

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

MAY 6,

2013

Chairman Spanovich called the Regular Staff Meeting to order with Mr. Angelou and Mrs. Stewart present. The Fiscal Officer, Nancy White, was absent.

Also present were:

Douglas Six	1836 Stelzer Road
Tim Taylor	Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer

CONSENT AGENDA

Res. 119-13: Approve Minutes of April 16, 2013

Mrs. Stewart moved to approve the minutes of the April 16, 2013 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mr. Spanovich said there are a couple of articles recently published by our new Public Relations Officer, Lynn Bruno, regarding news from our Township. There was a picture in last week's Rocky Fork Enterprise showing children sitting in the scoop of our new Backhoe. Mr. Spanovich suggested that all Department Heads keep PIO Bruno informed of all news and events happening in their Department. He said everything should go through her so she can disseminate the information to the proper media.

CORRESPONDENCE

The following correspondence was presented to the Board:

1. A letter was received from Attorneys Eastman & Smith regarding the Solid Waste Consortium which we intend to be a part of again this year. The Fiscal Officer has been attending the meetings and will address the information in the letter at the next meeting.
2. Information was received from OTARMA regarding the MORE (Managing Ohio Risk Exposures) Grant Program including a Risk Management Grant Program Application. There is a \$500 maximum grant per Township and the deadline to complete and submit the application is December 1, 2013.

Proposed Resolutions-Consent Agenda (New Business):

ADMIN – Nothing at this time.

IT – Mrs. Stewart said the IT Committee Meeting is scheduled for May 23, 2013.

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Mr. Spanovich said we will deviate from the agenda at this time to allow a visitor comment from Douglas Six, a resident of Mifflin Township. Mr. Six said he was at one of our meetings in January regarding acquiring a property he would like to buy but his property is 10 feet from the property and he has been denied any access to the property. He said the property was offered at a sheriff's sale twice but no bids were received as \$85,000 in back taxes are due. He asked if there was anything we could do since we now have a Memorandum of Understanding with the Land Bank. Mrs. Stewart said she didn't think there was anything we could do but asked Code Officer Blake to check with the acting director of the Land Bank, Mr. Williams, and report back to the Trustees at the next meeting.

SERVICE – D.J. Tharp reported that we opened up a new section at Section M, Block 2 at Mifflin Cemetery and have sold our first grave in that section. He said there were 9 burials and 5 graves sold in April and 27 foundations have been poured at both cemeteries. He said they are working on weedeating and the oil water separator project for the Fire Department is complete and he is waiting on the quote to get the maintenance program set up for them.

CODE ENFORCEMENT – Officer Blake requested that the Trustees approve a Resolution to demolish 2705 Perdue Avenue and 2786 Perdue Avenue. He said these are the final 2 that have been approved through the last part of the Franklin County Demolition Program.

Res. 120-13: Approve Resolutions to Demolish 2705 Perdue and 2786 Perdue Avenues Through the Franklin County Demolition Program

Mr. Angelou moved to approve resolutions to demolish 2705 Perdue and 2786 Perdue Avenues through the Franklin County Demolition Program as recommended by Code Officer Blake. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Officer Blake said that he explained to Mr. Six that the property he wanted to purchase is zoned residential and he could not have horses on that property as he originally wanted as that property backs up to several yards.

POLICE – Acting Chief Price said that he has completed the Code Enforcement Records Retention Policy which must be approved, signed and sent to The Ohio Historical Society.

Res. 121-13: Approve the Code Enforcement Retention Policy as Presented by Acting Chief Price and Sent to The Ohio Historical Society

Mr. Angelou moved to approve the Code Enforcement Retention Policy as presented by Acting Chief Price and sent to The Ohio Historical Society. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Acting Chief Price presented the Trustees with a request to purchase 5 Motorola Mobile Radios and 6 Motorola portable radios with chargers for a quote of \$37,683.75 financed through Park National with an interest rate of 2.85% for 5 years if purchased by 6/28/13. He said he has been working with the Fiscal Officer on financing options.

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Acting Chief Price said that the Franklin County Sheriff's Office is presently in the process of updating their radios to the new digital band required by Homeland Security and the FCC. He said he is not sure when the conversion will be complete but by ordering now it will ensure we are receiving the lowest prices and highest trade-in value of the unworkable radios after the conversion. Mrs. Stewart said she would like to see this on a requisition showing the code and available funds to be used. Mr. Spanovich asked that this be placed on the agenda for the next meeting when the Fiscal Officer is present.

Acting Chief Price requested approval to hire Matthew Francis as an Unpaid Reserve Police Officer pending a pre-employment drug screen. He said he went through the HR Director and completed the background check.

