

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

April 4,

2016

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou, Mrs. Stewart and Fiscal Officer, Nancy White present.

Also Present were:

Fred Kauser
William Price
D.J. Tharp
Becky Kadel
Melissa Rapp
Rick Duff

Fire Chief
Police Chief
Service Director
HR Director
Public Information Officer
Resident

CONSENT AGENDA

Res. 79-16: Approve Minutes of March 7, 2016

Mrs. Stewart moved to approve Minutes of March 7, 2016. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 80-16: Approve Minutes of March 16, 2016

Mr. Angelou moved to approve Minutes of March 16, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES

Nothing at this time

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for properties at 3768 Missouri, 2415 Northglen Drive, 3763 Emmons, 3752 Missouri, 3776 Emmons, 2657 Berrell, 2594 Parkwood, 2343 Mecca Road, 2369 Mecca Road, 2337 Mecca Road for various violations.
2. A letter was received from Franklin County Public Health for Notice of Violation for the property at 2352 Lindale Road for various violations. Letters were received for 1st Observation Report Public Health Nuisance Program for the properties at 2557 Ferris Park Dr. S and 2023 Loretta Avenue for various violations. Letters were received for 2nd Observation Report Public Health Nuisance Program for properties at 1809 N. Cassady Avenue, 3296 Westerville Road and 2557 Ferris Park Drive S. for various violations.
3. A letter was received from the COCIC acknowledging that they have transferred 2055 Earl Avenue, 2096 Minnesota Avenue and 2116 Myrtle Avenue to the Township.

FISCAL OFFICER

Fiscal Officer requested approval for the group rating renewal with CareWorksComp. She commented that we would save over \$50,000 by joining this group rating process.

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Res. 81-16: Approve Group Rating Renewal with CareWorksComp

Mrs. Stewart moved to approve group rating renewal with CareWorksComp. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

ADMIN

HR

No report

PIO

Melissa Rapp reported that she put up a dozen signs around both cemeteries notifying the public of the upcoming clean up and removal of artificial decorations that were placed during the winter. She said that she also sent a press release to the newspaper with the same information and also uploaded this on our website. Melissa Rapp reported that for those with smart phones that have the QR code reader app they are able to hold their phone up to this code and it will open directly to the rules and regulations page on our website.

IT

IT meeting was cancelled and has not been rescheduled at this time.

SERVICE

DJ Tharp reported that he did not receive a second quote for spraying in the cemetery and will hold off until the next meeting.

POLICE

Chief Price requested approval to accept the retirement of Sgt. Carl Johnson effective March 31, 2016.

Res. 82-16: Approve the Retirement of Sgt. Carl Johnson Effective March 31, 2016

Mr. Angelou moved to approve the resignation of Sgt. Carl Johnson effective March 31, 2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price said with Sgt. Johnson retiring the department now has a full time position open and requested approval to hire Freedom Chrisman at \$20.05 full time effective April 10, 2016.

Res. 83-16: Approve to Hire Freedom Chrisman at \$20.05 Full Time Effective April 10, 2016

Mrs. Stewart moved to approve to hire Freedom Chrisman at \$20.05 full time effective April 10, 2016. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Price reported that due to the frequent use of opioids, he requested approval for officers to carry Narcan which reverses the effects of opioids. Chief Price said that officers will be trained by the Mifflin Township fire department on how to administer Narcan and will also receive CPR training. He said that they have been approved by Franklin County Public

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Health to receive 12 units. There will be two units in each cruiser and they will stored when not in use and signed out with each officer and a full report will be done if an officer administers the Narcan.

Res. 84-16: Approve the Departmental Policy and Annual Training on the Administration of Naloxone (AKA Narcan) by the Mifflin Township Police

Mr. Angelou moved to approve the departmental policy and annual training on the administration of Naloxone (AKA Narcan) by the Mifflin Township Police. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

The Trustees had their annual review with Chief Price and approved a 3.5% pay increase effective April 10, 2016.

Res. 85-16: Approve a Pay Increase of 3.5% for Chief Price Effective April 10, 2016

Mr. Angelou moved to approve a pay increase of 3.5% for Chief Price effective April 10, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

FIRE

Chief Kauser requested approval to suspend staffing of the 56 hour EMS Lieutenant classification effective April 4, 2016 and this would include no longer filling out-of-class positions. He said the present arrangement of assigning EMS supervisory roles to Lieutenants assigned full-time to paramedic ambulances has proven ineffective. Those presently assigned to this role would be reclassified as floating Lieutenants with their supervisory duties reverting to the position description of Lieutenant – emergency operations.

Res. 86-16: Approve to Suspend Staffing of the 56-hour EMS Lieutenant Classification Effective April 4, 2016

Mr. Spanovich moved to approve to suspend staffing of the 56-hour EMS Lieutenant classification effective April 4, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested approval to add one entry level pay step for the classification of Career firefighter Specialist (probationary) at \$17.07 per hour.

Res. 87-16: Approve to Add One Entry Level Pay Step for the Classification of Career Firefighter Specialist (Probationary) at \$17.07 Per Hour

Mr. Spanovich moved to approve to add one entry level pay step for the classification of Career Firefighter Specialist (probationary) at \$17.07 per hour. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested approval to integrate paramedic incentive into base pay rate.

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Res. 88-16: Approve to Integrate Paramedic Incentive into Base Pay Rate

Mrs. Stewart moved to approve integrating the paramedic incentive into base pay rate. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested approval for the final Fire Division pay schedule for 2016. Trustees requested that the paramedic differential be included with the base pay rate and presented at the next meeting.

Chief Kauser requested to retroactively approve the emergency repair of the sanitary sewer line at the Station 131 for \$37,400.00.

Res. 89-16: Approve Emergency Repair of the Sanitary Sewer Line at Station 131 for \$37,400.00

Mrs. Stewart moved to approve emergency repair of the sanitary sewer line at Station 131 for \$37,400.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve the annual \$25,000.00 EMS Medical Director for the Division of Fire for 2016. EMS Medical Direction is required by the Ohio Division Code and is a shared service with MECC partners.

Res. 90-16: Approve the Annual \$25,000.00 EMS Medical Director for the Division of Fire for 2016

Mrs. Stewart moved to approve the annual \$25,000.00 EMS Medical Director for the Division of Fire 2016. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to retroactively approve an emergency brake and power takeoff repair for Rescue 134 in the amount of \$4,552.33,

Res. 91-16: Approve an Emergency Brake and Power Takeoff Repair for Rescue 134 in the Amount of \$4,552.33

Mr. Angelou moved to approve an emergency brake and power takeoff repair for Rescue 134 in the amount of \$4,552.23. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to adopt and approve the 2016/2017 Mifflin Township Fire Prevention and Inspection Permit and Fee Schedule. He said the proposed fees are consistent with central Ohio communities of similar size where Township Fire Departments provide these services.

Res. 92-16: Approve to Adopt and Approve the 2016/2017 Mifflin Township Fire Prevention and Inspection Permit and Fee Schedule

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Mr. Spanovich moved to approve to adopt and approve the 2016/2017 Mifflin Township Fire Prevention and Inspection permit and fee schedule. Mrs. Stewart seconded. All voted yea. (See Referral File)

Chief Kauser requested approval to allow Mifflin Firefighters to conduct exercises and live fire training in a vacated residential structure located at 5878 Taylor Road and to waive Fire Department fees in consideration for the training value the site offers.

Res. 93-16: Approval to Conduct Training Fire at 5878 Taylor Road and Waive Fire Department Fees

Mr. Spanovich moved to approve to conduct training fire at 5878 Taylor Road and waive fire department fees. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested to approve the retirement of Karen Smith effective June 1, 2016.

Res. 94-16: Approve the Retirement of Karen Smith Effective May 31, 2016

Mrs. Stewart moved to approve the retirement of Karen Smith effective May 31, 2016. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser reported that he wanted to recognize a Gahanna Police Officer who responded to a medic run. He administered CPR on a cardiac arrest patient before our paramedics arrived and this person went to the hospital with a pulse. Chief Kauser said that they will launch a CPR program in September to the community and will present this outline to the Trustees in May.

Mr. Spanovich was approached by Mayor Kneeland who said that there are community organizations that are contributing money for the Fourth of July fireworks. He has asked if Mifflin Township would be willing contribute any monies for this event. Mr. Angelou said that he would like to bring the fireworks back to Gahanna where they had it in previous years and to talk with Mayor Kneeland to determine the amount.

Fiscal Officer reported that there was a COG meeting on March 23rd at Violet Township and said that Chief Kauser was elected among the executive committee of the Chiefs to be the Chair of this committee. Chief Kauser said that he will be working on the inventory of services which will be an 18 month to 3 year process.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

Minutes of **RECORD OF PROCEEDINGS** *Meeting*
MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Held

December 7,

2015

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Held

December 7,

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