

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

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Held

**MAY 21,**

**2013**

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Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Tyler Fehrman	Franklin County Auditor's Office
Tim Taylor	Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer

## **CONSENT AGENDA**

### **Res. 134-13: Approve Minutes of May 6, 2013**

Mrs. Stewart moved to approve the minutes of the May 6, 2013 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

### **Res. 135-13: Approve Warrants for June, 2013**

Mrs. Stewart moved to approve the June, 2013 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEES' COMMENTS**

Mr. Spanovich said the Trustees approved the Loan Repayment Agreement between the Franklin County Board of Commissioners and Mifflin Township for Engineering and Design of the Leonard Park Water Distribution System in the amount of \$274,035 for 5 years. They also approved additional funds if needed for up to \$300,000. This was on the Franklin County Commissioners' Agenda today which is expected to pass. The Trustees agreed that a lot of work has gone into trying to get water for Leonard Park over the years and the Franklin County Commissioners and especially Steve Renner should be thanked for making it happen hopefully toward the end of 2014.

## **CORRESPONDENCE**

The Fiscal Officer presented the following correspondence to the Board:

1. A Franklin County Public Health Report Newsletter was received and a list of Mifflin Township properties with code violations in the first quarter of 2013.
2. A notice from the Court of Common Pleas was received regarding a property in Mifflin Township that was offered for sale twice but not sold. This will be held for the next meeting so the Fiscal Officer can do some research as to where this property is located.

**FISCAL OFFICER'S REPORT** – Nancy White said that the Trustees were given a copy of a letter from Joseph Durham of Eastman & Smith regarding the Solid Waste Consortium. She said that SWACO is paying them to put together the bid documents.

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Another document was also received that could engage them for additional services as it relates to the solid waste bid documents. She said she will be attending another meeting this week and determine if Township options can be made a part of the document. The Trustees asked that this be held for the next meeting.

### **PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):**

**ADMIN** – The Fiscal Officer asked that the request to pay the Loveland & Brosius invoice for April in the amount of \$7,412.70 be placed on hold for the next meeting which requires an adjustment to the General Fund budget. She gave the Trustees a report on invoices that Department Heads were able to approve without going to the Board after the spending limit was increased by the Board to \$2500 at the April 16, 2013 meeting for their information. This should save time at the meetings. The Fiscal Officer also gave the Trustees a copy of the requisition that can now be printed in the new accounting software system that they requested. Unfortunately, it does not show the remaining balance in the fund, but the preparer is able to note the amount manually.

**IT** – Mrs. Stewart said that as far as she knows, the Committee Meeting is scheduled for Thursday, May 23, 2013 at 1:00 p.m. The Fiscal Officer said she and Deputy Chief Kauser attended a meeting last week regarding the VOIP project. There appears to be several agencies that wish to be a part of this project which is moving forward at this time.

**SERVICE** – D.J. Tharp said he received a request today from Mrs. L. Sue Souder to buy back two graves for the amount she paid for them back in 1980 of \$120.00.

### **Res. 136-13: Approve Buying Back Two Graves in Section M, Block 6, Lot 54, Graves #6 & 7 in the Mifflin Cemetery for \$120.00 as Requested by L. Sue Souder**

Mrs. Stewart moved to approve buying back two graves in Section M, Block 6, Lot 54, Graves #6 & 7 in Mifflin Cemetery for \$120.00 as requested by L. Sue Souder. Mr. Angelou seconded. All voted yea. Motion carried.

**POLICE** – Acting Chief Price asked to revisit the purchase of 11 new Motorola radios for the Police Department that was put on hold at the last meeting for a requisition and further details. He said the new radios should last for years and can be converted to digital in the future.

### **Res. 137-13: Approve the Purchase of 11 New Motorola Radios as Presented for \$32,733.75 from Motorola Solutions and Financed Through Park National Bank for Five (5) Years at a Rate of 2.85%**

Mr. Angelou moved to approve the purchase of 11 new Motorola Radios as presented for \$32,733.75 from Motorola Solutions and financed through Park National Bank for five (5) years at a rate of 2.85%. Mrs. Stewart seconded. All voted yea. Motion carried.

Acting Chief Price said this afternoon they made arrests of two residents in the Township dumping their trash in Mecca Park and on an abandoned house on Woodland Avenue. He said

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they will have to appear in court. Acting Chief Price said that there is still trouble in the area of the recent shooting that was reported on the news.

**CODE ENFORCEMENT** – Officer Blake said he just came from a meeting at Franklin County with the Franklin County Treasurer and Mr. Renner regarding the Land Bank and their proposal. He said they were talking about funding and a partnership between MORPC, Homeport and Franklin County Land Bank. He said Homeport is getting more involved and if everything goes as planned, they will build 6 or 7 houses at the end of Perdue Ave. Officer Blake said the County Commissioners did approve six more demolitions under the County Program. Two of them, 2189 Agler Rd. and 2219 Agler Rd., are set for an actual demolition date of six to eight weeks. He said they would like to do a media event, because the houses are close together and the final part of the program.

Officer Blake said there are six properties for demolition under ORC 505.86 owned by the Land Bank that have been inspected and condemned. He said there would be no cost to the Township and if approved we could deed the properties over to the neighboring property owners.

**Res. 138-13: Approve Six Resolutions for Demolitions Under ORC 505.86 for the Following Properties: 2079 Myrtle Ave., 2178 Mifflin Ave., 2170 Mifflin Ave., 3043 Perdue Ave., 2746 Berrell Ave. and 2116 Minnesota Ave. as Presented by Steve Blake**

Mr. Spanovich moved to approve six Resolutions for demolitions under ORC 505.86 for the following properties: 2079 Myrtle Ave., 2178 Mifflin Ave., 2170 Mifflin Ave., 3043 Perdue Ave., 2746 Berrell Ave. and 2116 Minnesota Ave. as presented by Steven Blake. Mrs. Stewart seconded. All voted yea. Motion carried.

Officer Blake said he has been checking on the property that Douglas Six asked about at the last meeting. He said he will send a letter to the seven property owners that are adjacent to that property to see if they would be interested in us deeding the property over to them if we were to take over the property from the Land Bank. He said so far he has been unable to reach Mr. Six.

The Fiscal Officer said we received an Order of the Board of Health and Referral for Prosecution for 3888 Agler Rd. and 2461 Melrose Ave. that must be complied with by June 3, 2013 or they will be referred to the Franklin County Prosecuting Attorney.

**FIRE** – Chief Taylor said regarding a matter brought up at the last meeting, a Fire, EMS and Dispatcher Certification Tracking Process Development is underway. He said the Dispatcher in question at the last meeting did not work with a lapsed certification. He said they are currently in the process of entering all certification data into a spreadsheet by order of expiration date. They are also investigating ways to automate this process and plans to review employee's driving record transcripts annually. Mrs. Stewart said the Trustees would like to see a July deadline to complete this project. (See Referral File for current certification listing)

Chief Taylor requested approval on the following requisitions.

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**Res. 139-13: Approve Repair of 1988 Pierce Engine #135 as Quoted by Finley Fire for Up To \$3,700.00**

Mrs. Stewart moved to approve Req. #13-Fire-0185-A for the repair of the 1988 Pierce Engine #35 for up to \$3,700.00 as quoted by Finley Fire. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 140-13: Approve Fire Prevention Safety Trailer Repair by Post Traveland for \$2,800.00**

Mr. Spanovich moved to approve Req. #13-Fire-0211-A for the repair of the Fire Prevention Safety Trailer by Post Traveland for \$2,800.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Taylor gave the Trustees a copy of the Fire Department Expense Report with Encumbrance Detail as of 1/20/13 to 5/31/13 for their information. (See Referral File)

Chief Taylor said that the Fire Department is hosting Student Government Day for Lincoln High School seniors at Station 131 today and tomorrow. He said they have a very good program planned including many safety issues for them to be aware of. Lynn Bruno, our PIO, arranged for Channel 10 to come out today which resulted in some very good interviews. The Dispatch is planning to send someone tomorrow.

Chief Taylor said he wanted to make the Board aware that they have been looking at video conferencing systems for Mifflin Township just as a conceptual idea. He said they never pushed the idea, because it was so expensive that it just didn't seem that it could become a reality. However, recently because of advances, they have found there are other options that are much more cost effective. Mrs. Stewart asked that this be brought to the IT Meeting for consideration.

Chief Taylor said they also want to upgrade the XT 911 System and will be bringing a proposal to the IT Committee Meeting next Thursday. He said the total cost for that is expected to be around the area of \$50,000 and we have our share of that in the budget and the other agencies are expected to be a part of that to share the cost as well.

Chief Taylor advised the Board that the MECC Chiefs' Meeting will be here on June 6, 2013 at 9:00 a.m.

**OLD BUSINESS**

Mr. Spanovich asked about the status of the Fire Improvements Project Finalization which has been pending. The Fiscal Officer said she will check to see if they ever cashed the final check that was sent them to finalize this project.

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### VISITOR COMMENT

Tyler Fehrman said he was from the Franklin County Auditor's Office and just wanted to stop by to inform us that the filing deadline is June 3, 2013 for the Homestead Exemption Reduction. He said homeowners who qualify will receive a flat \$25,000 property tax exemption on the market value of their home. He left an information list of those who would qualify and how to file.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer