

## RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

**MARCH 2,**

**2009**

Mr. Spanovich called the Regular Staff Meeting to order at 10:30 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were: Chief DeConnick, Chief Pocock and Calvin McKnight

Mr. Spanovich asked to dispense with the Pledge and Prayer.

**CONSENT AGENDA** - None

### **TRUSTEES' COMMENTS**

Mr. Spanovich said that Sean Sprouse will be doing an insurance refresher meeting after the EMS training on March 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> at about 10:45 – 11:00 a.m. Other Department employees are invited to attend any one of these meetings. It was agreed that a Trustee would be present at each of the meetings and convey a message regarding the state of the Township after the insurance presentation. The Department Heads have been asked to reduce their budgets by 10% and there will be no pay increases. Collections of taxes are down at this time but the Trustees will review the budgets in September. There will be no capital expenditures and no lay-offs are anticipated. Even with the economy the way it is, we were able to pass three levies due to the efforts of a lot of people. The good news is that we will have the same health benefits as last year with no contributions from employees even though there was a 38.8% increase.

### **FISCAL OFFICER'S REPORT**

Nancy White said that we received a letter from the City of Gahanna that there will be a public hearing on Monday, March 16, 2009 at City Hall to consider an initial zoning of ER-2, Estate Residential for our property located at 4301 Johnstown Road which is adjacent to Fire Station #133. She said she doesn't understand why they are doing this since it would make more sense that it be zoned Commercial as it is surrounded by businesses. Chief DeConnick said he will check into this.

### **PROPOSED RESOLUTIONS (NEW BUSINESS):**

The Fiscal Officer said we received a request from the American Legion Ladies Auxiliary to use our Meeting Hall to interview high school girls for Buckeye Girls State on Saturday and Sunday, March 14 & 15, 2009.

### **Res. 60-09: Approve Meeting Hall Rental Request of American Legion Ladies Auxiliary for Buckeye Girls State Interviews on March 14 & 15, 2009 Under Non-Profit Guidelines**

Mr. Spanovich moved to approve the Meeting Hall Rental Request of the American Legion Ladies Auxiliary for Buckeye Girls State interviews on Saturday and Sunday, March 14 & 15, 2009 under the non-profit guidelines. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said she was unable to locate her paperwork for the Health Insurance Opt-out option and will have it for the next meeting. She said if the Trustees wish to pass that provision, it will need to be decided if they opt-out, is it all or none and the percentage established that would be paid out.

The Fiscal Officer said that last Thursday she attended the Trash Collection Consortium meeting that we are a part of along with several other entities. They are going out for bids for the 2010 contract with some new provisions such as notifying those entities who do not do their own billing of the properties that are delinquent. This would give the entities the option of contacting the delinquent residents to find out what the issue is instead of the company to just stop picking up their trash. The entity could pay the fee to continue trash pickup and place the amount on the owner's tax duplicate. We also asked for extra collections at no charge and roll-off boxes for special clean-up events. She said that our Code Officer, Steve Blake, also reviewed the contract and we should be pretty well covered.

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**SERVICE** – Calvin McKnight said that at a previous meeting he asked the Trustees to approve locking in the 2008 prices for his mower trades and purchases through Buckeye Power Sales when they became available. He said he will be trading in two Lazars & one John Deere for a total cost to us of \$3112.56. The Fire Department will then purchase the John Deere from Buckeye for \$3600.00 after their trade in of the mower they currently are using at Station #133. The Fiscal Officer and Trustees did not feel the paperwork was clear and asked that it be held for the next meeting.

Mr. McKnight said that there are several storm water drop repairs that need to be done on an emergency basis. He presented the Trustees with an estimate from Cyrus Concrete Construction for a total of \$9,900.00.

**Res. 61-09: Approve Emergency Storm Water Drop Repairs by Cyrus Concrete Construction per Estimate of \$9,900.00**

Mr. Angelou moved to approve emergency storm water drop repairs by Cyrus Concrete Construction per their Estimate #923 for \$9,900.00 as recommended by Calvin McKnight. Mrs. Stewart seconded. All voted yea. Motion carried.

Calvin McKnight said that after several attempts, we finally scored high enough to qualify for the OPWC Small Government Program Grant in the amount of \$226,972.00 for road improvements. The grant will be \$110,972.00 and the loan that we will be paying back is \$116,000.00 which the Road Levy is making possible. The Trustees suggested a sign be put up when the work starts stating Mifflin Tax Dollars at Work.

The CDBG Sidewalk Application is currently being worked on and will be turned in before the deadline of March 15, 2009.

Calvin McKnight said he met with several people with the City of Gahanna regarding the Mifflin/Gahanna Tower Lease. He said he requested information from them on what is going to be put on the tower and at the base of the tower and he will pass on the information when he receives it.

**POLICE** – Chief Pocock asked for the Trustee's approval for the approval of a radar laser gun for up to \$1600.00.

**Res. 62-09: Approve Purchase of a Radar Laser Gun for the Police Department for up to \$1600.00**

Mr. Spanovich moved to approve the purchase of a Marksman Laser Gun for the Police Department for up to \$1600.00. Mr. Angelou seconded. All voted yea. Motion carried.

