

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

May 17,

2016

Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:

Fred Kauser
William Price
D.J. Tharp
Becky Kadel
Melissa Rapp

Fire Chief
Police Chief
Service Director
HR Director
Public Information Officer

CONSENT AGENDA

Res. 116-16: Approve Minutes of May 2, 2016

Mr. Angelou moved to approve Minutes of May 2, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 117-16: Approve Minutes of May 12, 2016

Mr. Angelou moved to approve Minutes of May 12, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 118-16: Approve Warrants for June 2016

Mrs. Stewart moved to approve Warrants for June 2016. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES

The Trustees requested the department heads turn in a list of employees who deserve to be recognized for going above and beyond their job responsibilities.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2449 Ferris Park Drive, 2823 Perdue and 2686 Ferris Road for various violations.
2. A letter was received from Franklin County Public Health for 2nd Observation Report Public Health Nuisance Program for the property at 2789 Berrell Avenue for various violations.
3. Letters were received from Franklin County Public Health for Notice of Violation for the property at 2704 Ferris Road and 2583 South Ferris
4. A notice from the Ohio Division of Liquor Control was received for the business located at 1716 Stelzer which gives Mifflin the option to request a hearing. Chief Price said we do not wish to request a hearing and Fiscal Officer will notify the Ohio Division of Liquor Control that we decline.

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FISCAL OFFICER

Fiscal Officer reported that the budget module that was purchased from SSI was installed and she and Becky Rousseau have received training. She said they will be training the department heads when they become more comfortable with the new module.

HR

Becky Kadel reported that she is currently working on the employee handbook and anti-harassment training for the employees which will be done on line.

PIO

Melissa Rapp said the next cemetery meeting will be held on June 21 at 4:30 p.m. after the Trustee Meeting. She reported that May 16th – May 18th is student government day for Gahanna Lincoln High School seniors and said Channel 4 was there and took some video of the activities. Melissa Rapp said that she put out a press release about student government day and also placed it on our website. She stated that she will be following up with Chief Kauser for a letter to the editor regarding safety tips for the graduates.

IT

The next meeting is scheduled for May 18th at 1:00 p.m. Chief Kauser introduced Ryan Dittoe who is an intern from OSU for the fire department. He said that he is a master's student candidate in the field of city and regional planning and will be with us during the summer term.

SERVICE

DJ Tharp thanked the Trustees for approving part time help. He said it has been a blessing and they are slowly getting caught up in the cemeteries. DJ Tharp reported that they are behind with code enforcement issues, but he is confident they can get caught up in a short period of time.

POLICE

Chief Price requested to approve the resignation of Colin Marquard effective June 8, 2016.

Res. 119-16: Approve the Resignation of Colin Marquard Effective June 8, 2016

Mr. Angelou moved to approve the resignation of Colin Marquard effective June 8, 2016. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to hire Adam James as a full time officer effective June 3, 2016 at \$20.50 per hour.

Res. 120-16: Approve to Hire Adam James as Full Time Officer Effective June 3, 2016 at \$20.50 per hour

Mr. Angelou moved to approve to hire Adam James as full time officer effective June 3, 2016 at \$20.50 per hour. Mr. Spanovich seconded. All voted yea. Motion carried.

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Chief Price informed the Trustees that he will be on vacation May 20 – May 27 and Sgt. Phillips will be Acting Chief.

FIRE

Chief Kauser requested approval to purchase 10 sets of firefighter structural gear, 36 fire helmets and 12 pair of firefighting boots for a total of \$38,160.00 from Phoenix Outfitters.

Res. 121-16: Approval to Purchase 10 Sets of Firefighter Structural Gear, 36 Fire Helmets and 12 Pair of Firefighting Boots for \$38,160.00 From Phoenix Outfitters

Mr. Spanovich moved to approve to purchase 10 sets of firefighter structural gear, 36 fire helmets and 12 pair of firefighting boots for a total of \$38,160.00 from Phoenix Outfitters. Mrs. Stewart seconded. All vote yea. Motion carried. (See Referral File)

Chief Kauser requested approval to declare 4 sets of structural turnout gear, 38 firefighting helmets and 10 pair of structural firefighting boots surplus for disposal.

Res. 122-16: Approve to Declare 4 Sets of Structural Turnout Gear, 38 Firefighting Helmets and 10 Pair of Structural Firefighting Boots Surplus for Disposal

Mrs. Stewart moved to approve to declare 4 sets of structural turnout gear, 38 firefighting helmets and 10 pair of structural firefighting boots surplus for disposal. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested retroactive approval for repair of the fire pump on Engine 132 for \$8,234.00

Res. 123-16: Retroactively Approve the Repair of the Fire Pump on Engine 132 for \$8,234.00

Mrs. Stewart moved to retroactively approve the repair of the fire pump on Engine 132 for \$8,234.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve the sick leave incentive for firefighters and dispatchers in the amount of \$53,400 for the period of November 1, 2015 to April 30, 2016.

Res. 124-16: Approve Sick Leave Incentive In The Amount of \$53,400 for the Period of November 1, 2015 to April 30, 2016

Mr. Spanovich moved to approve sick leave incentive in the amount of \$53,400 for the period of November 1, 2015 to April 30, 2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve 2015 fitness incentive for three firefighters who were ill or injured during the final testing period. He said firefighters Galen Troyer, Michael Cordell and Beth DeConnick completed the fitness incentive course makeup and qualified for the \$1,000 incentive.

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Res. 125-16 Approve 2015 Fitness Incentive for Galen Troyer, Michael Cordell and Beth DeConnick at \$1,000 Each

Mrs. Stewart moved to approve 2015 fitness incentive for Galen Troyer, Michael Cordell and Beth DeConnick at \$1,000 each. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested to approve payment of the difference in military pay and fire division pay for Lt. Matthew Crotty based on merit. The estimated difference in pay is approximately \$4,094.00. Chief Kauser is making the request to limit the negative financial impact on a veteran fire officer and his family on the basis that he is serving his Nation and further that this service will directly benefit the Fire Division in his present role. Lt. Crotty is currently receiving technical training as a reservist for the United States Air Force as a paramedic assigned to an airlift unit and his training and experiences compliment his present role as a fire officer. Chief Kauser said that Lt. Crotty has expended federal military hours, vacation and other accrued time which carries him through June 1, 2016 and is expected to return to duty on November 1, 2016.

Res. 126-16: Approve Payment of the Difference in Military Pay and Fire Division Pay for Lt. Matthew Crotty.

Mrs. Stewart moved to approve payment of the difference in military pay and fire division pay for Lt. Matthew Crotty. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to promote Battalion Chief Brian Dunlevy to the position of Assistant Fire Chief effective May 22, 2016 with 6 month probation.

Res. 127-16: Approve to Promote Battalion Chief Brian Dunlevy to the Position of Assistant Fire Chief Effective May 22, 2016 with 6 Month Probation

Mrs. Stewart moved to approve to promote Battalion Chief Brian Dunlevy to the position of Assistant Fire Chief effective May 22, 2016 with 6 month probation. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval to promote Captain Jamie Yinger to the position of Battalion Chief effective May 22, 2016 with 1 year probation.

Res. 127-16: Approve to Promote Captain Jamie Yinger to the position of Battalion Chief Effective May 22, 2016 with 1 Year Probation

Mrs. Stewart moved to approve to promote Captain Yinger to the position of Battalion Chief effective May 22, 2016 with 1 year probation. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested approval to promote Lt. Tom Lee to the position of Captain effective May 22, 2016 with 1 year probation.

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held

December 7,

2015

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held

December 7,

2015
