

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

February 2,

2015

Chairman Spanovich called the Regular Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Tim Taylor

Fire Chief

William Price

Police Chief

D.J. Tharp

Service Director

Melissa Rapp

Public Information Officer

Curtiss Williams

COCIC

Hope Kingsborough

COCIC

Curtiss Williams and Hope Kingsborough of the COCIC presented to the Trustees a list of properties in the unincorporated area of Mifflin that are available to be transferred to Mifflin Township if we choose to acquire these parcels. Hope Kingsborough said that if Mifflin does not acquire any of these properties then they will defer to any resident that is contiguous to that lot to see if they are interested in acquiring this property. However, if no one interested, then it will be open to the public for purchase. Curtiss Williams said that if Mifflin does acquire any properties, then we have the option of keeping it, selling this parcel to a resident, or selling this property to the public. He also said that if Mifflin does decide to keep it then we would start paying taxes on it and also have the responsibility of maintaining this property. Mrs. Stewart requested that Hope Kingsborough prepare a map identifying all the properties available so that the Department Heads and Trustees could look at these and see if there is any interest.

CONSENT AGENDA

Res. 30-15: Approve Minutes of January 20, 2013 and Minutes of January 23, 2015

Mr. Angelou moved to approve Minutes of January 20, 2013 and Minutes of January 23, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS

The Trustees discussed the COCIC properties that are available to Mifflin Township located at 2178 Mifflin Blvd. and 2170 Mifflin Blvd. and decided to move forward and acquire these two lots.

Res. 31-15: Approve to Acquire Properties Located at 2178 Mifflin Blvd, and 2170 Mifflin Blvd. from the COCIC

Mr. Spanovich moved to approve to acquire properties located at 2178 Mifflin Blvd, and 2170 Mifflin Blvd. from the COCIC. Mrs. Stewart seconded. All voted yea. Motion carried.

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CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Public Health for 1st Observation Report Public Health Nuisance Program for the property at 2352 Lindale Road for various violations. 2nd Observation Report Public Health Nuisance Program was received for properties at 2366 Lindale Road and 2177 Agler Road for various violations.

Fiscal Officer said that she received our First Amended Certificate of Resources. She said she needs to review it but did notice that the police fund does exceed the amount certified by the auditor, and adjustments will need to be made on their appropriations.

Fiscal Officer wanted to remind everyone that since Becky Kadel is absent, the first open enrollment insurance meeting will be held on Wednesday, February 4, 2015 at 4:00 and 6:00 and the next two meetings will be held on Wednesday, February 11, 2015 at 9:00 and 1:00 and on Thursday, February 12, 2015 at 4:00 and 6:00. Fiscal Officer said that she will have the property casualty liability insurance renewal at the next meeting.

HR

Fiscal Officer reported that she and Becky Kadel have been working on a seniority date issue for Fire Fighter Steve Fagen. She said that Mifflin Township hired 10 techs into the system and they have now been employed for 5 years. Fiscal Officer said that Steve Fagen had military training at the time the rest of the employees started working and he was not able to start training until June 9, 2009 and then was deployed in mid July and did not return for a year. She said that the way the start date has been handled in the past is that the start date is the date that the employee actually started working. This was for the purpose of PERS and Police and Fire. However, because he was in the military, we must make his start date May 18, 2009 when the other techs started training.

Res. 32-15: Approve to Change Fire Fighter Steve Fagen's Seniority Date to May, 18, 2009

Mr. Spanovich moved to approve to change fire fighter Steve Fagen's seniority date to May 18, 2009. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

PIO

Melissa Rapp presented the 2015 January Media Tracking Report to the Trustees. She also informed them that she attended the social media presentation at the OTA conference and said that it was very helpful and that a lot of good information was shared

IT

The next IT meeting is scheduled for February 18, 2015 at 10:30 a.m.

SERVICE

DJ Tharp reported that Schoedinger Funeral Service submitted a request for indigent burial funds for Trena Sue Swetnam. She was a resident of Mifflin Township living at 2355 Milford Avenue. DJ Tharp said that we have an agreement with Schoedinger Funeral Service to pay \$725.00 towards cremation or burial of indigent persons.

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Res. 33-15: Approve to Pay \$750.00 to Schoedinger for Indigent Burial for Resident at 2355 Milford Avenue.

Mr. Angelou moved to approve to pay \$750.00 to Schoedinger for Indigent Burial for Resident at 2355 Milford Avenue. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to purchase two new Hustler Super Z mowers for the cemetery from JD Equipment. Total amount due after trade in is \$3,980.00

Res. 34-15: Approve to Pay JD Equipment \$3,980.00 for Two New Super Z Mowers

Mr. Angelou moved to approve to pay JD Equipment \$3,980.00 for Two New Super Z Mowers. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price requested approval to remove Charles Stonerock from probation.

