

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **March 21,** **2017**

Becky Kadel reported the make-up open enrollment meeting will be held March 22, 2017 at 6:30.

She informed the Trustees that she is currently working with Jon Hastings to produce the biometric form Mrs. Stewart requested.

Becky Kadel said that the annual drug free safety program is underway for the employees.

She also reported that she is personally looking into a summer intern to help her with document management and that she is currently working with Chief Kauser on the job description for the Fire Department Administrative Assistant.

PIO

Melissa Rapp reported that there was media coverage on the body found in a box truck on Westerville Rd.

PIO said that she will submit a press release regarding the cemetery rules for spring and summer.

Melissa Rapp informed the Trustees that the State of the City for Gahanna will be held on March 23, 2017 at 7:00 p.m. at the Gahanna City Hall.

IT

Chief Kauser reported the RFP process is completed for Microsoft 365. The final quote will be presented at the next meeting and should kick off on April 10, 2017.

SERVICE

None

POLICE

None

FIRE

Chief Kauser requested approval to expand the current fleet lease program to include (2) two Ford Interceptors at a cost of \$508.16 per month for a five year term. Chief Kauser said the current Fire Chief vehicle will be transferred to the Fire Inspections program and these two Ford Interceptors will be for the Chief Kauser and Assistant Fire Chief Dunlevy.

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Res. 75-17: Approve to Lease (2) Two Ford Interceptors at \$508.16 per month For a Five Year Term

Mrs. Stewart moved to approve to lease (2) Ford Interceptors at \$508.16 per month for a five year term. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase and install equipment for Fire Chief and Assistant Fire Chief vehicles in the amount of \$13,621.00. This request includes decals, a roof mounted light bar and standard computer mount.

Res. 76-17: Approve to Purchase and Install Equipment for Fire Chief and Assistant Fire Chief Vehicles for \$13,621.00

Mrs. Stewart moved to approve to purchase and install equipment for Fire Chief and Assistant Fire Chief Vehicles for \$13,621.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval for annual hose testing in the amount of \$3,991.00

Res. 77-17: Approve Annual Hose Testing for \$3,991.00

Mr. Spanovich moved to approve annual hose testing for \$3,991.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval for annual medical director fees in the amount of \$25,000.

Res. 78-17: Approve Annual Medical Director Fees for \$25,000.00

Mrs. Stewart moved to approve annual Medical Director fees for \$25,000.00. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval to purchase a tactical simulator to train Fire Officers and acting Fire Fighter Officers in the amount of \$4,550.

Res. 79-17 : Approve to Purchase a Tactical Simulator for \$4,550.00

Mrs. Stewart moved to approve to purchase a tactical simulator for \$4,550.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

