

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

MARCH 1,

2010

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mrs. Stewart and the Fiscal Officer, Nancy White, present. Mr. Angelou was absent due to illness.

Also present were:

Dan Bender	Rocky Fork Enterprise
Jim DeConnick	Fire Chief
Michael Grossman	Assistant Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
Steve Blake	Police/Code Officer

Mr. Spanovich led the Pledge of Allegiance to the Flag and asked for 10 seconds of silent meditation reflecting on the recent death of retired Firefighter George Mathews and remembering his family.

Mr. Spanovich turned the meeting over to Jim Mills of Pro-Tech-Safety who was present to do a presentation on the possibility of a Joint Fleet Services Facility for MECC Agencies. Mr. Mills said he did an interest finder survey to determine which agencies would be interested and found that all agencies except one were at least mildly interested. He explained the benefits and challenges such as funding for initial start up costs and site selection. The Trustees agreed that a committee should be set up headed by Asst. Chief Grossman to look into the possibility of this for the future. They thanked Mr. Mills for his detailed report.

CONSENT AGENDA

Res. 49-10: Approve March 2010 Warrants

Mr. Spanovich moved to approve the March 2010 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mrs. Stewart said that Rebecca Markosky, Frederick Gottlieb, and Charlie Johnson from the unincorporated area of the Township have agreed to serve on the Audit Committee. The Trustees agreed that they should be sent a letter confirming their appointment and thanking them for their willingness to serve.

The Fiscal Officer reminded everyone that the Franklin County Engineers/Board of Health Dinner Meeting will be held on March 11, 2010 and reservations have been made.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. The Franklin County Technical Review Committee Agenda was received showing a Zoning Variance request for Mifflin Township for 2651 Ferris Road. It was agreed to send a letter that Mifflin has no complaint to the property change.
2. A letter was received from Clinton Township requesting to purchase two burial plots at Riverside Cemetery for indigent burials. The Trustees agreed to sell Clinton Township 2 cemetery plots for \$1200.00/each. (See Referral File)

Res. 50-10: Approve Selling Two (2) Cemetery Plots at Riverside Cemetery to Clinton Township for Indigent Burials for \$1200/Each

Mr. Spanovich moved to approve selling two (2) cemetery plots at Riverside Cemetery to Clinton Township for indigent burials at \$1200/each per their request. Mrs. Stewart seconded. All voted yea. Motion carried.

3. A request was received from God's Way Ministries to rent the Community Center every Thursday on a weekly basis for the remainder of the year. The Trustees felt this much use would increase costs for the building and denied their request.

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- Letters were received from the Architect, Rich Pontius, listing additional cost items for the Fire Station Improvements Project and Robertson Construction's extended date of completion to April 30, 2010. Mr. Pontius is also requesting additional administration fees of \$15,820.00.

Res. 51-10: Approve Extending Date of Completion for Fire Station Improvements Project to April 30, 2010 and Approving an Additional Fee for the Architect of \$15,820

Mr. Spanovich moved to approve extending the date of completion for the Fire Station Improvements Project to April 30, 2010 with a \$250 per day penalty to be deducted from any submitted billings and approving an additional fee for the Architect of \$15,820.00.

Mrs. Stewart seconded. All voted yea. Motion carried.

FISCAL OFFICER'S REPORT – Nancy White reported on the IRS guidelines regarding township issued cell phones being used for personal use. It was suggested by an IRS auditor to have each person with a township cell phone, identify any personal calls on the cell phone billing. An entity can be fined if the IRS finds they are not implementing this policy. Trustees suggested holding this for further study.

PROPOSED RESOLUTIONS (NEW BUSINESS)

ADMIN – All items were addressed above.

SERVICE – Calvin McKnight presented the Board with the following items for approval:

Res. 52-10: Approve Purchase of 2009 3500/Dump Truck w/Plow & Lights from Coughlin Chevrolet for \$36,955.50 Contingent Upon Satisfactory Financing.

Mr. Spanovich moved to approve Requisition No. 2010-05 for the purchase of a 2009 3500/Dump Truck w/plow and lights from Coughlin Chevrolet for \$36,955.50 contingent upon securing satisfactory financing. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 53-10: Approve Road Salt From Various Vendors for 2009 & 2010 Winter Season for a Total of \$8500.00

Mr. Spanovich moved to approve Requisition No. 2010-04 for road salt from various vendors for the 2009 & 2010 winter season for a total of \$8500.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 54-10: Approve Indigent Resident Cremation Offer From Schoedinger Funeral Service Agreeing to Direct Cremation for \$725.00 Payable to Mifflin Township for Services Included in February 16, 2010 Letter for a period of 3 Years

Mr. Spanovich moved to approve the indigent resident cremation offer from Schoedinger Funeral Service agreeing to Direct Cremation for \$725.00 payable to Mifflin Township for services included in February 16, 2010 letter for a period of 3 years. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 55-10: Approve Comp Time for Service Director Calvin McKnight for 33 Hours Worked During February 2010 Snow Emergency Per His Request

Mr. Spanovich moved to approve Comp Time for Service Director Calvin McKnight for 33 hours worked during February 2010 snow emergency per his request to be used by December 31, 2010. Mrs. Stewart seconded. All voted yea. Motion carried.

Calvin McKnight said that according to the Franklin County Engineer's Office, the Township has 14.16 miles of roads.

POLICE – Chief Pockock said he has no report at this time but he will be meeting with the Somali's regarding some pending matters.

