

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

**Held**

**March 6,**

**2017**

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:	Fred Kauser	Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Melissa Rapp	Public Information Officer

## **Res. 64-17: Approve the Minutes of February 21, 2017**

Mr. Angelou moved to approve the minutes of February 21, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

## **TRUSTEE COMMENTS**

A discussion was held in regards to a township owned property on East Johnstown Road. The decision to sell the property was held until an appraisal could be done.

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the board.

1. A letter was received from the Franklin County Public Health stating a complaint concerning 3703 Genessee Ave. Franklin County Public Health will return to the property on March 8, 2017. If the conditions continue the matter will be referred to a registered sanitarian for further administrative enforcement.
2. Fiscal Officer reported that the 2016 annual financial report has been filed.
3. An invitation was received for the State of The City Address at Gahanna City Hall on March 23, 2017 from 6 p.m. to 8 p.m.
4. Fiscal Officer reported that the property owner of 3054 Perdue is requesting the fees owed for demolition be forgiven. Fiscal Officer will verify if the county notified the property owner of the charge.

## **HR**

Becky Kadel reported that the make-up open enrollment is scheduled for March 22, 2017 at 6:30 p.m.

She reported that she will continue looking into obtaining the biometric form.

Becky Kadel provided an executive session guide to reference in future meetings for personnel matters.

Becky Kadel requested approval of a budgeted expense in the amount of \$3,350.00 for the drug free safety program.

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### **Res. 65-17: Approve Drug Free Safety Program for \$3,350.00**

Mr. Angelou moved to approve the Drug Free Safety program through Working Partners in the amount of \$3,350.00. Mrs. Stewart seconded. All voted yea. Motion carried.

### **PIO**

Melissa Rapp presented the media packet for the month of February.

### **IT**

The Microsoft 365 bids continue to be reviewed. One of the top three will be chosen on Friday March 10, 2017.

### **SERVICE**

DJ Tharp requested approval of backhoe repair service fees to Southeastern Equipment in the amount of \$3,668.00.

### **Res. 66-17: Approve repairs made to Backhoe for \$3,668.00**

Mr. Angelou moved to approve the request to repair the backhoe in the amount of \$3,668.00 by Southeastern Equipment. Mr. Spanovich seconded. All voted yea. Motion carried.

### **POLICE**

Police Chief William Price requested to approve Howard Mellon's retirement effective February 28, 2017. Mr. Mellon would like to remain as an unpaid reserve officer for the police department.

### **Res. 67-17: Approve Howard Mellon's Retirement Effective**

Mrs. Stewart moved to approve the retirement request of Howard Mellon. Mr. Angelou seconded. All voted yea. Motioned carried.

Police Chief William Price requested to approve a Communication Center contract which includes a price increase of \$0.33 per call. The new rate will be \$9.25 per call from January 1, 2017 to December 31, 2018.

### **Res. 68-17 Approve Communication Center Price Increase of \$0.33 Per Call**

Mr. Angelou moved to approve the Communication Center contract with a price increase of \$0.33 per call. Mr. Spanovich seconded. All voted yea. Motion carried.

### **FIRE**

Fire Chief, Fred Kauser, requested approval to purchase a CPR Lucas device from Physio Control for the peak time medic in the amount of \$13,148.00.

### **Res. 69-17 Approve Purchasing a CPR Lucas Device for \$13,148.00**

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Mrs. Stewart moved to approve the request to purchase a CPR Lucas device from Physio Control in the amount of \$13,148.00. Mr. Spanovich seconded. All voted yea. Motion carried

Fire Chief, Fred Kauser, requested approval to purchase a Lifepak 15 V4 from Physio Control for the peak time medic in the amount of \$28,521.59.

**Res. 70:17 Approve purchasing a Lifepak 15 V4 for \$28,521.59**

Mr. Angelou moved to approve the request to purchase a Lifepak 15 V4 from Physio Control in the amount of \$28,521.59. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve replacing the rear tandem brake shoes, drums and the required VIS testing in the amount of \$5,350.00.

**Res. 71:17 Approve Apparatus Repair- Ladder 131 for \$5,350.00**

Mrs. Stewart moved to approve the apparatus repair of Ladder 131 in the amount of \$5,350.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser, requested to approve, a budgeted request for emergency repair of Rescue 134's alternator, regulator and fan belt in the amount of \$5,884.93.

**Res. 72:17 Approve Apparatus Repair- Rescue 134 for \$5,884.93**

Mrs. Stewart moved to approve the request for the apparatus repair to Rescue 134 in the amount of \$5,884.93. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser reported that Firefighter Kenneth King has successfully completed the MEC EMS community paramedic training program.

Chief Kauser reported that Chuck Wilhelm and Melissa Rapp will be launching the CPR training program mid-May.

Chief Kauser reported that he will be attending the Franklin County Summit on March 22, 2017. He suggested a Town Hall meeting be held before this date to get feedback on the need for opiate education.

There being no further business, Mr. Spanovich motioned to adjourn. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer