

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **March 21,** **2017**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White was not present.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Christy Williamson	Administrative Assistant
Gahanna Lincoln High School Student	
Mifflin Resident	

Res. 73-17: Approve Minutes of March 6, 2017

Mrs. Stewart moved to approve the minutes of March 6, 2017. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 74-17: Approve Warrants for Month of April 2017

Mr. Angelou moved to approve the warrants for the month of April 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

None

FISCAL OFFICER

None

CORRESPONDENCE

Administrative Assistant, Christy Williamson, presented the following correspondence to the board.

1. A notice of violation was received from the Franklin County Public Health concerning 2557 Perdue Ave. Franklin County Public Health for various violations.

HR

Becky Kadel requested a correction on the March 6, 2017 minutes. The third sentence under HR should state "personnel matters" instead of personal matters.

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Becky Kadel reported the make-up open enrollment meeting will be held March 22, 2017 at 6:30.

She informed the Trustees that she is currently working with Jon Hastings to produce the biometric form Mrs. Stewart requested.

Becky Kadel said that the annual drug free safety program is underway for the employees.

She also reported that she is personally looking into a summer intern to help her with document management and that she is currently working with Chief Kauser on the job description for the Fire Department Administrative Assistant.

PIO

Melissa Rapp reported that there was media coverage on the body found in a box truck on Westerville Rd.

PIO said that she will submit a press release regarding the cemetery rules for spring and summer.

Melissa Rapp informed the Trustees that the State of the City for Gahanna will be held on March 23, 2017 at 7:00 p.m. at the Gahanna City Hall.

IT

Chief Kauser reported the RFP process is completed for Microsoft 365. The final quote will be presented at the next meeting and should kick off on April 10, 2017.

SERVICE

None

POLICE

None

FIRE

Chief Kauser requested approval to expand the current fleet lease program to include (2) two Ford Interceptors at a cost of \$508.16 per month for a five year term. Chief Kauser said the current Fire Chief vehicle will be transferred to the Fire Inspections program and these two Ford Interceptors will be for the Chief Kauser and Assistant Fire Chief Dunlevy.

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Res. 75-17: Approve to Lease (2) Two Ford Interceptors at \$508.16 per month For a Five Year Term

Mrs. Stewart moved to approve to lease (2) Ford Interceptors at \$508.16 per month for a five year term. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase and install equipment for Fire Chief and Assistant Fire Chief vehicles in the amount of \$13,621.00. This request includes decals, a roof mounted light bar and standard computer mount.

Res. 76-17: Approve to Purchase and Install Equipment for Fire Chief and Assistant Fire Chief Vehicles for \$13,621.00

Mrs. Stewart moved to approve to purchase and install equipment for Fire Chief and Assistant Fire Chief Vehicles for \$13,621.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval for annual hose testing in the amount of \$3,991.00

Res. 77-17: Approve Annual Hose Testing for \$3,991.00

Mr. Spanovich moved to approve annual hose testing for \$3,991.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval for annual medical director fees in the amount of \$25,000.

Res. 78-17: Approve Annual Medical Director Fees for \$25,000.00

Mrs. Stewart moved to approve annual Medical Director fees for \$25,000.00. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval to purchase a tactical simulator to train Fire Officers and acting Fire Fighter Officers in the amount of \$4,550.

Res. 79-17 : Approve to Purchase a Tactical Simulator for \$4,550.00

Mrs. Stewart moved to approve to purchase a tactical simulator for \$4,550.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

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Held **March 21,** **2017**

Mr. Spanovich requested a position paper from Chief Kauser regarding the EMS vehicle not being stationed full time at Station 131. Mr. Spanovich suggested that Chief Kauser meet with the school administrator in reference to solar panels that are currently being used. He shared his concern on the aging roofs of our buildings.

Chief Kauser reported he attended the State of the City (Gahanna) Address with Trustee Spanovich and Fiscal Officer Nancy White on March 7, 2017.

Chief Kauser reported that he met with Gahanna Police Deputy Chief and Gahanna schools drug free coordinator regarding the Fire Division organized Opiate Town Hall community meeting planned for April 23, 2017 from 6:00-9:00 p.m.

Chief Kauser reported he and Fiscal officer Nancy White worked to identify and select an appraiser to complete a property appraisal for property located adjacent to the Beecher Rd. Fire Station.

Chief Kauser reported a retirement reception is planned for April 8, 2017 for Lt. Broskie and George Gulick.

Mr. Angelou welcomed the Gahanna Lincoln High School student and Mifflin resident to the Trustee Meeting and gave them a brief history of Township government.

A Mifflin Township resident presented a code violation issue to the board. The board assured the resident they would help expedite the clean-up of the property.

There being no further business, Mrs. Stewart motioned to adjourn. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee