

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **May 19,** **2015**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White.

Also Present were:	Fred Kauser	Acting Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Melissa Rapp	PIO

CONSENT AGENDA

Res. 126-15: Approve Minutes of May 4, 2015

Mr. Angelou moved to approve Minutes of May 4, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 127-15: Approve Warrants for June 2015

Mrs. Stewart moved to approve Warrants for June 2015. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mr. Angelou informed the department heads of this program called Share Ohio which is through the State Auditor's office. This program allows different entities to share equipment with each other. Fiscal Officer commented that we need to consider the possibility of someone borrowing a piece of our equipment and if there is damage who has the responsibility of the repair. She said that if this equipment is insured under OTARMA then that would eliminate some of the issues, but with other carriers there may be a battle.

Mrs. Stewart announced that this week is EMS appreciation week. She said that she is representing the Board of Trustees and the citizens of Gahanna and the Township in thanking our EMS personnel for the great job that they do for the residents.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 3015 Morse Road, 2515 Sunbury Drive, 2961 Perdue Avenue, 2518 Sunbury Drive, 2545 Sunbury Drive, 2350 Mecca Road, 2268 Mecca Road, 3803 E. Missouri Avenue, 3733 E. Missouri Avenue, 3749 Missouri Avenue, 3734 Armuth Avenue, 2411 Lindale Road, 3752 E. Georgia Avenue for various violations.
2. Letters were received from Franklin County Public Health for 2nd Observation Report Public Health Nuisance Program for the properties at 3042 Woodland Avenue, 3008 Woodland Avenue, 2585 Perdue Avenue for various violations.
3. A letter was received from COCIC stating that they will acquire 2429 Northglen Drive, a State of Ohio Forfeited property. COCIC will request this property and

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demolish it under the Neighborhood Initiative. After demolition, Mifflin Township will have first priority if we are interested in this property.

FISCAL OFFICER

Fiscal Officer requested that we continue in the group rating program through CareWorksComp. She said that the annual group premium savings is \$47,292.00 based on previous year's payroll. Fiscal Officer said that they do require a premium to participate in the group rating program which is \$14,285.00.

Res. 128-15: Approve to Re-enroll With CareWorksComp for \$14,285.00

Mrs. Stewart moved to approve to re-enroll with CareWorksComp for \$14,285.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said, for the record, that there was a repair on the ladder truck and the parts had to be ordered from Pierce which was approved for \$4,800.00. The labor to install the parts was through Flores for \$2,880.00. She said that the entire repair to get the ladder truck back in service amounted to a total of \$6,680.00.

HR

Becky Kadel reported to the Trustees that all domestic partners will be able to be added to health care coverage except for the life portion that The Standard offers. The partners will be able to be added either within 30 days of a qualifying event or at open enrollment time. She said that she will put together a memo to communicate this information to all the employees.

Becky Kadel informed the Trustees that she and the Fiscal Officer met with another employment attorney and would like to set up a meeting for the Trustees to meet the top two candidates. After discussion, the meetings will be on June 1st at 9:30 and 11:30.

PIO

Melissa Rapp reported to the Trustees that last week was Student Government Day for the Gahanna Lincoln High School. The students were able to participate in the water bucket brigade and putting out fires. This Week had a photographer there taking pictures. Acting Fire Chief Kauser commented that this program has been going on for 20 years. He said that they get the seniors for two days and they introduce the fire department to them and what we do as a public service. Acting Chief Kauser said that the last couple of years they have been preparing the students for living away from home and focusing on safety. He said that FF Wilhelm, Lt. Hendricks, Fire Inspector Hormann, and FF C. Searls were the key program staff this year. Melissa Rapp said that as a follow up, she has written a letter to the editor to go out under Acting Chief Kauser's name reinforcing the same safety messages and tips.

Melissa Rapp reported to the Trustees that Channel 6 came out to the Ohio Skin Cancer Institute and several of the Mifflin Township fire fighters participated and were interviewed.

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IT

Acting Fire Chief Kauser requested approval to renew our annual CAD Software and Maintenance for \$77,707.00. He informed the Trustees that this amount is split in half with Licking County. The remaining amount, \$38,853.50, will then be shared with six MECC agencies.

Res. 129-15: Approve to Renew Our Annual CAD Software and Maintenance for \$77,707.00

Mrs. Stewart moved to approve to renew our annual CAD Software and Maintenance for \$77,707.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart said that there is an IT meeting scheduled for May 20th at 10:30 a.m.

SERVICE

DJ Tharp reported to the Trustees that he met with the City of Gahanna at Station 133 and all of their sewer lines are free and clear and flowing properly so the problem was on our side of the line.

DJ Tharp informed the Trustees that he will be meeting Hope Kingsborough on Wednesday at 2:30 to take a ride around the township and look at the blighted properties that he had submitted to her.

DJ Tharp reported that Paul Wilcox resigned due to an injury. Fiscal Officer requested that Paul Wilcox submit a resignation letter. He requested approval to hire Caleb Crum as a part-time seasonal employee with the contingency that he passes the required background check. His pay rate would be \$11.00 per hour and not to exceed 28 hours per week.

Res. 130-15: Approve to Hire Caleb Crum as a Part-time Seasonal Employee at \$11.00 per hour and Not to Exceed 28 Hours Per Week Contingent Upon Passing The Background Check

Mr. Angelou moved to approve to hire Caleb Crum as a part-time seasonal employee at \$11.00 per hour and not to exceed 28 hours per week contingent upon passing the background check. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval for a township wide clean up tentatively set for July 6 – July 10 not to exceed \$2,500.00. This clean up will also include tires but not hazardous household waste.

Res. 131-15: Approve For a Township Wide Clean Up Tentatively Set for July 6 – July 10 Not To Exceed \$2,500.00

Mr. Angelou moved to approve for a township wide clean up tentatively set for July 6 – July 10 not to exceed \$2,500.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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DJ Tharp requested approval to file the assessments for the work done on 2352 Lindale, 2916 Northglen and 2984 Woodland for the amount of \$900.00 (\$300.00 each) He said that they had a big clean up at 2183 Agler Road requiring a 40 yard dumpster and equipment for a total of \$1,285.00

Res. 132-15: Approve To File Assessments on The Listed Properties with The Franklin County Auditor's Office

Mr. Angelou moved to approve to file assessments on the listed properties with The Franklin County Auditor's Office. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said that she finally received the settlement sheet from the Franklin County Auditor's office as they were in the process of setting up a new computer system which has taken them two months. She said that we have collected some money on assessments that we filed. DJ Tharp reported that they tagged 9-15 houses a week and about 75% are taking care of their property.

CODE

No Report

POLICE

No Report

FIRE

Acting Fire Chief Kauser reported to the Trustees that Chief Taylor's last official day was May 18, 2015 and that position is now vacant. He is requesting that the Trustees appoint a person to the roll of Interim Fire Chief.

Res. 133-15: Approve to Appoint Fred Kauser as Interim Fire Chief

Mrs. Stewart moved to approve to appoint Fred Kauser as Interim Fire Chief. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Interim Fire Chief Kauser requested to approve sick leave incentive payouts for the period of November 1, 2014 through April 30, 2015. Fiscal Officer reported to the Trustees that there is one employee who retired on March 31, 2015 and she asked the Trustees if this should be prorated. She said currently that this would only affect Fire and MECC. After discussion on the sick leave incentive policy, Trustees have determined that the pay will be based on the number of completed months the individual has worked and month is constituted by a minimum of 30 days. Fire and MECC will receive their sick leave incentive bi-annually and Administration, Police and Service will receive theirs annually.

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Res. 134-15: Approve to Pay Employees Their Sick Leave Incentive Payouts Based on the Number of Completed Months the Individual Has Worked and A Month is Constituted By a Minimum of 30 Days

Mrs. Stewart moved to approve to paying sick leave incentive payouts based on the number of fully completed months that the individual has worked. A completed month is considered 30 days. Mr. Angelou seconded. They both voted yea. Mr. Spanovich abstained. Motion carried. (See Referral File)

Res. 135-15: Approve Sick Leave Incentive Payouts for Performance Period November 1, 2015 – April 30, 2015

Mrs. Stewart moved to approve sick leave incentive payouts for performance period November 1, 2014 – April 30, 2015. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Interim Fire Chief Kauser informed the trustees that there are some extensions of the Shops of Rocky Fork Blvd. He said there are 10 more houses to be demolished and he is sure they are going to be contacting us to do some training there. Mr. Angelou said that live firefighter training is important, however, I do not want any live smoke or fire training to occur on properties acquired for training on North Hamilton Road. Neighbors who live nearby have reported concerns about their health and safety which is of the utmost importance to the Board of Trustees. The Board will continue to monitor and consider live fire training on a case by case basis.

Interim Fire Chief Kauser reported to the Trustees that he received a call from Columbus Port Airport Authority asking the Mifflin Township Fire Department to participate in some air crash fire rescue training that is scheduled for late summer or early fall. Non live fire exercises will take place on Airport Authority property.

MECC

Interim Fire Chief Kauser informed the Trustees that on Friday he did speak to Jefferson Township and Plain Township and they both intend to pass the resolutions to join the RCOG Board on May 27, 2015. Interim Fire Chief Kauser requested approval to pass both resolutions to be a part of the MECC RCOG Administration.

Res. 136-15: Approve Mifflin Township to Form a MECC Regional Council of Government

Mrs. Stewart moved to approve Mifflin Township to form MECC Regional Council of Government. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The Trustees discussed the Township representative to the MECC Regional Council of Government and have appointed Lynn Stewart.

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Res. 137-15: Approve to Appoint Lynn Stewart as Township Representative To The MECC Regional Council of Government

Mr. Angelou moved to approve to appoint Lynn Stewart as Township Representative to the MECC Regional Council of Government with Nancy White serving as the alternate. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
