

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

**APRIL 19,**

**2011**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:	Curtis & Charlie Johnson	2073 Republic Ave.
	Allison Castik	1063 Cannonade Ct.
	Jim DeConnick	Fire Chief
	Michael Grossman	Asst. Fire Chief/MECC
	Michael Pocock	Police Chief
	D.J. Tharp	Service Director
	Steve Blake	Police/Code Officer
	William Price	Police Lieutenant

## **CONSENT AGENDA**

### **Res. 99-11: Approve Minutes of 3/15/11 as Corrected, 3/22/11, 3/31/11 & 4/4/11**

Mr. Angelou moved to approve the minutes of March 15, 2011 as corrected by Mrs. Stewart and the minutes of the March 22, 2011, March 31, 2011 and April 4, 2011 meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

## **TRUSTEES' COMMENTS**

Mr. Angelou said he would like to commend those people who have been working very vigorously for the Police Levy and have done a tremendous job putting in a lot of man hours. He said he thinks the reward will be very good for the community and he thinks the community understands that the success of the levy means an improved Police Department and also the Fire Department. He said at this time he would like to show his appreciation for that and embrace the passage of the levy.

Mr. Spanovich said he would like to compliment our Deputy Fire Chief, Fred Kauser for the amount of work he has contributed toward the passage of the Fire Levy. He has spent a considerable amount of time on the literature that has been distributed which is outstanding and hits that target right in the middle. He explained the cost breakdown and the need for the levy to pass to continue and enhance service. Mr. Spanovich said there are signs all over the community which he hopes will encourage a good turnout to vote for the Fire Levy in Gahanna and both the Fire and Police Levies in the unincorporated area. He also said we would like to show our appreciation not only to Deputy Chief Kauser but to all the staff who have helped with the Fire Levy.

Mrs. Stewart said she would like to welcome D.J. Tharp as the new Service Director to our meeting. She said she would also like to recognize the Police Levy Citizen Group that has worked very hard to promote the passage of the levy and their work does not go unnoticed and it is appreciated as well.

The Trustees welcomed the senior government student from Gahanna Lincoln High School who was present to observe our meeting. She was told there was an information pamphlet available for her to take on the History and Functions of Townships which may help her better understand how townships operate.

## **CORRESPONDENCE**

The Fiscal Officer presented the following correspondence to the Board:

1. A notice was received from the Franklin County Planning Commission of a meeting that was held on April 13, 2011. There was a request to amend the Franklin County Zoning Resolution regarding the Alum Creek Watershed and Big Walnut Creek Watershed Riparian setbacks for Blendon, Clinton and Mifflin Townships. The Fiscal Officer said she attended this meeting and the Staff recommended approval but the Planning Commission requested that it be placed on hold for further clarifications..
2. A letter and geographic information was received from Homeport by Columbus Housing Partnership regarding donation of property adjacent to 2426 Mecca Road. This is vacant land behind Mecca Park. If the Township Trustees are interested in accepting this donation, they are to contact their Rental Development Coordinator,

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Josh Caper. The Trustees asked Chief Pocock and Steve Blake to look into the feasibility of accepting this donation as we would have to take care of the property and pay the taxes.

### **PROPOSED RESOLUTIONS (NEW BUSINESS)**

**ADMIN** – The Fiscal Officer said that three bids were received in response to the Accounting Software RFP's that she sent out to four companies. The bid that she is recommending is Software Solutions for a cost of \$45,845 with an annual support fee of \$7,780. She said we have had our present software for 22 years and have outgrown it. The new system would allow the Department Heads to actually see what they have spent and where they stand in their budgets. She said there are several features that would benefit our bill paying process and allow Department Heads to pull up reports they need. She gave the Trustees information regarding the company and a brief description of the product. Mrs. Stewart recommended that the Fiscal Officer review the information at the next IT meeting to give the Department Heads a chance to get a feel for it and ask questions and then come back and make a recommendation to the Board at the next regular meeting.

The Fiscal Officer advised the Trustees that she will be on vacation beginning April 29, 2011 and returning on May 9, 2011.

**IT** – Mrs. Stewart said as everyone is aware we discontinued our relationship with Affiliated and have been looking for another solution and at this point in time, she, Asst. Chief Grossman, and Fiscal Officer White met and reviewed an opportunity to work with MAPSYS. She said they have given us a two part proposal. They will come in and interview Chief Grossman, the Fiscal Officer, Paul Adkins, Kris Haley, Mrs. Stewart and other Department Heads to assess our IT department, where we are and need to be going, and then to work with us on a monthly basis to manage our IT meetings, make recommendations, track project due dates, etc. for Departments and the Township. Mrs. Stewart said she is recommending \$4620 for the initial assessment and up to \$1650/month for the IT consulting and feels she should abstain in the voting due to a prior relationship.

