

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

MARCH 19,

2013

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Robert & Jacquelyn Bradley	2299 Mecca Rd.
Jon Deshler	Key Bank
Fred Kauser	Deputy Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer

CONSENT AGENDA

Res. 74-13: Approve Minutes of March 4, 2013

Mrs. Stewart moved to approve the minutes of the March 4, 2013 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mr. Angelou passed on our condolences to Tim Taylor on the loss of his Mother. Mrs. Stewart said he is in our prayers. Mr. Spanovich asked that we observe 20 seconds of silent meditation reflecting on the passing away of Chief Taylor's Mother who has been confined to a nursing home for quite sometime and may her soul and all those who have departed rest in peace and enjoy His Kingdom.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. The Franklin County Public Health sent a copy of the 1st Notice of Violation to the owner of 2461 Melrose Ave. regarding violations that were to be corrected by March 18, 2013 to avoid charges being filed.
2. A Contract was received from Key Bank for a Depository Agreement which she is requesting be approved.

Res. 75-13: Approve Depository Agreement with Key Bank as Recommended by the Fiscal Officer

Mrs. Stewart moved to approve the Depository Agreement with Key Bank as recommended by the Fiscal Officer. Mr. Angelou seconded. All voted yea. Motion carried.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer presented the following to the Board for approval:

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

MARCH 19,

2013

Res. 76-13: Approve Paying Invoice from Attorneys Loveland & Brosius for Legal Fees Through February 28, 2013 for \$11,737.52

Mr. Angelou moved to approve paying the invoice from Attorneys Loveland & Brosius for Legal Fees through February 28, 2013 for \$11,737.52. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 77-13: Approve Financing the Purchase of Two (2) Medics with Fifth Third Bank in the Amount of \$370,000 at a Fixed Interest Rate of 2.95% as of March 15, 2013 with Annual Principal Payment in Advance of \$123,334.00 Based on a 3 Year Amortization Schedule.

Mr. Spanovich moved to approve financing the purchase of two (2) medics with Fifth Third Bank in the amount of \$370,000 at a fixed interest rate of 2.95% as of March 15, 2013 with annual principal payment in advance of \$123,334.00 based on a 3 year amortization schedule. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer said that at a previous meeting, the VOIP telephone system was approved with Keytel, but the Fire Department does not have enough money appropriated in the IT account. A transfer is requested for \$8000.00 from their Professional Development account and \$16,311.00 from their Auditor Fees account for a total of \$24,311.00 to their Information Technology account.

Res. 78-13: Approve Transfer of \$24,311.00 Within the Fire Funds to the Information Technology Account from the Professional Development Account for \$8000.00 and \$16,311.00 from the Auditor Fees Account to Process a PO for the VOIP System

Mrs. Stewart moved to transfer \$24,311.00 within the Fire Funds to the Information Technology account from the Professional Development account for \$8000.00 and \$16,311.00 from the Auditor Fees account to process a PO for the VOIP System. Mr. Spanovich seconded. All voted yea. Motion carried.

The Fiscal Officer said she will be attending a meeting next Wednesday at Truro Township with Chief Kauser, Violet, Plain and Jefferson Townships to discuss the possibility of collaborating on the VOIP system and sharing the cost of the PRI. She said that if all parties participated this would reduce the monthly PRI cost to \$100.00 each per month. Mr. Angelou said our mutual working together has saved us lots of money over the years and this would be another example.

IT – Mrs. Stewart said she will contact Ken Neff of Mapsys to set up an IT Committee Meeting.

SERVICE – D. J. Tharp said he received a letter from the City of Columbus last week wanting to know what our intensions were regarding Mecca Park as they were hoping we would keep it as a green space or a park. He said if the Trustees agree, he will be glad to respond to them that we plan to keep it as a park.

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

MARCH 19,

2013

D.J. Tharp said that there are two addresses, 3829 and 3785 Armuth that do not have trash service and they are just stacking it up outside their houses. It is a huge pile. He said he talked with Officer Blake about it and he said he is aware of it and now just needs to take action on it. Officer Blake said he has called Rumpke and asked for a delinquent list which we had been receiving previously, but they have not responded to him. Mrs. Stewart said we need to get some answers on how to handle these trash problems

CODE ENFORCEMENT – Officer Blake said he included a revised copy of the Demolition Participation Agreement from the County for 2219 & 2189 Agler Road which have been approved. He said he has the original which will need to be re-signed, because the Commissioners now have a different president. Officer Blake said these two should be coming down in another month and he may be able to have two more demolished before the program is finished. He said he will be meeting with Hope Kingsborough from the County program trying to coordinate with her, the Land Bank and Homeport on these projects with the Attorney General's Office.

Officer Blake said he went to his doctor today and will need further rehab so he is requesting approval to extend to continue to draw from the Sick Leave Bank for another month. Mr. Angelou said he will approve extending it until April 23, 2013 which will be the end of the six months program. After that date he will need to make other arrangements through the chain of command and HR Director.

Res. 79-13: Approve Extending the Sick Leave Bank Withdrawal of Steve Blake Until April 23, 2013 Per His Request and Per the Program Guidelines

Mr. Angelou moved to approve extending the Sick Leave Bank Withdrawal of Steve Blake until April 23, 2013 per his request and per the program guidelines. After which date, he will need to revisit his options at that time. Mrs. Stewart seconded. All voted yea. Motion carried.

POLICE – Acting Police Chief Price presented the Trustees with a copy of the Police Department stats for February. (See Referral File)

Acting Chief Price said he is withdrawing his request for an Executive Session and asked the Trustees to accept the resignation of Part-time Officer Ian Willis.

Res. 80-13: Approve Accepting the Resignation of Part-time Paid Officer Ian Willis Effective March 18, 2013

Mr. Angelou moved to approve accepting the resignation of Part-time Paid Officer Ian Willis effective March 18, 2013 as recommended by Acting Chief Price. Mr. Spanovich seconded. All voted yea. Motion carried.

FIRE – The Trustees received a memo from Chief Taylor for an additional cost of \$425 to repair the inducer motor on HVAC System at Sta. 134 for their information. (See Referral File)

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

MARCH 19,

2013

FIRE – Cont'd.

Deputy Chief Kauser in the absence of Chief Taylor presented the Board with the following requests for approval:

Res. 81-13: Approve Two York Air Conditioners & Honeywell Humidifier Installed for Phase 2 of the HVAC Replacement at Fire Administrative Office (Annex) by Custom Air for \$5,940.00

Mr. Spanovich moved to approve Req.#03.13.2013.FD.1 to install 2 York Air Conditioners & Honeywell Humidifiers for Phase 2 of HVAC replacement at Annex Admin Office by Custom Air for a total cost of \$5,940.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 82-13: Approve Semi-Annual Kitchen Hood Inspections & Annual Fire Alarm Inspections at All Fire Stations & Annex Admin Office by Hamrick Fire Systems for a Total of \$4,330.00

Mrs. Stewart moved to approve Req.#03.15.2013-FD1 for semi-annual kitchen hood inspections and annual fire alarm inspections at all Fire Stations & Annex Admin Office by Hamrick Fire Systems for a total of \$4,330.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 83-13: Approve 80 Annual Firefighter NFPA Physicals, Data Analysis & Reporting by Public Safety Health and Wellness for a Total of \$39,650.00

Mrs. Stewart moved to approve Req.#03.12.2013.FD.2 for 80 annual Firefighter NFPA physicals, data analysis and reporting by Public Safety Health and Wellness for a total of \$39,650.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 84-13: Approve 80 Annual Firefighter Mental Health Examination/Evaluations by Association for Psychotherapy for a Total of \$12,000.00

Mr. Angelou moved to approve Req.#03.14.2013.FD.3 for 80 annual Firefighter mental health examination/evaluations by Association for Psychotherapy for a total of \$12,000.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 85-13: Approve Emergitech Fire Reporting Software Update & Quarterly Fees for a Total of \$11,400.00

Mrs. Stewart moved to approve Req.#03.12.2013.FD.1 for the Emergitech Fire Reporting Software Update and quarterly fees for a total of \$11,400.00. Mr. Angelou seconded. All voted yea. Motion carried.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

MARCH 19,

2013

86-13: Approve Upgrading Four Provided Radios at No Cost to Meet Required Regional Specifications by Motorola Solutions for a Total of \$3,000.20

Mrs. Stewart moved to approve Req.#03.14.2013.FD.2 for upgrading four provided radios at no cost to meet required regional specifications by Motorola Solutions for a total of \$3,000.20. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on Req.#03.15.2013.FD.2 for Bowling Green State University Fire Service Training and Student Dormitory Lodging for Neil Cline, Clay DeSantis, Mark Gigliotti, Greg Gilbert and Kenneth Kinder for a combined total of \$3,305.05 but the amounts for each were under the amount that can be signed off by a Trustee.

The Fiscal Officer said the two medics declared surplus were sold on GovDeals and the person who bought one of them was from Canada. The Canadian Border Officials informed him that he could not bring it into Canada, because Horton was not an approved vendor. The other unit was purchased by someone who found that there were mechanical problems with it. The result was that we still have both vehicles. She said we will receive a credit because both bidders declined and a decision needs to be made on whether we want to award them to the second place bidders or start the process all over again. It was decided to see if the second place bidders still want them and if not, start the process all over again.

Deputy Chief Kauser said that he and Chief Taylor are requesting approval of the proposed salary schedule for 2013 as presented increasing the base hourly rate for all classifications by 2.5% and increasing the sick leave incentive program from \$1000 to \$2000 annually dispersed at six month increments. He said that the proposed sick leave program would be on a two year trial basis and the proposed 2013 hourly pay schedule is for the Fire Division (including MECC) only as presented. After much discussion, the Trustees agreed to approve the salary schedule change, but the mechanics should be worked out with the Fiscal Officer

87-13: Approve Proposed Salary Schedule for 2013 Including a 2.5% Pay Increase and Increasing the Sick Leave Incentive to \$2000 as Presented for the Fire Division (Including MECC) After Discussing the Mechanics and Effective Date with the Fiscal Officer

Mrs. Stewart moved to approve the Salary Schedule for 2013 including a 2.5% pay increase and increasing the Sick Leave Incentive to \$2000 as outlined in the memo from Chief Taylor and Deputy Chief Kauser for the Fire Division (including MECC) after discussing the mechanics and effective date with the Fiscal Officer. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser also discussed a proposed pension pick up cap. The Trustees asked that this be addressed at a later date.

The Trustees agreed with D.J. Tharp that Mecca Park should remain as a green space/park and to go ahead and advise the City of Columbus of that fact.

