Rd. regarding zoning violations. Mr. Blake said he is working on 2390 Innis Rd. right now and has it in the Court system and will have to check on the address on Cassady. Mr. Bing said that regarding his horses he will be moving them back to the property across the street on Ferris Rd. and will do his best to keep it clean so there will be no complaints.

The Fiscal Officer that that Jim Schimmer from the Franklin County Commissioners' Office toured Leonard Park and is now aware of the water situation and we may see some activity toward solving the water situation. She said it may now be a good time to meet with him regarding the lack of water in Leonard Park. The Trustees asked that she contact him to see if he is available to come to our meeting on March 3, 2008.

Mr. Spanovich welcomed the students from Gahanna Lincoln High School and said there are pamphlets available explaining the history and functions of Townships. He said they witnessed a lively meeting here tonight.

Res. 64-08: Move Into Executive Session

Mrs. Stewart moved to go into executive session to discuss Fire Department Building Improvements at 8:06 p.m. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 65-08: Move Back Into Regular Session

Mrs. Stewart moved to back into regular session. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer

The Trustees approved the 2/29/08 payroll warrants for the period of 2/10/08 through 2/23/08 and the February warrants for bills, Numbers 45002 through 45123.