### **Res. 100-11: Approve Hiring MAPSYS to Replace Affiliated as our IT Consultants for \$4620 for an Initial Assessment and up to \$1650 per Month for IT Consulting**

Mr. Angelou moved to approve hiring MAPSYS to replace Affiliated as our IT Consultants for \$4620 for an initial assessment and up to \$1650 per month for IT consulting. Mr. Spanovich seconded. Mr. Angelou and Mr. Spanovich voted yea. Mrs. Stewart abstained. (See Referral File)

**SERVICE** – Mr. Spanovich said there are two requests from D.J. Tharp before the Board for approval as follows:

Mr. Angelou signed off on the request to remove a large dead tree from Mifflin Cemetery and a dead tree on Rankin Ave. to complete a storm water project by Tree Care Co. for a total for both trees of \$1250.00.

### **Res. 101-11: Approve Installation of Two Catch Basins on Aberdeen Ave. and Repair of Road Edge and Pothole in Center That Needs to be Repaired by Cyrus Concrete for a Total of \$6956.00**

Mr. Spanovich moved to approve the installation of two catch basins on Aberdeen Ave. and repair of road edge and pothole in center that needs repair by Cyrus Concrete for a total of \$6956.00. Mrs. Stewart seconded. All voted yea. Motion carried.

**CODE ENFORCEMENT** – Steve Blake said he would like to compliment D.J. Tharp and his crew as they have done some great work for him recently cleaning up the alleys and removing a fence that was constantly falling into the alley. He said regarding Memi Auto at 3250 Westerville Road, which he discussed at the last meeting, still has many violations such as blocked entrances, a car fire in the parking lot, etc. He said the task force that he mentioned at the last meeting has done some major inspections including our Inspector,

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Steve Welsh. Hopefully his report will be enough to shut this business down until they take these violations seriously.

**POLICE** – Chief Pocock and Steve Blake discussed a traffic stop that resulted in removing from the vehicle a trash bag full of about \$8000 worth of antihistamines. The two people in the car were not citizens and the person who owns the vehicle also owns eleven vehicles and loans them out to people. Antihistamines are not illegal, but they were permitted to seize them because some might have been stolen. They are a precursor to making illegal drugs. Chief Pocock said that last Friday, Steve Blake saw and profiled a van on I-270 which turned out to be a transport of high narcotics. The driver turned out to have a warrant out on him for driving without a license. Steve Blake said his dog Gracie gave a positive indication for narcotics and he called the County and their dog also gave a positive indication of narcotics. He said they did not find any narcotics but there was a high level of residual in the van which indicated he must have just made a delivery. The driver was arrested for having no driver's license.

Chief Pocock gave the Trustees a copy of the Police Status Report for March 15, 2011 to April 19, 2011. He said there were a large number of domestic complaint calls. Chief Pocock said he has been involved with the FBI Group and the East African Studies for some time. Their meeting is in Columbus this year and Steve Blake was asked to be the guest speaker. He also said that Lt. Price attended a great free seminar on interviewing interrogation by Columbus Police and he would like to continue with this type of training. The Chief said that we have had two applicants for non-paid part-time positions, but neither are going to pass the background checks. He said surveillance continues on the Somali's as some are on the terrorist watch list. The Chief said he would like to compliment Charlie and Curtis Johnson as they have been helping in the office as volunteers. He also said that overtime was high last month but due to some changes, it will not be this month.

**FIRE** – Chief DeConnick said he has several items before the Board for approval:

**Res. 102-11: Approve Firefighter Continuing Education Program with Columbus State Community College for \$30,000.00**

Mr. Spanovich moved to approve Req. #04.01.11 for Firefighter Continuing Education Program with Columbus State Community College for \$30,000.00. Mrs. Stewart seconded. All voted yea. Motion carried.

**Res. 103-11: Approve Blue Card Command Hazard Zone Management On-line Course with Global Risk Innovations for 10 Fire Officers for a Total of \$2950.00**

Mrs. Stewart moved to approve Req. #04.02.11 for the Blue Card Command Hazard Zone Management On-line Course with Global Risk Innovations for 10 Fire Officers for a total of \$2950.00. Mr. Angelou seconded. All voted yea. Motion carried.

