

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

APRIL 15,

2008

Vice-Chairman Angelou called the Special Meeting to order at 9:30 A.M. with Mrs. Stewart and the Fiscal Officer, Nancy White, present. Chairman Spanovich was detained.

Also present were: Chief DeConnick, Chief Pocock and Calvin McKnight

The purpose of this Special Meeting is to discuss the Township Credit Card usage and develop a policy. The media was properly notified.

It was agreed that a form should be completed and attached with the receipts to the monthly credit card invoices giving detailed explanations of the purchase expenses. These should be signed by the cardholder and checked, coded and signed by the Department Head. If a card is lost, it should be reported right away. The card should be returned if the cardholder leaves the employment of Mifflin Township.

Mr. Spanovich joined the meeting at this time.

The policy presented was reviewed. Chief DeConnick and Nancy White will work together and come up with a policy and a meeting will be held again after the policy is revised.

Other Matters:

Regarding the Workers Comp premium, the Fiscal Officer will compute the premium for all Departments both ways and present figures to the Department Heads.

The Trustees scheduled a meeting with the Architect, Rich Pontius, for Friday, April 18, 2008 at 10:30 a.m. to discuss the Fire Department Building Improvement Projects.

Requiring a concrete backer for a veteran marker was discussed.

Demographics for the Leonard Park Water Committee was discussed.

There being no further business, the meeting was adjourned.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer

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MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

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JANUARY 2,

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

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