

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

MAY 5,

2008

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were: Chief DeConnick, Chief Pocock, Calvin McKnight and Steve Blake

Mr. Spanovich asked to dispense with the Pledge and Prayer.

Res. 106-08: Approve Minutes of April 15, 2008 Special and Regular Meetings

Mr. Angelou moved to approve the minutes of the April 15, 2008 Special and Regular Meetings. Mrs. Stewart seconded. All voted yea. Motion carried.

CORRESPONDENCE

The Fiscal Officer presented the Board with the following correspondence:

1. Solid Waste Authority of Central Ohio (SWACO) letter and resolution to approve the nomination of William Lotz, Sr. to serve as the representative of the Franklin County Townships on the SWACO Board of Trustees.

Res. 107-08: Approve William Lotz, Sr. to Serve as Member of SWACO Board of Trustees and Represent Franklin County Townships for a Two-Year Term Until 6-20-10

Mr. Angelou moved to approve William Lotz, Sr. to serve as member of SWACO Board of Trustees and represent Franklin County Townships for a two-year term until June 20, 2010. Mr. Stewart seconded. All voted yea. Motion carried. (See Referral File for Resolution)

2. Franklin County Economic Development & Planning Department Planning Month Agenda for May was received showing no cases for Mifflin Township.
3. KLA Risk Consulting letter regarding the March 17, 2008 Loss Control Visit by Kim Arnold. She advised as a result of the visit, there are no recommendations to submit to us at this time.

PROPOSED RESOLUTIONS (NEW BUSINESS)

ADMIN

GovDeals.com Auction Site – The Fiscal Officer said she received a sample Seller's Agreement from Nettie Carter, Sales Support Assistant & Contract Coordinator for GovDeals, Inc. The Trustees were given a copy to review. Their fee is 7.5% of whatever is sold up to \$100,000 and no charge, if nothing is sold. They listed the Ohio governments already using GovDeals with success and stated that the system produces higher prices for clients in the disposal of surplus items and equipment. The Trustees agreed they would like to try the online auction service this time.

Res. 108-08: Approve a Seller's Agreement with GovDeals, Inc. for an Online Auction Service to Dispose of Surplus Items and Equipment

Mr. Angelou moved to approve a Seller's Agreement with GovDeals, Inc. for an online auction service to dispose of surplus items and equipment as stated in their agreement. Mrs. Stewart seconded. All voted yea. Motion carried.

Workers Comp Premium Issue – The Fiscal Officer said the 2007 Workers Comp premium will need to be paid by May 15, 2008. She prepared a 2007 Workers Comp payroll breakdown for the different departments showing what is due compared to what was paid in 2006. The rate has tripled due to the loss of a group rating because of the cost of claims. She said she needs direction from the Board on paying the premium. The Fire Department did not budget enough for the large rate increase due to the number of claims from their Department. After reviewing all the figures as prepared by the Fiscal Officer, the Trustees agreed to approve the following resolutions to resolve the rate increase difference due from each Department in order to pay the 2007 Workers Comp premium.

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Res. 109-08: Approve Returning MECC Budget Back for Adjustment to Allow for Additional \$36,612.47 Due for 2007 Workers Comp Premium

Mr. Spanovich moved to approve returning the MECC Budget back for an adjustment to allow for an additional amount of \$36,612.47 due for their share of the 2007 Workers Comp premium. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 110-08: Approve Paying Approximately \$39,000 Additional Due for the Admin, Police and Service Departments for the 2007 Workers Comp Premium from the General Fund and Authorize the Fiscal Officer to Transfer Funds as Necessary

Mr. Spanovich moved to approve paying approximately \$39,000 additional due for the Admin, Police and Service Departments for the 2007 Workers Comp Premium from the General Fund and authorize the Fiscal Officer to transfer funds as necessary. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 111-08: Approve Authorizing the Fiscal Officer to Transfer Fire Department Funds to Cover the Amount Needed to Pay Their Share of the 2007 Workers Comp Premium

Mr. Angelou moved to approve authorizing the Fiscal Officer to transfer Fire Department funds to cover the amount needed to pay their share of the 2007 Workers Comp premium. Mrs. Stewart seconded. All voted yea. Motion carried.

SERVICE

Cemetery Pricing Change – Calvin McKnight presented the Trustees with a list of new charges he is proposing for Mifflin and Riverside Cemeteries to become effective June 1, 2008. He stated that these increases still would not allow for Cemetery personnel raises. Mr. Angelou asked why he did not request a larger increase in cemetery prices. Mr. McKnight indicated pricing needs to remain competitive or we will limit our sales which in the long run would not generate more money. Mr. Spanovich said he still feels that the only way to give raises to the Cemetery personnel is to increase prices even more than Mr. McKnight is proposing. Mrs. Stewart said she realizes that the amount of money the Cemeteries would generate in a year is an educated estimate based on past experience, but it is the only way it can be done. Also discussed were possible ways to cut expenses in running the Cemeteries that may increase funds that could be given to the employees. The Trustees agreed that this needs to be studied further and held for the May 20, 2008 meeting.

Cemetery Rules and Regulations Change – Calvin McKnight presented the Trustees with proposed changes to #13 adding that all planting other than the permitted annual flowers must be approved by the Cemetery Caretaker. He also recommended adding #18 that all bronze veteran markers must be mounted on a concrete base or on the rear of the stone. The Trustees agreed with Mrs. Stewart that there should be a charge for the concrete base and added to #18 that this should be done by the Township.

Res. 112-08: Approve Mifflin & Riverside Cemeteries Rules and Regulations by Amending #13 and Adding #18 as Presented Effective June 1, 2008

Mr. Spanovich moved to approve Mifflin & Riverside Cemeteries Rules and Regulations by amending #13 and adding #18 as presented and discussed above effective June 1, 2008 as recommended by Calvin McKnight. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File for Revised Rules & Regulations)

Calvin McKnight requested the Board's approval to add two additional culvert repairs for \$2800.00 to the four already approved to be done in the Northglen area by Cyrus Concrete Construction making the total for the project to be \$11,350.00.

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Res. 116-08: Approve Replacement AED Unit for Ladder 131 From Bound Tree Medical for a Total of \$2,686.76

Mr. Spanovich moved to approve Purchase Request No. 05.02.08 for a replacement AED Unit for Ladder 131 from Bound Tree Medical for a total of \$2,686.76 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the request for Lt. Brian Roy to attend the Mt. Carmel West Hospital ED-Trauma Symposium on May 16, 2008 for a cost of \$25.00.

The Pro-Tech-Safety proposal from Jim Mills for the Study and Assessor Guidance Documents as part of the next phase of the Professional Qualifications Assessment program is in the amount of \$10,550.00. The Trustees asked that this be placed on hold for the next meeting on May 20th as there are some questions they have and would like some wording changes in the proposal.

Mr. Spanovich said that regarding Jim Mills, he sent him a copy of the minutes stating that the Mifflin/Clinton Partnership Project was voted down and it is up to Clinton Township to decide if they want to contract with us. Chief DeConnick said that the question we would like answered from Clinton Township is whether or not they want to share Fire Station space if Sta. #132 moves to the proposed Shopping Center location that has been discussed at previous meetings.

Res. 117-08: Approve Service Credit Bonuses for Firefighters Grossman, Gault, Wogan, Coriell, Ike and Dispatchers Broadway, Fuhrmann, Ruthers and Wilson

Mr. Spanovich moved to approve Service Credit Bonuses for Firefighters Michael Grossman for \$1100, Robert Gault for \$900, Brandon Wogan & Matthew Coriell for \$500/each, Patrick Ike for \$700 and Dispatchers Gordon Broadway, Mory Fuhrmann, Matt Ruthers and Susan Wilson for \$500/each at the discretion of the Board and funds permitting as recommended by Chief Deconnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 118-08: Approve Request of Firefighter Mark Gigliotti to Use 48 Hours from the Sick Leave Bank if Necessary

Mr. Spanovich moved to approve the request of Firefighter Mark Gigliotti to use 48 hours from the Sick Leave Bank if necessary as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick said he has a request from Firefighter Gulick for an unpaid leave of absence for a maximum of no more than 45 calendar days. Firefighter Gulick said he is unclear as to the Township's policy concerning this. The Trustees asked that this be held so they could have a meeting with him.

The Fiscal Officer said we are not getting the paperwork from some personnel who have a change in status such as a divorce, marriage, birth of a baby, etc. This information is needed for insurance purposes.

Mrs. Stewart said Tom Kneeland told her that the Fire Department had hired him as a consultant. Chief DeConnick said he was not aware of this and would check it out.

Mrs. Stewart asked about the status of the Leonard Park Water Committee. The Fiscal Officer said she spoke with Jim Schimmer who asked that we write a letter to the Franklin County Commissioners requesting permission for him and Tom Shockley to become a part of that Committee. She said she has not received anything officially back from them as yet but she, Steve Blake and Calvin McKnight agreed that we need demographic information for the area from the County Auditor's Office. She said that it will help to know what lots have houses and what houses have wells before the Committee meets. Steve Blake said he already has the names and addresses for that area and suggested a survey be done so we know who has no water and has been hauling it in or getting it elsewhere.

