

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

**FEBRUARY 2,**

**2009**

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
Steve Blake	Code Enforcement Officer

## **Res. 29-08: Approve Minutes of January 5, 2009, January 14, 2009 & January 20, 2009**

Mr. Angelou moved to approve the minutes of the January 5, 2009, January 14, 2009 and January 20, 2009 meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

## **TRUSTEES' COMMENTS**

Mrs. Stewart said that she received a call from Dolly Hanning who would like to start a food bank in Mifflin and use the Community Center one day a month from 8:00 a.m. to 2:00 p.m. She asked if she could have help picking up the food that would be passed out that day. Mr. Angelou said we would need to know who is on the committee overseeing all of this and taking responsibility. The usual Rental Agreement to use the Community Center would have to be signed and it would be understood that there is no room for storage of food in the Community Center. The Trustees agreed that they would have no objections as long as they have complete details from Mrs. Hanning such as where the food is coming from and how the public would be informed of the pickup schedule.

## **CORRESPONDENCE**

The Fiscal Officer presented the following correspondence to the Board:

1. The Technical Review Committee Agenda from the County was received for their meeting on January 27, 2009 at 1:30 p.m. There were no cases for Mifflin Township.
2. A letter from the Public Works Integrating Committee was received regarding Round 23 – Final Action for the Award of OPWC Infrastructure Funds. They reminded everyone that an invoice of up to 1% of the OPWC award amount will be sent in early April of 2010 to those communities awarded funding in Round 23.
3. A copy of a letter from the County to Rick Sicker, RAS Civil Engineering was received that his Variance Case VA-3649 was denied for the construction of a billboard within 600 feet of an Interstate System right-of-way in an area zoned Limited Industrial.
4. An e-mail to Calvin McKnight was received from Ted Beidler of the County Engineer's Office regarding CDBG sidewalk funds. According to Mark Paxson with the County Econ/Development office the applications are due February 15<sup>th</sup>. The Fiscal Officer said that our information indicated the applications were not due until October so we will need to work with Ted Beidler to put something together by the February 15<sup>th</sup> deadline. Mrs. Stewart asked Calvin McKnight to oversee the project.

## **PROPOSED RESOLUTIONS (NEW BUSINESS)**

**ADMIN** – The Fiscal Officer said we received a request from Howard Zeldin for the AARP TaxAide to use the Meeting Hall for Counselor Training on January 5,6,7,8, 2010.

## **Res. 30-09: Approve Meeting Hall Rental Request of Howard Zeldin for AARP TaxAide for Counselor Training on January 5,6,7,8, 2010**

Mr. Spanovich moved to approve the Meeting Hall Request of Howard Zeldin for AARP TaxAide for Counselor Training on January 5,6,7,8, 2010 under non-profit guidelines as they have done in the past. Mr. Angelou seconded. All voted yea. Motion carried.

**Gahanna/Mifflin Tower Lease Agreement** – The Fiscal Officer said this has been finalized and both attorneys have agreed to all the terms. After review, the Trustees agreed with our attorney that it is ready to be approved.

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**Res. 31-09: Approve Gahanna/Mifflin Tower Lease Agreement as Agreed Upon by Both Attorneys with an Addendum That Gahanna Restore the Tower to Its Original State if They Leave**

Mr. Spanovich moved to approve the Gahanna/Mifflin Tower Lease Agreement as agreed upon by both attorneys with an addendum that Gahanna restore the tower to its original state if they leave. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**IT**

**Horizon Datacom Solutions Quote for Switches for \$10,640.00** – Chief DeConnick said that Paul Adkins said that it is critical that we purchase these switches because there are no replacement parts for our old ones and if they go down, we would have no service. Mr. Adkins was able to find these refurbished switches for half the price but they do have a full warranty.

**Res. 32-09: Approve Horizon Datacom Solutions Quote for Switches for \$10,640.00 with Funding to be Determined by the Fiscal Officer**

Mr. Spanovich moved to approve the Horizon Datacom Solutions Quote for switches for \$10,640.00 as recommended with funding to be determined by the Fiscal Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

**SERVICE** – Calvin McKnight presented the Board with his revised 2009 Budget. They asked that it be put on hold for the next meeting.

Calvin McKnight said that he and Mr. Angelou met with representatives from the City of Gahanna regarding our Mechanic who works at the City facility. Mr. McKnight said that he and Mr. Angelou also met with our Mechanic for his input on the situation.

Calvin McKnight said we may run into a salt shortage as the County is running out of salt. He said he is looking for other places to purchase salt and the use of other alternatives such as sand if we have more bad weather.