Res. 122-13: Approve Hiring Matthew Francis as an Unpaid Reserve Police Officer Pending a Pre-employment Drug Screen

Mr. Angelou moved to approve hiring Matthew Francis as an Unpaid Reserve Police Officer pending a pre-employment drug screen. Mrs. Stewart seconded. All voted yea. Motion carried.

Acting Chief Price requested that the Trustees declare the 2008 Dodge Charger known as Car #10 and the 2005 Pontiac Grand Am which was the unmarked Chief's vehicle as surplus and sold on GovDeals.

Res. 123-13: Approve Declaring the 2008 Dodge Charger Known as Car #10 and the Unmarked 2005 Pontiac Grand Am Known as the Chief's Vehicle as Surplus to be Sold on GovDeals

Mr. Angelou moved to approve declaring the 2008 Dodge Charger known as Car #10 and the unmarked 2005 Pontiac Grand Am known as the Chief's vehicle as surplus to be sold on GovDeals. Mrs. Stewart seconded. All voted yea. Motion carried.

Acting Chief Price gave the Trustees copies of the April Police Stats and the May Police and Code Officer monthly schedules. (See Referral File)

FIRE – Chief Taylor presented the following to the Board:

Chief Taylor asked that the Trustees acknowledge and accept the Award of the Fire House Subs Public Safety Foundation Grant for a Forcible Entry Training Simulator for a cost of \$15,789.20. He said in exchange for the donation of this equipment, Fire House Subs would like to sponsor a Public Relations Event at their location to demonstrate the equipment and acknowledge the donation. The Trustees agreed that they would gladly accept this donation and approve the Public Relations Event and asked PIO Lynn Bruno to send a letter thanking them for this generous donation.

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Res. 124-13: Approve Accepting the Award of the Fire House Subs Public Safety Foundation Grant for a Forcible Entry Training Simulator Costing \$15,789.29 and Approving a Public Relations Event at the Local Fire House Subs to Demonstrate the Equipment and Acknowledge the Donation

Mrs. Stewart moved to approve accepting the Award of the Fire House Subs Public Safety Foundation Grant for a Forcible Entry Training Simulator Costing \$15,789.29 and approving a Public Relations Event at the local Fire House Subs to demonstrate the equipment and acknowledge the donation. Mr. Spanovich seconded. All voted yea. Motion carried.

(See Referral File)

Res. 125-13: Approve Intent to Retire of MECC Career Dispatcher Gary Grizzle Effective July 1, 2013 per His Request

Mrs. Stewart moved to approve the intent to retire of MECC Career Dispatcher Gary Grizzle Effective July 1, 2013 per his request. Mr. Angelou seconded. All voted yea. Motion carried.

(See Referral File)

Res. 126-13: Approve Appointment of Part-time MECC Dispatcher Taylor Adams as a MECC Career Dispatcher Conditional Upon Successful Completion of Background and Psychological Examinations with the Effective Date to be Determined

Mrs. Stewart moved to approve the appointment of Part-time MECC Dispatcher Taylor Adams as a MECC Career Dispatcher conditional upon successful completion of background and psychological examinations with the effective date to be determined. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 127-13: Approve Appointment of Part-time MECC Dispatcher Randal Hormann to the Position as a Part-time Fire Inspector Also at a Maximum of 28 Hours Per Week for Both Positions at the Rates and Start Date Listed on Memo Dated May 3, 2013

Mrs. Stewart moved to approve the appointment of Part-time MECC Dispatcher Randal Hormann to the position as a Part-time Fire Inspector also at a maximum of 28 hours per week for both positions at the rates and start date listed on the memo dated May 3, 2013.

Mr. Spanovich seconded. All voted yea. (See Referral File)

Res. 128-13: Approve Declaring Unserviceable Fire Gear as Surplus for Disposal and/or Donation for Training

Mrs. Stewart moved to approve declaring unserviceable fire gear as surplus for disposal and/or donation for training. Mr. Spanovich seconded. All voted yea. Motion carried.

(See Referral File)

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Res. 129-13: Approve Requisition for New Tires for R133 from Tire Centers for \$4,580.00

Mr. Spanovich moved to approve the requisition for new tires for R133 from Tire Center for \$4,580.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 130-13: Move Into Executive Session

Mrs. Stewart moved to go into executive session at 11:11 a.m. for a disciplinary personnel matter. Mr. Spanovich seconded. All voted yea. Motion carried.

The Trustees came out of executive session at 11:30 a.m. and resumed regular session.

Res. 131-13: Approve the Termination of Part-time MECC Dispatcher Kiersten Wright as Recommended by Fire Chief Taylor and Assistant Fire Chief Grossman Effective May 6, 2013

Mrs. Stewart moved to approve the termination of Part-time MECC Dispatcher Kiersten Wright as recommended by Fire Chief Taylor and Assistant Fire Chief Grossman effective May 6, 2013. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee