

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

MAY 15,

2007

Chairman Spanovich called the Regular Meeting to order at 6:00 P.M. with all members present.

Also present were:

Dolly Hanning	2354 Agler Rd.
Lynn Stewart	561 Laurel Ridge
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
Calvin McKnight	Service Director
Steve Blake	Code Enforcement Officer
Government Students from Gahanna Lincoln High School (See Referral File)	

Mr. Spanovich welcomed the senior government students and introduced the Officials and Department Heads. He said he hoped that attending this meeting would help them learn more about the operations of township government.

One of the students led the Pledge of Allegiance to the Flag and Mr. Angelou offered a prayer and asked for 20 seconds of silent meditation reflecting on the needs of others.

Res. 131-07: Approve Minutes of April 17, 2007 & May 7, 2007

Mr. Stewart moved to approve the minutes of the April 17, 2007 and May 7, 2007 meetings. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 132-07: Approve June Warrants

Mr. Angelou moved to approve the June warrants for payroll and bills. Mr. Stewart seconded. All voted yea. Motion carried.

The following correspondence was presented to the Board by the Fiscal Officer:

1. Franklin County Board of Health letter stating that they will be visiting us in the next few weeks to explain their 2007 Integrated Mosquito Management Services. They have contracted with ADAPCO this year for mosquito control services.
2. Franklin County memorandum from James Schimmer, Director of the Economic Development and Planning Department regarding enforcing new residential building codes that go into effect May 27, 2007. Counties will have residential code enforcement jurisdiction for all unincorporated areas within the county.

The Fiscal Officer said that we are in a consortium with several other cities and townships for our trash collection and it is due for renewal as of January 1, 2008. Rumpke has put forth a proposal that the per unit residential price for 2008 will be \$13.98. There will be an additional \$.37 cents because we do not bill the residents and have Rumpke do the billing. The rate for 2009 is going up to \$15.52. The Fiscal Officer said we may want to opt out at that time. This is to be accepted or rejected no later than October 31, 2007.

Res. 133-07: Approve Renewal Agreement Between Mifflin Township and Rumpke of Ohio for Trash Collection as Stated in the Contract for 2008

Mr. Stewart moved to approve the Renewal Agreement between Mifflin Township and Rumpke of Ohio for trash collection as stated in the Contract at a rate of \$13.98 for 2008. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The Fiscal Officer said the Trustees were given a proposal at a previous meeting to purchase a new medic from Horton for the Fire Department and she was asked to research financing for that vehicle. She said she explained the OhioCAF plan at the last meeting and receives on a weekly basis pricing and financing on that type of thing and what is currently available. She said that after receiving quotes and comparing interest rates for Park National Bank, Fifth Third Bank and OhioCAF, she and Chief DeConnick agree that the best rate is 4.46% with Fifth Third Bank. He would like to do annual payments in advance for three years. This would be the most fiscally responsible method of financing.

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Res. 134-07: Approve Purchasing 2007 Ford E450 Type 3 EMS Vehicle from Horton Emergency Vehicles for \$141,545.10 with Financing Through Fifth Third Bank

Mr. Spanovich moved to approve Purchase Request No. 05-04-07 for a 2007 Ford E-450 Type 3 EMS Vehicle from Horton Emergency Vehicles Co. in the amount of \$141,545.10 with financing through Fifth Third Bank at an interest rate of 4.46% for 36 months annually in advance as presented. Mr. Stewart seconded. All voted yea. Motion carried.

At the last meeting, the Board authorized the Fiscal Officer to sign an agreement to designate Park National Bank as the depository for interim funds. The Fiscal Officer said that we have a total in all funds of \$5,047,897.98 and \$1,524,822.88 in the General Fund. She said she would like to have permission to invest money in a 90 day CD at 5.25%. They require an increment of at least \$100,000 and the Fiscal Officer suggested rolling maturities at \$100,000 per CD.

Res. 135-07: Approve Authorizing the Fiscal Officer to Invest Up To \$300,000 in 90 Day CD's with Park National Bank with Rolling Maturities at \$100,000 per CD

Mr. Stewart moved to authorize the Fiscal Officer to invest up to \$300,000 in 90 day CD's with Park National Bank and rolling maturities at \$100,000 per CD as recommended by the Fiscal Officer. Mr. Spanovich seconded. All voted yea. Motion carried.

The Fiscal Officer made the Board aware that we did get an inquiry from a real estate firm about the property at 4301 Johnstown Road. They indicated they may come to a meeting to discuss this further.

OLD BUSINESS

Purchase Card Limit Changes – The Fiscal Officer said that this has been on hold and asked if the Board was ready to act upon it now. The Department Heads have requested increasing the limits to be able to increase the use of their cards as well as adding several additional cards. This should help eliminate the number of checks we have to write. The Fiscal Officer also asked the Board to establish a policy on how to handle those who do not turn in receipts. Mr. Spanovich asked that this be held for the June Staff Meeting.

Verizon Cellular Tower – Calvin McKnight said they are looking at their options. One of the options is to restructure our existing tower.

Road District Levy – Mr. Spanovich said the Road Levy failed again by a narrow margin. This was the sixth time it was on the ballot and only 43 people from the unincorporated area voted. Mr. Spanovich and Mr. Angelou stressed to the students present how important it is to vote. It has not been decided as to whether or not to place it on the ballot again.

Finalize Employee Handbook – Mr. Spanovich said he has personally been going over this and has a lot of additions and corrections to make and feels we need to have a meeting to update and finalize it.

Proposed Pay Increases for Mechanic, Code Officer & Dispatchers – Chief DeConnick discussed the February 16, 2007 memo that was approved on March 5, 2007 contingent on working out the details with the Fiscal Officer which was never done. The Chief said he did not include a pay increase for the Dispatchers at the last meeting because he thought it had already been done. Pay increases for the Mechanic and Code Officer were not addressed at the last meeting. After discussion, the Trustees agreed to approve the following:

Res. 136-07: Approve Pay Increase of 2.75% for the Full-time Dispatchers and 2/16/07 Memo as Discussed and Updated

Mr. Angelou moved to approve a pay increase of 2.75% for the Full-time Dispatchers and the February 16, 2007 memo relating to the MECC as discussed and updated as recommended by Chief DeConnick. Mr. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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Res. 137-07: Approve Pay Increase of 4% for Code Enforcement Officer, Steve Blake

Mr. Angelou moved to approve a pay increase of 4% for the Code Enforcement Officer, Steve Blake. Mr. Stewart seconded. All voted yea. Motion carried.

Res. 138-07: Approve Pay Increase of 3.5% for the Mechanic, Jack Hibbler

Mr. Angelou moved to approve a pay increase of 3.5% for the Mechanic, Jack Hibbler. Mr. Stewart seconded. All voted yea. Motion carried.

SAN Maintenance Agreement Renewal – Mr. Angelou said he attended an IT Committee Meeting and it was discussed and agreed by the members to approve the renewal quote from Compellent in the amount of \$10,893.00.

Res. 139-07: Approve SAN Maintenance Agreement Renewal as Quoted by Compellent Technologies for \$10,893.00

Mr. Angelou moved to approve the SAN Maintenance Agreement renewal as quoted by Compellent Technologies for \$10,893.00 effective on the current agreement expiration dates of 7/10/07 and 7/25/07 as recommended by the Fiscal Officer. Mr. Stewart seconded. All voted yea. Motion carried.

NEW BUSINESS

The Trustees set the Staff Meeting for Monday, June 4, 2007 at 10:00 a.m.

Longevity Pay – Mr. Spanovich said the Board was given a list of Firefighters and MECC personnel who qualify for a service credit bonus as follows:

Res. 140-07: Approve Service Credit Bonuses for Grossman, Gault and Ike of the Fire Department and Dispatchers Broadway, Fuhrmann, Ruthers and Wilson

Mr. Spanovich moved to approve service credit bonuses for Michael Grossman for \$1100; Robert Gault for \$700; Patrick Ike, Gordon Broadway, Mory Fuhrmann, Matthew Ruthers and Susan Wilson for \$500/each at the discretion of the Board and funds permitting as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich said the Board received a memo from Chief DeConnick requesting that Steven Engler who was promoted to Lieutenant last year be removed from probation and advanced to the permanent position of Lieutenant. Mr. Spanovich said that before this is done, the Board would like to have a letter from him stating why he went to the conference in Maryland, who authorized him to go, was it on his own time and what benefit it had for the Township. This will be reviewed and held for the June 4, 2007 meeting.

REPORTS OF DEPARTMENT HEADS

SERVICE – Calvin McKnight said the cemeteries are in very good shape due to the good weather and they should look very nice for Memorial Day. Since the Road Levy failed, they will have to do what they have been doing for the last six years and that is the minimum to keep the roads repaired. Due to a limited budget, everything they do is just a temporary fix.

CODE ENFORCEMENT - Steve Blake said the final results of the April neighborhood clean-ups amounted to 26.42 tons of trash and 9.2 tons of tires removed. There is a \$1400 invoice pending from Rumpke which Mr. Angelou agreed to sign off on. Pictures of tires dumped at 2718 Drake Road were given to the Trustees at the last meeting. Steve Blake said he has been working with Mike Adair with the Franklin County Board of Health and has had the EPA out there twice. The area has been sprayed and he is keeping a close watch on it. He said he is working with the property owner and trying to assist him on the cost factor of getting this cleaned up as it is the owner's responsibility.

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POLICE – Chief Pocock asked for the Board’s approval to hire Al Mann and Steve McGuire as Part-time Unpaid Reserves. They are both Police Officers and highly qualified.

Res. 141-07: Approve Hiring Al Mann and Steve McGuire as Part-time Unpaid Reserve Police Officers

Mr. Stewart moved to approve hiring Al Mann and Steve McGuire at Part-time Unpaid Reserve Police Officers as recommended by Chief Pocock. Mr. Angelou seconded. All voted yea. Motion carried.

FIRE – Chief DeConnick gave the Trustees the following requests for approval:

Res. 142-07: Approve Purchase of Two (2) Computers from Dell for a Total of \$2117.18 for Stations 132 & 133

Mr. Angelou moved to approve the purchase of two (2) computers from Dell as quoted for a total of \$2117.18 for Stations 132 & 133 as recommended by Chief DeConnick. Mr. Stewart seconded. All voted yea. Motion carried.

Res. 143-07: Approve Maintenance Agreement Renewal with Telecom Services for the Telephone System at all Fire Department Locations for a Total of \$3491.00

Mr. Angelou moved to approve the Maintenance Agreement renewal with Telecom Services for the telephone system at all four Fire Department locations for a total of \$3491.00 as recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 144-07: Approve Hiring Andy McConnell as a Full-Time Dispatcher

Mr. Spanovich moved to approve hiring Part-Time Dispatcher Andy McConnell to fill a Full-Time Dispatcher position as recommended by MECC Officials and Chief DeConnick per their written recommendation letter. Mr. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief DeConnick gave the Trustees a status report on the MBI EMS billing income for last month.

POLL VISITORS FOR COMMENTS

Dolly Hanning said that since some of the people were too lazy to go out and vote for the Road Levy, we should pass out flyers that we expect them not to be lazy when it comes to keeping up their property and putting out and taking in their trash containers on a timely basis.

Mr. Spanovich answered a question regarding EMS billing from a student and pointed out that we have pamphlets for the students to take with them on the history and functions of Townships.

There being no further business, Mr. Stewart moved to adjourn the meeting and Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer

The Trustees approved the May 22, 2007 payroll warrants for the period of May 6, 2007 through May 19, 2007 and the May warrants for bills, Numbers 43940 through 44061. Copies are on file with the Fiscal Officer.

The May Receipts, Numbers 6635 through 6683, are on file with the Fiscal Officer.
