

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

FEBRUARY 19,

2013

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Joel Teaford	Franklin County Land Bank
Joe Bailey	Franklin County Eco. Devel. Dept.
Jon Deshler	Key Bank
Curtis & Charlie Johnson	2073 Republic Ave.
Tim Taylor	Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Becky Kadel	HR Director
Lynn Bruno Smith	Public Information Officer
Residents from Mifflin Township	Unincorporated Area

Mr. Spanovich led the Pledge of Allegiance to the Flag and Mr. Angelou offered a prayer.

Mr. Spanovich turned the meeting over to Mr. Joel Teaford to address the Board regarding the Franklin County Land Bank. Mr. Teaford was present to ask the Board to sign a Memorandum of Understanding (MOU) regarding reclamation, rehabilitation and reutilization of vacant, abandoned, tax-foreclosed or other real property in Mifflin Township. He said by signing this agreement they would be able to demolish unsafe or hazardous buildings in Mifflin Township at no cost to us and their only requirement is that we take title to that property. Mr. Teaford also said that if they took over vacant or tax-foreclosed property in Mifflin Township resulting in no taxes due, we would then be required to take title to that property. If it is sold, they would ask for 25% of the proceeds. He said that so far they have six townships and three cities that have signed this agreement. Code Officer Blake said that he already has 12 properties that he could send his way. He said he understands that after a property has been demolished and we do not sell it, we can deed it to neighbors or donate it to a charitable organization such as Habitat for Humanity. Officer Blake said that the 12 properties that need to be demolished are an expense to us now. After they are demolished and we take title and sell them, the money could go back into the Code clean-up account. Mr. Teaford said that there are some properties that can be rehabbed, but sometimes it is better to tear them down. The Trustees thanked Mr. Teaford for attending our meeting and explaining the process in more detail and will keep the original MOU for signing if they decide to approve the program.

CONSENT AGENDA

Res. 49-13: Approve Minutes of 1/29/13, 2/4/13, 2/7/13 and 2/11/13

Mr. Angelou moved to approve the minutes of the January 29, 2013, February 4, 2013, February 7, 2013 and February 11, 2013 meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 50-13: Approve Warrants for March, 2013

Mrs. Stewart moved to approve the March, 2013 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mrs. Stewart said that on a personal note, she had the need to experience the services of our Fire Department this past week and was so pleased with the kindness and professionalism and the service that the crew performed. Chief Taylor said he appreciates the comments.

Mr. Spanovich said that there are many residents present from the unincorporated area regarding the administrative leave of Police Chief Michael Pocock and will address this matter at this time. He said that regarding this, Chief Pocock has been placed on paid administrative leave and the matter is under review. No further comments on the reasons can be made at this time. Gloria Chandler, a Mifflin Township resident, said she doesn't understand why no details or reasons were given on the administrative leave of the Police Chief. Mr. Spanovich said that while it is under review, no comments can be made at this time and when there is additional information, it will be shared with the public. One of the residents said the reason we are all here is to learn what is going on because we all like the Chief. Sam Quick of Bob's Market said it has never been safer because the Chief has been doing an excellent job. He presented a petition to the Board signed by residents who want the Chief back and will be made a part of the record. A representative from Channel 4 asked if this was a criminal investigation and was told no comments could be made at this time. Sean Cline with ABC 6 asked what do we mean by saying "it" is under review. Mr. Spanovich said it means that Chief Pocock is under review.

CORRESPONDENCE – The Fiscal Officer said the only piece of correspondence she has is a 1st Notice of Violation from Franklin County Public Health regarding 2381 Lindale Road giving the owners until March 4, 2013 to correct the violations.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer said at the last meeting she presented the Trustees with a renewal for the Property, Casualty, Liability Insurance through OTARMA as quoted for \$102,405.00 effective March 1, 2013 for one year.

Res. 51-13: Approve Property Casualty Liability Insurance Renewal Through OTARMA as Quoted for \$102,405.00 Effective March 1, 2013 for One Year

Mr. Angelou moved to approve the Property, Casualty, Liability insurance renewal through OTARMA as quoted for \$102,405.00 effective March 1, 2013 for one year. Mrs. Stewart seconded. All voted yea. Motion carried.

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The Fiscal Officer said we met with Sean Sprouse of Burnham & Flower and now have the final figures for our Health Insurance program for 2013. She said we will remain with Medical Mutual with a network deductible HRA and an additional amount self-insured and funded by the Township. An employee contribution toward the family premium will be \$50 per month. The single and family wellness HRA can be earned if requirements as listed are met. (See Referral File)

Res. 52-13: Approve Health Insurance Program Renewal as Presented by Burnham & Flower Insurance Group Effective 3/1/13 – 2/28/14 Including an Employee Contribution for a Single to be \$0 and for a Family to be \$50.00 per Month Toward the Premium

Mrs. Stewart moved to approve the Health Insurance Program renewal as presented by Burnham & Flower Insurance Group effective 3/1/13 – 2/28/14 including an employee contribution for a single to be \$0 and for a family to be \$50.00 per month toward the premium. Mr. Angelou seconded. All voted yea. Motion carried.

IT – The Fiscal Officer said that in the IT Steering Committee, discussion has been held to update our phones to a VOIP system. We have an updated quote now to replace all the phones in the Township for \$38,671.16 giving us a many additional capabilities than we have currently. She said the cost per month would be approximately \$500.00 for the PRI . She added that if any of the MECC agencies would want to be a part of this, it would reduce our costs. The Fiscal Officer said that it was discussed earlier that the General Fund would pick up the cost for the Police and Service Departments and the Fire Department would take care of their portion. There is also a cost for cabling that would be needed which is mainly for the Fire Department as quoted by Keytel for \$4,344.04.

Res. 53-13: Approve Purchase of the VOIP System for \$38,671.16 as Proposed with the Lease Option Financing

Mrs. Stewart moved to approve the purchase of the VOIP System for \$38,671.16 as proposed with the lease option financing. Mr. Angelou seconded. All voted yea. Motion carried.

SERVICE – D.J. Tharp presented the following for the Board's approval:
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Res. 54-13: Approve Landscaping Around Township Building by Montanez All Seasons Maintenance for a Total of \$6400.00

Mr. Spanovich moved to approve the landscaping around the Township Building by Montanez All Seasons Maintenance for a total of \$6400.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 55-13: Approve Trade-in of (3) Hustler Mowers for (3) New Mowers from J.D. Equipment for \$5970 After Trade-in on a Two Year Program

Mrs. Stewart moved to approve the trade-in of our (3) Hustler Mowers for (3) new mowers from J.D. Equipment for \$5970 after trade-in on a two year program. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 56-13: Approve Trading In Current Case Backhoe for a New Case Backhoe from Southeastern Equipment for \$64,215.70 After Trade-in to be Financed for (3) Years to be Taken from the Cemetery and Road Funds as Presented

Mr. Spanovich moved to approve trading in our current 23 year old Case Backhoe for a new Case Backhoe from Southeastern Equipment for \$64,215.70 after trade-in to be financed for (3) years to be taken from the Cemetery and Road Funds as Presented. Mrs. Stewart seconded. All voted yea. Motion carried.

CODE ENFORCEMENT – Steve Blake thanked D.J. Tharp and his crew for their help with the clean-up last week. He also said he appreciates the Trustees consideration of the Land Bank as he feels it would be a good program to get involved with to be a solution to a lot of the vacant houses. He said they tear them down for free and we end of with a nice piece of level seeded vacant land that we can sell.

Officer Blake requested the Board consider extending his Sick Leave Bank Withdrawal until March 23, 2013 which is the date his doctor feels he will be able to return to work full time.

Res. 57-13: Approve Extending the Sick Leave Bank Withdrawal of Steve Blake Until March 23, 2013 Per His Request

Mrs. Stewart moved to approve extending the Sick Leave Bank Withdrawal of Steve Blake until March 23, 2013 per his request. Mr. Angelou seconded. All voted yea. Motion carried.

POLICE – Acting Police Chief Price said that as required by their Records Retention Policy, he is requesting that 29 years worth of old records be demolished with the proper approvals. He said he plans to have them shredded in the first week in March if all requirements of approvals are met.

Res. 58-13: Approve Records Retention Policy for Shredding Old Police Records After All Requirements and Approvals are Met

Mrs. Stewart moved to approve Record Retention Policy for shredding old Police records after all requirements and approvals are met. Mr. Angelou seconded. All voted yea. Motion carried.

FIRE – Chief Taylor presented the Trustees with the following requests for approval:

Res. 59-13: Approve Requisition for Precor Reconditioned Treadmill from Commercial Fitness for \$2,795.00

Mrs. Stewart moved to approve the Requisition for Precor reconditioned treadmill from Commercial Fitness for \$2,795.00. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 60-13: Approve Requisition for HVAC Zoning Systems Replacement at Fire Station #134 as Presented from Custom Air for \$5,721.00

Mr. Angelou moved to approve the Requisition for HVAC Zoning Systems Replacement at Fire Station #134 as presented from Custom Air for \$5,721.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the Requisition for light and bracket for the new Honda Generator for L131 – QDCIP Fire for \$1,326.15.

Res. 61-13: Approve Requisition for Three Thermal Imager Upgrades from All American Fire Equipment for \$12,165.00

Mr. Angelou moved to approve the Requisition for three Thermal Imager upgrades from All American Fire Equipment for \$12,165.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 62-13: Approve Offering Provisional Appointment of Bradley Rozum to Become a Full-time Firefighter Technician Conditional Upon Successful Completion of Background Checks and Medical Examinations per February 12, 2013 Memo

Mrs. Stewart moved to approve offering provisional appointment of Bradley Rozum to become a Full-time Firefighter Technician conditional upon successful completion of background checks and medical examinations per February 12, 2013 memo. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 63-13: Approve Proposal to Cross Staff for a Peak Period Transport Medic at Fire Station #132

Mrs. Stewart moved to approve proposal to cross staff for a peak period transport medic at Fire Station #132. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor advised the Board that part-time dispatching candidates for MECC are needed and the position is being advertised with a complete schedule of the hiring process. (See Referral File)

The Fiscal Officer said the training on the new accounting software was held February 11th with the Department Heads and as soon as they can get into the system, they will begin to work with it.

POLL PUBLIC FOR COMMENT

Gloria Chandler asked about the status of some demolition property of a few years ago. Officer Blake said that the property was bought by Miricit who rebuilt four houses and bought some vacant property. They ran out of funds and has not done anything more with the properties. Officer Blake said he contacts them if there is trash to clean up on their property.