Req. #04.03.11 for Attorney Fees for various issues in the amount of \$7,001.24 was placed on hold for review and a decision on funding.

**Res. 104-11: Approve Miscellaneous Mechanical Parts & Supplies from City of Gahanna for a Total of \$10,021.63 for Use on Our Fire Department Apparatus**

Mrs. Stewart moved to approve Req. #04.04.11 for misc. mechanical parts & supplies from the City of Gahanna for a total of \$10,021.63 for use on our Fire Department apparatus. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 105-11: Approve Moving Full-time Firefighter Stephen A. Koslow to the Firefighter Specialist Position at \$15.77/Hr. Effective May 1, 2011**

Mr. Spanovich moved to approve moving Full-time Firefighter Stephen A. Koslow to the Firefighter Specialist position at \$15.77/hr. effective May 1, 2011. Mrs. Stewart seconded. All voted yea. Motion carried.

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Chief DeConnick said that at the March 31<sup>st</sup> meeting, it was approved to offer Lt. Weidner a reassignment as a Firefighter Specialist for one of the Full-time Dispatcher positions available. An Agreement was prepared and signed by Jack Weidner and Chief DeConnick. The Chief said the final item is for the Board's signature. He said the only other thing he is waiting on is the medical release from his doctor which should be coming this week.

Chief DeConnick said the apparatus bay floor at Sta. 131 is done and there is a world of difference in appearance as it has been done in the correct process. The punch list is being worked on and Robertson said they have paid off the Ardit Company Lien.

Chief DeConnick said that regarding the Fire Levy, Channel 10 has given us coverage and personnel have been passing out flyers in residential areas. He said he feels it is very positive at this point.

**MECC** – Asst. Chief Grossman recommended the following for approval:

**Res. 106-11: Approve Promoting Part-time Dispatcher Nickolas Mudzyn to a Full-time Career Dispatcher Position at the MEC Center at his Current Pay Rate Effective May 1, 2011**

Mrs. Stewart moved to approve promoting Part-time Dispatcher Nickolas Mudzyn to a Full-time Career Dispatcher position at the MEC Center at his current pay rate effective May 1, 2011. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 107-11: Approve Declaring 64 Nextel iR1200 GPS Enabled Modems Surplus and Seek the Sale of the Items on GovDeals**

Mrs. Stewart moved to approve declaring 64 Nextel iR1200 GPS Enabled Modems surplus and seek the sale of the items on GovDeals. Mr. Angelou seconded. All voted yea. Motion carried.

Asst. Chief Grossman said that one the Dispatchers was injured at home when he fell off a ladder that broke. He will be okay and Deputy Chief Kauser purchased a proper ladder and had it delivered to his home. The Dispatchers took up a collection to pay for it.

Chief DeConnick said that Jack Hibbler posted the 1998 Pierce Engine/Rescue on GovDeals today for bids.

### **OLD BUSINESS**

**Fuel Conservation Policy** – Mr. Spanovich said that with gas prices the way they are, we should have a conservation policy in place. Chief Pockock said the Police Policy is done by Homeland Security and he will produce a copy of it. Mrs. Stewart said she would like all other Departments to turn something in by the meeting on May 2, 2011.

### **VISITOR COMMENT**

Charlie Johnson said there is a lot of work being done on the Police Levy and a lot of people want signs. She said there are a lot more positive comments regarding the levy this time. She asked Chief DeConnick if he plans cutbacks if the Fire Levy didn't pass. He said he will have to make some budget cuts but doesn't plan on laying off current personnel and feels very positive that the levy will pass.

A resident asked about the status of the Leonard Park water access situation. Mrs. Stewart said the Township has not been advised. Columbus is willing to give access to Leonard Park to tap into their water, but the funding for this has not been decided. She said that this is mainly between the City and County, but we were told when they establish a timeline, we will be informed and pass the information on to the residents of Leonard Park.

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Mr. Spanovich said the next Staff Meeting will be on Monday, May 2, 2011 at 10:00 a.m. and the next Regular Meeting will be on Tuesday, May 17, 2011 at 3:30 p.m.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Richard J. Angelou, Vice Chairman

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Lynn M. Stewart, Trustee

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Nancy M. White, Fiscal Officer

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The Trustees approved the April 22, 2011 payroll warrants for the period of April 3, 2011 to April 16, 2011 and the April warrants for bills. Copies are on file with the Fiscal Officer.

The April Receipts are on file with the Fiscal Officer.

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