Res. 35-15: Approve to Remove Charles Stonerock From Probation

Mr. Angelou moved to approve to remove Charles Stonerock from probation. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Price requested approval to remove Mark Roddy from probation.

Res. 36-15: Approve to Remove Mark Roddy from Probation

Mr. Angelou moved to approve to remove Mark Roddy from Probation. Mr. Spanovich seconded. All voted yea. Motion carried.

After much discussion about pay increase for each department, the Trustees would like to approve a 3% increase for Service Department and Fire Department.

Res. 37-15: Approve a 3% Pay Increase for Service Department and Fire Department Effective February 15, 2015 and To Be Paid March 6, 2015

Mr. Spanovich moved to approve a 3% pay increase for Service Department and Fire Department effective February 15, 2015 and to be paid March 6, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 38-15: Approve Up To 3% Pay Increase for The Police Department if it is Determined That The Budget Allows And This Would Be Effective February 15, 2015 and To Be Paid March 6, 2015

Mrs. Stewart moved to approve up to 3% pay increase for the Police Department if it is determined that the budget allows and this would be effective February 15, 2015 and to be paid March 6, 2015. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Price requested approval to purchase three X26P CEW III Tasers for a total of \$3,037.10.

Res. 39-15: Approve to Purchase Three X26P CEW III Tasers for \$3,037.10

Mr. Angelou moved to approve to purchase three X26P CEW III Tasers for \$3,037.10. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price reported that on January 16, 2015 Sgt. Johnson was involved in minor accident. The 2005 Ford Explorer he was driving struck a deer and caused \$1,784.82 worth of damage. The Insurance Company is going to take care of this amount and we have a \$500 deductible.

Res. 40-15: Approve to Pay \$1,784.82 For Repairs on 2005 Ford Explorer

Mr. Angelou moved to approve to pay \$1,784.82 for repairs on 2005 Ford Explorer. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented to the Trustees the detailed police runs.

FIRE

Chief Taylor requested approval to repair oil line leaks and exhaust manifold L131 for up to \$2,500.00

Res. 41-15: Approve to Repair Oil Line Leaks and Exhaust Manifold on L131 for Up to \$2,500.00

Mrs. Stewart moved to approve to repair oil leaks and exhaust manifold on L131 for up to \$2,500.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to replace Station 134 door opener for \$1,917.00.

Res. 42-15: Approve to Replace Station 134 Door Opener for \$1,917.00

Mrs. Stewart moved to approve to replace Station 134 door opener for \$1,917.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to send Fire Fighter Kenny King to EMS Conference in Dallas for \$1,700.00 and he will be accompanying Dr. Zeeb.

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Res. 43-15: Approve to Send FF King to EMS Conference in Dallas for Up to \$1,700.00

Mr. Spanovich moved to approve sending FF King to EMS Conference in Dallas for up to \$1,700.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to declare the list of items presented to the Trustees as surplus.

Res. 44-15: Approval to Declare List of Items Presented to the Trustees as Surplus

Mrs. Stewart moved to approve to declare list of items presented to the Trustees as surplus. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to donate selected items presented to the Trustees to Carthage Township, Athens, OH

Res. 45-15: Approval to Donate Selected Items Presented to the Trustees to Carthage Township, Athens, OH With The Agreement They Will Hold Us Harmless

Mrs. Stewart moved to approve to donate selected items presented to the Trustees to Carthage Township, Athens, OH with the agreement they will hold us harmless. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented the out of district training for January 2015.

Chief Price requested an executive session to discuss personnel issue.

Res. 46-15: Move Into Executive Session

Mr. Spanovich moved to go into executive session to discuss personnel issue at 12:06 p.m. Mrs. Stewart seconded. All voted yea. Motion carried.

The Trustees came out of executive session at 12:27 p.m.

Res. 47-15: Approve to Transfer \$59,876.00 From General Fund to Police Fund

Mr. Angelou moved to approve to transfer \$59,876.00 from general fund to police fund. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 48-15: Approve to Hire Christopher Manning as a Full Time Officer for \$20.50/hour Effective February 15, 2015

Mr. Angelou moved to approve to hiring Christopher Manning as a full time officer for \$20.50/hour effective February 15, 2015. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Taylor requested an executive session to discuss personnel issue.

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held

JANUARY 3,

2013
