

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

APRIL 16,

2013

Chairman Spanovich called the Meeting to Order to accept the bids for the Proposals for the MECC and Licking County CAD/Mobile System and declared them closed at 3:00 P.M. with Fire Chief Taylor and the Fiscal Officer, Nancy White also present.

The following bids were received and opened:

1. Tiburon
2. Motorola
3. Interact
4. Sungard
5. TriTech
6. Spillman
7. Infor
8. CMI
9. Alert

See the Referral File for bid Tabulation for Total One Time Price Excluding Options and Total One Time Price Including Options. Annual Maintenance Cost for Five Years is also included in the breakdown spreadsheet. Evaluation of the proposals is expected to be completed within sixty (60) days. Mr. Spanovich declared this portion of the meeting is adjourned.

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

| | |
|---------------|----------------------------|
| Tim Taylor | Fire Chief |
| William Price | Acting Police Chief |
| D.J. Tharp | Service Director |
| Steve Blake | Police/Code Officer |
| Becky Kadel | HR Director |
| Lynn Bruno | Public Information Officer |

Mr. Spanovich asked that the April 16, 2013 Agenda be amended to reflect a Resolution for the Separation of Employment between Police Chief Michael Pocock and Mifflin Township.

Res. 104-13: Approve Amending the April 16, 2013 Agenda to Reflect a Resolution for the Separation of Employment Agreement Between Police Chief Michael Pocock and Mifflin Township

Mr. Angelou moved to approve amending the April 16, 2013 Agenda to reflect a Resolution for the Separation of Employment Agreement between Police Chief Michael Pocock and Mifflin Township. Mrs. Stewart seconded. All voted yea. Motion carried.

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CONSENT AGENDA

Res. 105-13: Approve Minutes of April 1, 2013

Mr. Spanovich moved to approve the minutes of the April 1, 2013 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 106-13: Approve Warrants for May, 2013

Mr. Angelou moved to approve the May, 2013 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 107-13: Approve Accepting the Resolution and Voluntary Resignation as Part of the Separation of Employment Agreement Between Police Chief Michael Pocock and Mifflin Township

Mr. Angelou moved to approve accepting the Resolution and voluntary resignation as part of the Separation of Employment Agreement between Police Chief Michael Pocock and Mifflin Township. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

TRUSTEES' COMMENTS – Mr. Angelou said he would like to send regards for all kinds of grief relief to Boston for what happened at the Boston Marathon. He said this is something that will affect everybody in every city and the governmental agencies. He asked that we bow our heads for a silent prayer for the people in need on what happened yesterday. Mrs. Stewart said we are thankful for the first responders who acted so quickly and for all first responders for their care and professionalism.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. The Franklin County Public Health sent a copy of the 1st Notice of Violation on 2658 Berrell Avenue regarding violations that were to be corrected by April 24, 2013 to avoid charges being filed.
2. A document was just received today for a case in the Court of Common Pleas for the Estate of Willie Shorter, et al. whose property was twice offered for sale with no bids received. The Fiscal Officer said the Court hereby offers to forfeit the property and she asked if this was going into the Land Bank and asked Steve Blake to research this.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer presented the Trustees with two requests for approval.

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Res. 108-13: Approve Paying Invoice from Attorneys Loveland & Brosius for \$9,570.16 for the Period Through March 31, 2013

Mr. Spanovich moved to approve paying the invoice from Attorneys Loveland & Brosius for \$9,570.16 for the period through March 31, 2013. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 109-13: Approve Spending Limit Increase as Presented by the Fiscal Officer & Department Heads for Changes as Listed in Option #1 from \$1500 to \$2500 for Department Heads as Approved by Fiscal Officer on a Six Month Trial Basis

Mrs. Stewart moved to approve the spending limit increase as presented by the Fiscal Officer and Department Heads for changes as listed in Option #1 from \$1500 to \$2500 for Department Heads as approved by the Fiscal Officer on a six month trial basis. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

IT – Mrs. Stewart said there is a meeting scheduled for this week on Thursday at 1:00 p.m.