**POLICE** – Chief Pocock said he has nothing to report at this time. He said the only outside meeting is coming up on the 14<sup>th</sup> in which he is coordinating the Sexual Abuse Response network that lost its funding. He said they are holding a meeting at the Ohio Library and having it marketed through our FBI morning secure briefing sessions to try to get more support from them.

**CODE** – Steve Blake said he has some proposals he has been working on that he is going to be presenting to the Trustees before the next meeting to review. Mr. Blake said there is a company called Go Invest Wisely, LLC that is not really licensed and is selling properties on line. The pictures they show of the property does not show how rundown they are. They have done 47 transactions in Central Ohio including one in Mifflin Township. He said he is investigating the company and putting data together. Mrs. Stewart asked if he was aware of the County Land Bank Program. Mr. Blake said that is one of the proposals he is working on. Clinton Township has already passed it and is going to send him information on it.

**FIRE** – Chief DeConnick presented the Board with the following requests for approval:

**Res. 33-09: Approve (4) Dispatcher Chairs for Personnel from OPI Correctional Industries for \$2,415.00**

Mr. Spanovich moved to approve Purchase Request No. 02.01.09 for (4) Dispatcher chairs for personnel from OPI Correctional Industries for \$2,415.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

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**Res. 34-09: Approve Sunscreen Roller Shades & Valances for New MECC Facility from The Blind Outlet for a Total of \$1684.00**

Mr. Angelou moved to approve Purchase Request No. 02.02.09 for sunscreen roller shades and fascia valances for the new MECC facility from The Blind Outlet for a total of \$1684.00 as recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

**Res. 35-09: Approve Refrigerator & Dishwasher for New MECC Facility from Best Buy for a Total of \$2,264.98**

Mrs. Stewart moved to approve Purchase Request No. 02.03.09 for a Refrigerator & Dishwasher for the new MECC facility from Best Buy for a total of \$2,264.98 as recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

It was discussed that our refrigerator and dishwasher had a lot of use while the MECC was here at the Township. Mr. Angelou suggested that if down the road they need replaced, we may look into MECC paying for part of their replacement.

The Trustees discussed Request No. 02.04.09 for Mifflin's FD balance for MicroData 911 (20% share) billed by Plain Township. Chief DeConnick explained that Plain Township purchased the system for \$116,000.00 and billed the other entities for their share. Mrs. Stewart said that since this was not part of the Plain Township Grant, she does not understand why they purchased this system and not Mifflin since Mifflin is in charge of MECC and all the Dispatchers are employed by Mifflin. She said she feels that this was just wrong since the purchase was decided on by the MECC Board and Mifflin was not made aware of it. She said we don't even have a copy of the total invoice for the purchase and don't even know if this included the source code. Violet Township is billing for the Medical Director which is another matter that should have been Mifflin's responsibility. Mrs. Stewart said she will go on record that she will never approve another invoice that was done this way. The Trustees agreed that since this has already been purchased and is in use, they will approve it at this time but it will not happen again.

**Res. 36-09: Approve Invoice for Mifflin's FD Balance for MicroData 911 (20% Share) Purchased by Plain Township Fire Department**

Mrs. Stewart moved to approve Purchase Request No. 02.04.09 for an invoice for Mifflin's Fire Department balance for MicroData 911 (20% share) purchased by Plain Township Fire Department. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick reported that the MECC moved to their new location on January 28, 2009 and started full dispatching operation at 1:00 p.m. WBNS TV is coming out today at 3:00 p.m. to do a news story. He said that he will be in Wisconsin February 10<sup>th</sup> through the 13<sup>th</sup> for preconstruction planning on the new Rescue.

The Fiscal Officer said that she will be gone February 11<sup>th</sup> through the 16<sup>th</sup> for a National Board Meeting in Palm Springs. Calvin McKnight also informed the Trustees that he will be on vacation beginning February 22<sup>nd</sup> through March 1<sup>st</sup>.

Chief DeConnick asked about setting a time for a MECC Grand Opening Committee Meeting. Mr. Spanovich scheduled it for February 18, 2009 at 11:00 a.m.

**OLD BUSINESS**

The Fiscal Officer said that Sean Sprouse with Burnham & Flower is picking up the medical forms filled out by our personnel and will have quotes for us as soon as possible. She said that she is meeting with Steve Miller tomorrow regarding our Township insurance coverage for liability, buildings, vehicles, etc. which will be presented at the next meeting as it also renews on March 1, 2009.

