

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

April 3,

2017

Chairman Angelou called the Regular Meeting to order at 10:00 a.m. with Mr. Spanovich, Mrs. Stewart and the Fiscal Officer, Nancy White.

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|--------------------|---------------|----------------------------|
| Also Present were: | Fred Kauser | Fire Chief |
| | William Price | Police Chief |
| | D.J. Tharp | Service Director |
| | Becky Kadel | HR Director |
| | Melissa Rapp | Public Information Officer |

RES. 80-17: Approve Minutes of March 21, 2017

Mrs. Stewart moved to approve the minutes of March 21, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS:

Mr. Angelou reported that he attended the State of the City with Fire Chief Kauser. He stated that the event went well.

Fiscal Officer, Nancy White reminded the board of a panel discussion on TIF's on May 4, 2017 at 6:30 at our Township.

CORRESPONDENCE:

Fiscal Officer, Nancy White presented the following correspondence to the board.

1. Letters were received regarding complaints on properties 1796 N. Mifflin Street, 2299 Agler Road and 2941 Perdue Avenue. (See Referral File)

Mr. Tharp reported 2299 Agler Road has been demolished.

2. A request to transfer a liquor permit for Bob's Market at 2257 Agler Road was received. (The board did not request a hearing)

Fiscal Officer's Report:

The board requested an executive session to discuss the appraisal for 4301 East Johnstown Road.

RES. 80-17: Move into Executive Session:

Mrs. Stewart moved to approve the request for an executive session. Mr. Spanovich seconded. All voted yea. Motion carried.

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The Trustees came out of executive session at 10:33 a.m.

The board requested to sell the Township owned property located at 4301 East Johnstown Rd.

RES. 81-17: Request to sell Township owned property located at 4301 East Johnstown Rd.

Mrs. Stewart moved to sell the township owned property located at 4301 East Johnstown Road for \$270,000, with the following contentions. The property must be annexed to Gahanna. There must be a buffer between the fire station and the property. There shall not be any parking near the fire house. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

HR

HR Becky Kadel reported that we now have a paper biometric form. She also reported that the make-up open enrollment meeting was held March 22, 2017 and several employees attended.

HR Becky Kadel reported the fire division administrative assistant position has been posted. The dead line to apply is April 14, 2017

PIO

Melissa Rapp reported there will be a comprehensive clean-up at Riverside Cemetery. She said they are taking many measures to communicate the clean-up. She also reported that there will be a simulated regional homeland security exercise that will take place on April 4, 2017 at the John Glenn International Airport.

Melissa Rapp presented the board with the March 2017 Media packet.

IT

Chief Kauser requested to approve the implementation agreement with NetMail to upgrade the entire township to government Microsoft 365 in the amount not to exceed \$27,650.

RES. 82-17: Approve Microsoft 365 Contract for Entire Township

Mrs. Stewart moved to approve the Microsoft 365 contract in the amount not to exceed \$27,650. Mr. Angelou seconded. All voted yea. Motion carried.

SERVICE

Mr. Tharp reported that on March 29, 2017 C.O.C.I.C had 2944 Perdue Ave. demolished. An email was received thanking the township and stated the community and neighbors are greatly appreciative.

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Mr. Tharp requested replacing the landscaping at the administrative building in the amount of \$8,480.

RES. 83-17: Approve Landscaping at the Administrative Building

Mr. Spanovich moved to approve the landscaping at the administrative building in the amount of \$8,480. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mr. Tharp requested landscaping maintenance at the Administrative building in the amount of \$6,624.

RES. 84-17: Approve Landscaping Maintenance at the Administrative Building

Mrs. Stewart moved to approve the landscaping maintenance at the Administrative building in the amount of \$6,624. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Mr. Tharp requested landscaping maintenance for Station 131 in the amount of \$4,850, Station 133 in the amount of \$3,900 and Station 134 in the amount of \$3,270.

RES. 85-17: Approve Landscaping Maintenance at Stations 131,133 and 134

Mrs. Stewart moved to approve landscaping maintenance for Station 131 in the amount of \$4,850, Station 133 in the amount of \$3,900 and Station 134 in the amount of \$3,270. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Mr. Tharp requested to approve billing 2789 and 2835 Berrell Ave. in the amount of \$300 each for clean-up services.

RES. 86-17: Approve billing 2789 and 2835 Berrell Ave.

Mr. Angelou moved to approve billing 2789 and 2835 Berrell Ave. in the amount of \$300 each for clean-up services. Mrs. Stewart seconded. All voted yea. Motion carried.

POLICE

Police Chief Price requested hiring Mathew Peddicord as a full time officer with a starting salary of \$20.50 per hour with benefits, effective April 9, 2017.

RES. 87-17: Approve hiring Mathew Peddicord as a full time officer

Mr. Angelou moved to hire Mathew Peddicord as a full time officer with a starting salary of \$20.50 per hour with benefits, effective April 9, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

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Police Chief Price requested hiring Christopher Schleve as a part-time officer with a starting salary of \$15.00 per hour with benefits, effective April 9, 2017.

RES. 88-17: Approve hiring Christopher Schleve as a part-time officer

Mr. Angelou moved to approve hiring Christopher Schleve as a part-time officer with a starting salary of \$15.00 per hour with benefits, effective April 9, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

FIRE

Chief Kauser requested to approve a budgeted expense to replace tires for Ladder 131 in the amount of \$2,619.

RES. 89-17: Approve tire replacement for Ladder 131

Mr. Spanovich moved to approve the request to purchase replacement tires for Ladder 131 in the amount of \$2,619. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve a budgeted expense to renew the radio service agreement with the City of Columbus in the amount of \$13,140 annually.

RES. 90-17: Approve the radio service agreement with the City of Columbus

Mrs. Stewart moved to approve the radio service agreement with the City of Columbus in the amount of \$13,140 annually. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested to approve a budgeted expense to replace outdated technical rescue equipment for use of Heavy Rescue 134 in the amount of \$33,900.

RES. 91-17: Approve Technical Rescue Equipment

Mrs. Stewart moved to approve a budgeted expense to replace outdated technical rescue equipment for use of Heavy Rescue 134 in the amount of \$33,900. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser reported he is planning for the fire division organized Opiate Town Hall community meeting planned for April 20, 2017 from 6:30 to 9:00.

Chief Kauser reported he is working with Melissa Rapp to get a press release out regarding a fire in a vacant house behind Station 132.

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Chief Kauser presented a draft letter to amend the TIF agreement for the Johnstown Road area.

There being no further business, Mrs. Stewart motioned to adjourn. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice-Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Officer