SERVICE – D. J. Tharp said the new backhoe was delivered last Monday. He said all of the alleys have been graded for the first time this year and they are starting to get the cemeteries looking good after the wintertime by mowing and weedeating. He said they also will be digging 28 foundations very soon to be poured.

CODE ENFORCEMENT – Steve Blake said the only thing he had was a sample copy of a Code Enforcement Records Retention Policy for review by the Trustees. The Trustees asked that this be held for the May 6, 2013 Staff Meeting for any changes or additions. He said he did not know for sure how long we needed to keep records for demolished properties but is working with Joe Bailey from the County and other agencies for their input. Officer Blake said that he is also working with the County and other agencies on some of the Notice of Violations we are receiving from the Franklin County Public Health.

POLICE – Acting Chief Price said he received a verbal approval from Mr. Angelou for an emergency repair of the 2010 Dodge Charger. Mr. Angelou said for the record he will sign off on the invoice from All Hours Automotive for \$1,805.90.

Acting Chief Price said the Trustees should have a copy of the Police monthly stats for the month of March, 2013. He said that Officer Roddy who is sitting in the back is in charge of the monthly stats and is doing a good job on it. (See Referral File)

FIRE – Chief Taylor presented the Board with the following for approval:

Chief Taylor said receipt of proposals in response to the CAD Grant Project RFP has already been addressed.

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Res. 110-13: Approve Removing Fulltime Firefighter Specialist Joseph Zarbaugh and Fulltime Firefighter Technician Christopher Henry from Probationary Status per Memos Dated April 4, 2013

Mrs. Stewart moved to approve removing Fulltime Firefighter Specialist Joseph Zarbaugh and Fulltime Firefighter Technician Christopher Henry from probationary status per memos dated April 4, 2013. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 111-13: Approve Accepting Retirement of Part-time Fire Inspector James King Effective May 1, 2013 per His Request

Mr. Angelou moved to approve accepting the retirement of Part-time Fire Inspector James King effective May 1, 2013 per his request. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Taylor presented the Fire Inspection Fee Comparisons with other Central Ohio Fire Agencies as requested by the Trustees for review.

Chief Taylor said the next item on his agenda is the revised appropriations with highlighted changes for the Fire and EMS Budgets per the request of the Trustees.

Res. 112-13: Approve 2013 Medical Director Annual Billing Fee for \$7,336.00

Mr. Spanovich moved to approve the 2013 Medical Director Annual Billing Fee for \$7,336.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 113-13: Approve Rescue School Certification Training for Rescue Technicians Through Bowling Green Outreach Education with One Third Being Paid by COST for a Total to be Paid by Mifflin Township of \$5,500.00

Mrs. Stewart moved to approve Rescue School Certification Training as Rescue Technicians through Bowling Green Outreach Education with one third being paid by COSI for a total to be paid by Mifflin Township of \$5,500.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 114-13: Approve Rescue 133 Brake Repair by Flora's Diesel Repair Service for a Total of \$3,263.21

Mrs. Stewart moved to approve the Rescue 133 brake repair by Flora's Diesel Repair Service for a Total of \$3,263.21. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 115-13: Approve Hydrant Repairs for Unincorporated Area in the Station 132 District by Central Ohio Hydrant Repair & Installation for a Total of \$3,790.00

Mr. Spanovich moved to approve hydrant repairs for the unincorporated area in the Station 132 district by Central Ohio Hydrant Repair & Installation for a total of \$3,790.00. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 116-13: Approve Utility Rockets/Equip. for New Medics from CDW-G for a Total of \$2,713.18

Mrs. Stewart moved to approve the Utility Rockets/Equip. for new medics from CDW-G for a total of \$2,713.18. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 117-13: Approve PAN Toughbook Tablets/Hardware for the New Medics from CDW-G for a Total of \$10,397.37

Mr. Spanovich moved to approve PAN Toughbook Tablets/Hardware for the new medics from CDW-G for a total of \$10,397.37. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 118-13: Approve Oil Interceptors Cleaning & Disposal at All Fire Stations by Ericson Environmental Services for a Total of \$6,296.00

Mr. Spanovich moved to approve Oil Interceptors Cleaning & Disposal at all Fire Stations by Ericson Environmental Services for a total of \$6,296.00. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Officer