**CODE ENFORCEMENT**

The Fiscal Officer said that Steve Blake has been working on the problem of people dumping at the end of a dead end street on Aberdeen. We have received calls from a couple of residents in that area who have complained about it. Also, according to Steve and Calvin McKnight, people are dumping tires in the alley along Parkwood on a regular basis.

**FIRE** – Mr. Angelou said there are several requests before the Board from the Fire Department for approval as follows:

**Res. 63-09: Approve Updating Analog Card System for MECC Relocation by Sound Communications for \$6,473.00**

Mrs. Stewart moved to approve Purchase Request No. 03.01.09 to update and relocate analog card system for MECC move by Sound Communications as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

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**Res. 64-09: Approve David Clark Master Station for New Engine 132 from B & C Communications for \$3649.75**

Mrs. Stewart moved to approve Purchase Request No. 03.02.09 for David Clark Master Station for New Engine 132 from B & C Communications for \$3,649.75 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 65-09: Approve Communications Equipment for Engine 132 from Motorola for \$3215.20**

Mrs. Stewart moved to approve Purchase Request No. 03.03.09 for Communications Equipment for Engine 132 from Motorola for \$3,215.20 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 66-09: Approve Communications Equipment for Rescue 133 from Motorola for \$3215.20**

Mrs. Stewart moved to approve Purchase Request No. 03.04.09 for Communications Equipment for Rescue 133 from Motorola for \$3,215.20 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 67-09: Approve David Clark Master Station for Rescue 133 from B & C Communications for \$5,083.75**

Mrs. Stewart moved to approve Purchase Request No. 03.05.09 for David Clark Master Station for Rescue 133 from B & C Communications for \$5,083.75 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 68-09: Approve Assorted Tool Mounts & Brackets for New Engine 132 from Finley Fire Equipment for \$1,920.63**

Mrs. Stewart moved to approve Purchase Request No. 03.06.09 for assorted tool mounts and brackets for new Engine 132 from Finley Fire Equipment for \$1,920.63 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the training request of Firefighter Timothy Morris to attend CSCC for Spring quarter 2009 for the Fire 109-Fire Command II course in the amount of \$237.00. As per policy, one half will be paid now and the remainder upon successful completion.

**Res. 69-09: Approve Hiring James A. Springer and Joseph W. Yates as Part-time Firefighters on Probationary Status**

Mr. Spanovich moved to approve hiring James A. Springer at \$9.88/Hr. and Joseph W. Yates at \$9.33/Hr. as Part-time Firefighters on probationary status as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

**Res. 70-09: Approve Service Credit Bonus for Firefighter Andrew Fey**

Mr. Spanovich moved to approve a service credit bonus for Firefighter Andrew Fey in the amount of \$500.00 for 5 years service at the discretion of the Board and funds permitting as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

A "thank you" letter was received from the Glenn Campbell family thanking the crew on duty responding to the accident at Taylor Station and Taylor Road for trying so hard to rescue him. The family was grateful he did not die alone.

Chief DeConnick said he would like to hold the MECC Open House sometime in the week of April 12 – April 18, 2009 as this is National Telecommunications Week. The Trustees agreed to hold the Open House on Thursday, April 16, 2009. The next MECC Open House Committee Meeting will be March 4, 2009 at 8:30 a.m.

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The Wisconsin trip to pick up the new Engine 132 is scheduled for March 16 – 18, 2009.

There was discussion on the EMS printing of reports. Chief DeConnick said there is a long delay on the way we have to do it now. He said he would like to send four MECC personnel to a convention in Baltimore that is scheduled from the 24<sup>th</sup> through the 28<sup>th</sup> of March to find a solution to this problem. Mrs. Stewart said she doesn't understand why this is a MECC issue and not a Mifflin or other entity issue. Chief DeConnick said that all the initial information is generated by MECC. The Trustees did not approve for anyone to go to this convention and asked that this matter be put on hold at this time.

Chief DeConnick said it is time to renew our Drug Policy Program and training with Working Partners. We will need to schedule three to four two hour sessions with employees and two to three hour supervisor sessions for our Township-wide Drug-free Policy Program. The Chief said he will present the cost of this training for approval at the next meeting.

The Chief said that they are working on finalizing their 2009 budget and should have it ready for approval at the next meeting.

**PENDING ITEMS** – The Fiscal Officer said it has been a two year process with an inventory program that we purchased. Things have not worked out with the company that was originally approved for that and we have paid them over \$16,000.00. They have billed us several times for the second half of the payment but since the program does not work the way they said it would, we would like to terminate the contract and send what equipment we have back to them and find another program that will work for us. The Fiscal Officer asked for the Board's approval to hire an attorney for a cost not to exceed \$1,000.00 to send this company a letter stating their program does not work as they stated and we intend to terminate the contract. The Trustees approved this request.

**Res. 71-09: Move Into Executive Session**

Mr. Spanovich moved to go into executive session to discuss a personnel matter at the request of the Fire Department at 12:10 p.m. Mrs. Stewart seconded. All voted yea. Motion carried.

**Res. 72-09: Move Back Into Regular Session**

Mrs. Stewart moved to go back into regular session at 12:37 p.m. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Nancy M. White, Fiscal Officer

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The Trustees approved the March 13, 2009 payroll warrants for the period of February 22, 2009 through March 7, 2009. Copies are on file with the Fiscal Officer.  
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