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CODE ENFORCEMENT – Steve Blake reported on his activities in the Township and said he is still working on trying to get some of the unsafe vacant homes torn down.

FIRE – Mr. Spanovich said there are several items before the Board from the Fire Department for approval as follows:

Res. 56-10: Approve Garland 48” Gas Range/Oven for Sta. 131 from Best Restaurant Equipment for \$5099.00

Mr. Spanovich moved to approve Req. #03.01.10 for a Garland 48” natural gas range/oven for a replacement at Sta. 131 from Best Restaurant Equipment for \$5099.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 57-10: Approve Training Requests as Presented for Inspector Marvin, Firefighter Crosson, Lt. Torres, Lt. Lee, Battalion Chief Taylor and Chief DeConnick

Mr. Spanovich moved to approve Training Req. #03.01.10 for Marvin/\$149, #03.02.10 for Crosson/\$399, #03.03.10 for Torres/\$399, #03.04.10 for Lee/\$4780, #03.05.10 for Taylor/\$1214, #03.06.10 for Chief DeConnick/\$75 as presented. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 58-10: Approve MED3000 EMS Billing Fees for \$48,000 for 2010

Mr. Spanovich moved to approve Req. #03.07.10 for MED3000 EMS Billing Fees for \$48,000 for 2010 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 59-10: Approve MBI Solutions Estimated Final EMS Billing Fees Collected in 2010 for 2009 Transports in the Amount of \$12,000

Mr. Spanovich moved to approve Req. #03.08.10 for MBI Solution estimated final EMS Billing Fees collected in 2010 for 2009 transports in the amount of \$12,000 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 60-10: Approve Pradco Management Psychologists Fees for 2010 for \$8000.00

Mr. Spanovich moved to approve Req. #03.02.10 for Pradco Management Psychologists fees for 2010 in the amount of \$8000.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Requisition #03.03.10 for T.C & T.S., Inc. (Jim Tripp) for development coaching was placed on hold for the next meeting.

The Trustees changed their meeting schedule as follows: Staff (Workshop) Meetings to be held on the First Monday of the Month at 10:00 a.m. If the first Monday is a holiday, the Staff Meeting will be held on Tuesday and Regular Meetings to be held on the Third Tuesday of the Month at 3:30 p.m. The next meeting will be held on Tuesday, March 16, 2010 at 3:30 p.m. The next Staff Meeting will be on April 5, 2010 at 10:00 a.m.

Res. 61-10: Approve Columbus State Community College EMS Training for Fire Personnel in the Amount of \$14,000 for 2010

Mr. Spanovich moved to approve Req. #03.04.10 for Columbus State Community College EMS Training for Fire Personnel in the amount of \$14,000 for 2010 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 62-10: Approve Columbus State Community College Fire Personnel Training in the Amount of \$21,000 for 2010

Mr. Spanovich moved to approve Req. #03.06.10 for Columbus State Community College Fire Personnel Training in the amount of \$21,000 for 2010 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 63-10: Approve 2010 Annual Physical Exams by WorkHealth for \$56,300.00

Mr. Spanovich moved to approve Req. #03.05.10 for 2010 annual physical exams by WorkHealth for \$56,300.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 64-10: Approve Hiring George R. Gatewood as a Part-time Fire Safety Inspector at the Probationary Hourly Rate of \$14.80 Effective Upon Receipt of New Hire Paperwork

Mr. Spanovich moved to approve hiring George R. Gatewood as a Part-time Fire Safety Inspector at the probationary hourly rate of \$14.80 effective upon receipt of the new hire paperwork by the Fiscal Officer as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick said that Lt. Hendricks and Firefighters Diehl and Morris went to Haiti to help out after their earthquake disaster as representatives of their church. Chief DeConnick suggested that they make a presentation about their experience.

Res. 65-10: Approve 28-EMS Account Final Budget for 2010 as Presented

Mr. Spanovich moved to approve the 28-EMS Account Final Budget for 2010 as presented which changes appropriation amounts but not the final budget total as recommended by Deputy Chief Kauser. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick said he received a nice "thank you" from George Mathew's family for the time and support he gave the family.

MECC – Asst. Chief Michael Grossman presented the Board with the following requests for approval:

Res. 66-10: Approve Service Agreements with MicroData for \$12,047.00, Affiliated/NeatSuite Licenses for \$924.14, Priority Dispatch for \$6544 and Emerson Network Power for \$1734

Mrs. Stewart moved to approve Service Agreements for Req. 03/01/10-01 for MicroData for \$12,047, Req. 03/01/10-03 for Affiliated/NeatSuite for \$924.14, Req. #03/01/10-06 for Priority Dispatch for \$6544 and Req. #03/01/10-07 for Emerson Network Power for \$1734 as presented. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 67-10: Approve Service Agreements with Motorola for Radio Infrastructure for \$6012 and B & C Communications for Radio Repair for \$10,740

Mrs. Stewart moved to approve Service Agreements for Req. #03/01/10-04 for Motorola for Radio Infrastructure for \$6012 and Req. #03/01/10 for B & C Communications for Radio Repair for \$10,740 as presented. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 68-10: Approve EMD/EFD Course for MECC Dispatchers with Priority Dispatch for a Total of \$5,400.00

Mrs. Stewart moved to approve Req. #03/01/10-10 for EMS/EFD Course for MECC Dispatchers with Priority Dispatch for a total of \$5,400.00. Mr. Spanovich seconded. All voted yea. Motion carried.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer